

Constitution of Girl Up at Indiana University

Indiana University Bloomington

Preamble

We as the Girl Up at Indiana University group shall act as liaisons in Bloomington and on the Indiana University Bloomington campus for the “Girl Up” United Nations Foundation initiative. The initiative was founded by the United Nations Foundation in 2010 and works with a global community of partners to achieve gender equality worldwide. Through leadership development training, Girl Up gives girls the resources and platform to start a movement for social change wherever they are. The purpose of Girl Up at Indiana University is to take part in this social change as Girl Up “Campus Leaders.” As Campus Leaders for Girl Up, we will assist in pursuing this mission through education, leadership, and outreach on campus. We will hold events, meetings, and will partner with other campus clubs or groups in the community to advocate for our mission. In addition to advocacy, we will also fundraise. All funds collected will contribute to the education, health, safety, and leadership for girls around the world. We will be an effective, entertaining and fair group that follows our creed and will do our best to improve the lives of our members and the people we interact with by creating a positive and rewarding environment.

Article I: Girl Up at Indiana University

The name of this organization shall be: Girl Up at Indiana University

Article II: Membership

1. There shall be two types of members: active members and associate members.
 - a. Any students at Indiana University Bloomington is eligible to be an active member.
 - i. Active members are eligible to vote or hold office.
 - b. Non-students may act as associate members but may not vote or hold office.
2. Only students in good academic standing with the University can hold office.
3. To become a member, students or non-students must register as a “Campus Member” under the Girl Up at Indiana University chapter on the official Girl Up website.
4. There is no limit on membership in the Girl Up Club at Indiana University Bloomington. Membership will be equally available to all and there may not be any discrimination based on race, religion, political views, nationality, ability, sexual orientation, etc. Membership requirements will be decided at a later date.

Article III: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article IV: Executive Officers

1. Officers

- a. The officers that will represent this organization are President, Vice President, Fundraising Coordinator, Advocacy Coordinator, Treasurer.
 - i. Responsibilities
 1. President:
 - a. Oversee all operations of organization
 - b. Supervise officers
 - c. Call general and officer meetings
 - d. Manage and update Girl Up at Indiana University page on Girl Up official website
 - e. Develop meeting agendas
 - f. Lead meetings
 - g. Point of communication with Girl Up staff
 - h. Setting organization goals
 - i. Re-register the organization each year.
 - j. Write Kick-off Report, Progress Reports, and Activity Reports.
 - i. These reports are required by the Girl Up initiative to stay in good-standing with the group and must be submitted on their website
 2. Vice President:
 - a. Assist President in overseeing all operations of organization
 - b. Presiding in absence of President
 - c. Manage social media accounts
 - d. Taking and distributing meeting-minutes.
 - e. Maintaining lists of organization members.
 - f. Completing required University paperwork
 - g. Assist in writing the Kick-off Report, Progress Reports, and Activity Reports.
 3. Fundraising Coordinator:
 - a. Organize fundraising events each semester on campus and in the Bloomington community.
 4. Advocacy Coordinator:
 - a. Organize advocacy events each semester on campus and in the Bloomington community.
 5. Treasurer:
 - a. Maintain records of organization spending.
 6. Secretary:
 - a. Record minutes of all club meetings and make the minutes available to members
 - b. Maintain all official club correspondence
 3. Maintain a membership list of all official members
 7. Historian/Public Relations Officer:
 - a. Publicize all club activities
 - b. Attend all club activities and record events

- i. Maintain any media that is shared on the club's website, Facebook, Instagram etc.
2. Election Process:
 - a. Officers will be elected by written ballot, with each active member casting vote.
 - b. A majority of votes will constitute a victory.
 - c. Officer elections will take place each school year during the first week of April
 - d. Any active member can nominate themselves to be an officer.
 - i. Before a vote, any active member running for office must give a two-minute speech.
 - e. Election results will be sent out to all members via email and groupchat after the meeting concludes.
3. Term of Office:
 - a. Officers will assume their roles of office on the first day of the new academic school year in August.
 - b. Officers resign their position on the last day of the academic school year.
 - c. Officers can serve a maximum of three terms
4. Removal of Officers:
 - a. Officers will be removed if deemed necessary by the majority $\frac{3}{4}$ of the group at any time during the school year.
 - b. The officer will have the option to an appeal which shall take place immediately after the removal voting process.
5. Officer Meetings
 - a. Officer meetings will be held weekly.
 - b. The President will call for an officer meeting.
 - c. The Girl Up at Indiana University staff/faculty advisor is not considered an officer but can attend any officer meetings that he/she pleases.
 - d. Decisions at officer meetings will be decided by majority vote of the officers
 - i. Votes will be counted by hand-raising.

Article V: Advisor

1. Responsibilities and Duties
 - a. Attend first meeting of each new school year.
2. Advisors will be chosen by the officers.
3. An advisor must serve for at least one full academic school year.
4. The President and Vice President can choose to have one or more advisors.
5. An advisor can be renewed for another year if approved and voted upon by the officers and if the advisor is still qualified.

Article VI: Meetings

1. Regular membership meetings shall be held twice a month.
2. Membership meetings shall be advertised via group message, social media, and word-of-mouth.

3. The President has the authority to call membership meetings and officer meetings.
4. The President shall set the agenda for meetings.
5. Meeting Requirements
 - a. Each meeting shall begin with members signing a sign-in sheet.
 - b. The Vice President will take the meeting minutes.
 - c. Meeting minutes should be distributed to each member via email.
6. Emergency or special meetings shall be called by the President and members will be notified via group message and email.
7. At the first meeting of the school year, members shall sign in and write down their email address.
 - a. At the first meeting, members shall also be added to the organization's group chat.
8. Attendance will be recorded on a google document.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Finances

1. The Treasurer is responsible for financial affairs.
2. This organization will apply for and maintain a Student Organization Account for the advocacy events held in the community on behalf of the organization's mission.

Article IX: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article X: Dues and Budgets

There will be no required dues for membership in the organization. The Treasurer will create and maintain the organization's budget each semester.

Article XI: Amendments

1. Voting members will be notified of proposed amendments via announcements at weekly member meetings.
2. Voting will be done via written ballot.

3. To ratify an amendment, $\frac{3}{4}$ of total members must vote in favor of it.

Article XI: Ratification

This Constitution is hereby ratified by the majority of those present.