

AGENDA
IU EAST FACULTY SENATE
October 1, 2002
Middlefork Hall Room 124
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Retreat, August 22, 2002
- III. President's Report – Vandana Rao
- IV. Student Leaders Katie Baldwin
Announcements
- V. Faculty Committees
 - A. AAA Committee – Marcus Pomper
Report
 - B. Budgetary Affairs Committee – Ed Fitzgerald
Report
 - C. Curriculum Committee – Peggy Branstrator
 - A. Policy - Bringing Courses from the Master Course Inventory
(Voting Item) E6-02
 - B. Information Item Bringing Courses from Master Course List
 - D. Faculty Affairs Committee – Marty Pentz
Report
 - E. General Studies Committee – Joan Lafuze
Report
 - F. Nominating Committee – Mary Fell
Adjunct Faculty Representative Election
Faculty Board of Review Election
 - G. Workload Committee – Mort Seddighin
- VI. Chancellor's Remarks – David Fulton
- VII. Academic Affairs - Diane Roberts
Report
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

October 1, 2002

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Baker, D.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Brown, E.; Braxton-Brown, G.; Bullock, D.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, W.; Clapp-Itnyre, A; Clark, Karen; Clark, Kevin; Davidson, J.; Dhawale, K.; Dempsey, K.; Doerger, D.; Dooley, D.; Englert, L.; Evans, M.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Ludlum Foos, C.; Fulton, D.; Helton, E.; Jayasuriya, K.; Jerzak, P.; Kriese, P.; Lafuze, J.; Lemming, E.; Mahaffey, J.; Malleus, R.; Martin, M.L.; Mathew, G.; May, D.; McFadden, S.; Nishihara, L.; Passet, J.; Pentz, M.; Philpot, S.; Pickett, J.; Pomper, M.; Powell, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J.; Sabine, N.; Scott, W.; Seddighin, M.; Shapiro, S.; Slattery, B.; Stanforth, D.; Stolle, C.; Szopa, A.; Thomas, T.; Thornburg, E.; Uugwanga, P.; Veramallay, A.; Watkins, M.; Wilde, J.; Williamson, M.; Young, B.

Absent: Armstead, S.; Curry M; Goerss, B.; Hamilton, S.; Harrison, M.; Hufford, L.; Humphries, P.; Kirk, B.; Kreamelmeyer, K.; Marschall, T.; Maurer, J.; Meyer, D.; Morse, M.; Osgood, T.; Peacock, F.; Roberts, D.; Roman-Royer, J.; T.; Tolley, R.; Turk, E., Wagor, W.; Weber, G.;

I. Call to Order

Senate President Vandana Rao called the meeting to order at 11:05 am.

II. Approval of Minutes

III. President's Report – Vandana Rao

IV. Student Leaders – Katie Baldwin

V. Faculty Committees

A. Nominating Committee – Mary Fell

Mary Fell explained that letters had been sent to all Adjunct Faculty welcoming them to IU East and explaining the election of Adjunct Representatives to Faculty Senate. Based on the number of Adjuncts, 3 Representatives can be elected. She said that four Adjunct Faculty volunteered. They are Carol Hoening, Business; Ruth Mills, WCTV; Bill Selkirk, NSM; Michael Woods, Business. Jerry Pickett, Business Adjunct at the Danielson Center in New Castle, said he had sent in a request to serve and was added to the ballot. Senate members were instructed to vote for 3 Adjunct Representatives.

(Senate members were informed via email, on October 2, from the Nominating Committee that “It was discovered after the election was held that the

number of adjuncts warranted not three but five representative to the Senate. Therefore all five nominees have been elected.”)

Faculty Board of Review Election.

A slate of six candidates was presented based on slate selection that took place at the August meeting. Three members were elected. The nominating committee notified the Senate of the results via e-mail on 10/2/02. Those elected were Ed Fitzgerald (BSS), Cathy Ludlum Foos (HFA), and Mary Ann Morse (EDUC). They will serve a two year term beginning Jan. 1, 2003.

B. Curriculum Committee – Peggy Branstrator

Peggy Branstrator explained the changes in prefixes from SPCH to CMCL on some Speech courses which do not involve oral performance. She also explained the revised procedure for bringing courses from the Master Course List that have not been taught previously on the campus. The new form has space for a model framework, learning objectives, advising help, and a syllabus. She said the four courses attached to the Minutes are new to the campus but did not come from the Master Course so they will not have to go through the Remonstrance Process. The Remonstrance Process requires that copies of the course proposal be sent to other campuses, via email or a hard copy. There is a 30 day period to issue objections. If there are no objections, then the course is OK. The process is also to inform other campuses about courses being offered. She said the Curriculum Committee meets every week so a course remonstrance should be dealt with in a timely manner. Walter Wagor asked what the role of the Senate and Curriculum Committee in this process of bringing courses from the Master List was. Peggy Branstrator said it was presented as an information item. The Committee felt it was appropriate to inform the campus about courses and for Divisions to decide what courses from the Master Course List were best for its program.

C. Budgetary Affairs – Ed Fitzgerald

Ed Fitzgerald invited faculty to attend joint meetings on raising faculty salaries which are scheduled for Wednesday, October 2, 11:30-1:00, Tuesday, October 8, 11:00 – 12:00 and Thursday, October 10, 11:30 – 1:00, in the Community Room. He commented that studies show that quality faculty is directly related to student retention, and to attract good faculty, salaries will need to be competitive at IU East. He said the committee would like to have IUE salaries at the 60th percentile rank of Peer Institutions.

This plan will be discussed at the campus meetings and will be available on email by this afternoon. Hopefully there will be agreement on the proposal and it will be forwarded to the Vice Chancellor and Chancellor, and then sent to the President. Chancellor Fulton thanked Budgetary Affairs for their work and encouraged faculty to attend the open meetings and talk about the plan.

D. Since time was short, Vandana requested that committees with no voting items would report at a future date. Their written reports were included in the Senate packet.

VII. Chancellor's Business - David Fulton

Chancellor Fulton thanked the Budgetary Affairs Committee for its work and encouraged faculty to talk with President Brand about the salary issue when he comes to IU East later this month.

The Chancellor said he was looking at the functions and structure in the Development and Marketing areas of the External Relations Department and hopes to begin the search for a Vice Chancellor in that department at the end of the month. He added that Jamie Davidson is doing an excellent job in the Interim position as Assistant to the Chancellor for Development.

Chancellor Fulton announced that Indiana University received a grant from the Bureau of Educational and Cultural Affairs in Washington D.C. to support a partnership between Indiana University and the University of Namibia, specifically between the Northern Campus of University of Namibia and IU East. The Director, Paulina Uugwanga, will be visiting IU East for a month beginning October 14th, to observe the relationships between central and branch campuses. She will also be available to visit classes. Faculty should contact Jamie Davidson for further information and scheduling.

The Chancellor reported on a meeting he attended concerning reciprocity sponsored by the ICHE and the Ohio Board of Regents. It attracted many Ohio and Indiana institutions. Based on the discussion, the Chancellor is hopeful that some arrangements could be in place by Fall 2003.

VIII. Academic Affairs – Diane Roberts

Diane Roberts said this is a transition year for the SMP initiative as the campus moves to align the planning, management and budget. The major objectives deal with faculty as listed on the laminated page of SMP Objective and Strategies which was distributed recently - Provide education experiences that move our region forward; Promote the outstanding educational value of IU East; and, Attract and retain quality faculty as a primary retention tool. Public Issue Forums for elected officials will be scheduled; Marlyn Watkins and T.J. Rivard will work to facilitate student transition from High school to College; Suzi Shapiro and Walter Wagor will develop a comprehensive Faculty Development Plan; Enrollment Services and External Relations will be looking at student recruitment areas.

IX. Enrollment Services - Ben Young

Vice Chancellor Young reported that the Fall enrollment figures showed magnificent results. For the third year in a row the student headcount and credit hour numbers were above the previous year. He thanked faculty for their assistance with advising students. He handed a report to be circulated to all faculty.

IX. Old Business

None

X. New Business

None

XI. Announcements

- T.J. Rivard reported that the Latin American Festival would be held the week of October 14th. The schedule of events should be distributed today.

- The Multicultural Affairs Office announced that nominations were being invited for the Martin Luther King Enhancement Award. Letters of nomination were to be forwarded to Sheila Armstead and Laverne Nishihara. This award is for enhancement of multiculturalism in and out of the classroom.
- Mort Seddighin said the Workload Committee will try to have the revised policy for Reassigned Time completed by the October 15 deadline.
- Cathy Ludlum Foos announced a year-long series - A Dialog for Women - being sponsored by the YWCA.
- Lora Baldwin reminded everyone of the Hayes Hall Extravaganza this Friday, October 4th from 9am – 4 pm. There will be prizes, food, information, etc.

XII. Adjournment

Ashton Veramallay moved to adjourn. Meeting adjourned at 12:25 pm.