

# **Constitution of AAPG Student Chapter at Indiana University**

## **Preamble**

This student Chapter shall be called "The American Association of Petroleum Geologists Student Chapter at Indiana University." The purpose of this organization is to advance the education of students in regards to the technology of exploring for, finding, and producing petroleum, natural gas, other subsurface fluids, and mineral resources in an environmentally safe manner; allow students to build strong relationships through field trips and activities; review, critically analyze, and support one another's research in regards to the petroleum industry.

## **Article I: Membership**

### **SECTION 1. Statement of Non-Discrimination in their constitution**

- (a) Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

### **SECTION 2. Membership**

- (a) Any student in good standing at a college of acceptable academic standards shall be eligible for membership. Membership shall remain in force as long as the member is enrolled in the school and pays the annual dues.
- (b) Members of the student chapter must be members of AAPG. There shall be three classes of members:
  - (1) AAPG Student Members  
Any student majoring in geology or in a field of study related to or generally associated with geology at a college of acceptable academic standards may apply for Student membership. Student membership shall terminate upon termination of academic enrollment.
  - (2) AAPG Active Members  
Any Active AAPG member may be enrolled in the student chapter provided that:
    - (a) Member is a registered student actively pursuing a degree, or
    - (b) Member is engaged in teaching geology or geophysics at the university level.
  - (3) AAPG Associate Members  
An Associate AAPG member may be enrolled in the student chapter provided that the member is a registered student actively pursuing an Earth Science degree.

## **Article II: University Compliance**

### **SECTION 1. Statement of University Compliance**

- (a) This organization shall comply with all Indiana University regulations, and local, state and federal laws.

## **Article III: Executive Officers**

### **SECTION 1. Duties of Officers**

- (a) The officers of a Chapter shall be president, vice-president, secretary, treasurer, and shall comprise an executive committee of the chapter. Other positions may be created at the Chapter's discretion.
- (b) The president shall preside at all meetings of the chapter and the executive committee. The president shall appoint all committees subject to approval of the executive committee. All other executive duties not herein delegated shall be the president's responsibility.
- (c) The vice-president shall assume the duties of the president in the president's absence and shall succeed to the presidency in case of a vacancy.
- (d) The secretary shall keep in the official minute book a record of all chapter and executive committee meetings.

- (e) The treasurer shall maintain a complete record of all income and expenses of the chapter and shall pay all bills as authorized by the president or the executive committee. The treasurer shall submit an annual report to the executive committee for audit and approval.

## **Article III: Advisor**

### **SECTION 1. Faculty Advisor**

- (a) The chapter shall have at least one faculty advisor.
- (b) The faculty advisor or co-advisor must be an Active or Associate member of the AAPG.
- (c) The faculty advisor or co-advisor shall be appointed by the current membership of the Student Chapter and may be replaced at their discretion by 2/3 vote of Chapter membership.
- (d) The faculty advisor or co-advisor must consent to accepting the position and its attendant responsibilities prior to being placed in nomination for election.
- (e) The duties of the faculty advisor are to be aware of the Constitution, Bylaws, and Rules of AAPG and assure the Chapter's adherence to them; to assure that the Chapter prepares and delivers their reports to Headquarters as per the schedule; and to be a repository for the Chapter's records.

## **Article V: Meetings**

### **SECTION 1. Meeting times and places**

- (a) The chapter shall hold at least one meeting per month throughout the school year.
- (b) The operations of the student chapter are under the control of the chapter executive committee. The executive committee shall consist of the elected officers, the immediate past president (if available) and the faculty sponsor. The executive committee shall meet once a month, prior to chapter meetings, throughout the school year.
- (c) Standing committees may include but are not limited to: Program/publicity, field trip, and membership. The committee heads shall be appointed by the president and should attend the executive committee meetings.
- (d) The president as needed may establish special committees.
- (e) All books, records, and funds shall be left in the possession of the faculty advisor/co-advisor or other agreed upon designated authority when classes are not in session. Funds should be retained within the Student Chapter account (either at a bank or within the Universities accounting system) when applicable.

## **Article VI: Elections**

### **SECTION 1. Election of new officers**

- (a) Officers shall be elected at a meeting once within the academic year, at a date set by the Student Chapter and shall serve for a one-year term.
- (b) While it is not preferred officers can serve in the same position on the executive committee for up to two years if so elected, after which they are eligible to hold another office.
- (c) Vacancies, except for that of president, occurring during the year shall be filled at a regularly scheduled meeting.

## **Article VII: Anti-Hazing**

### **SECTION 1. Anti-Hazing Policy**

- (a) Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

## **Article VIII: Non-Discrimination**

### **SECTION 1. Statement of Non-Discrimination**

- (a) Statement of Non-Discrimination: The AAPG Student Chapter at Indiana University allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

## **Article IX: Dues & Budgets**

### **SECTION 1. Annual Dues**

- (a) Dues shall be established annually by the AAPG in accordance with their Bylaws and are payable July 1 of each year.
- (b) If a student is in arrears in dues payment for one semester, the member shall be ineligible to vote in Chapter matters. After one year the member shall be dropped from the rolls.
- (c) The Treasurer will be responsible for creating and maintaining the organizations budget.

## **Article X: Finances**

### **SECTION 1. Treasurer Duties**

- (a) The Treasurer will be the primary person responsible for the financial affairs.
- (b) The President will be the secondary person responsible for the financial affairs.
- (c) The Treasurer and President will be responsible for applying for and maintaining a student organization account.
- (d) The organization will stay in accordance with the Student Organization Accounts office policies and procedures.

## **Article XI: Personal Gain Clause**

### **SECTION 1. Personal Gain Clause**

- (a) Personal Gain Clause: This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation directly from for-profit companies if acting as a representative of a student organization.

## **Article XII: Amendments**

### **SECTION 1. Amendment Procedures**

- (a) Any member may petition for a change in the Bylaws by submitting in writing the proposed changes.

## **Article XIII: Ratification**

### **SECTION 1. Ratification Procedures**

- (a.) These Bylaws may be amended by a vote of two-thirds of the Student Chapter Committee members attending and voting at a regularly scheduled meeting, provided the amendment was submitted in writing to those attending at least two weeks prior to the meeting.