



Bylaws of the University Faculty Council of Indiana University

ACA-05

About This Policy

Effective Date:

04-16-1974

Date of Last Review/Update:

04-28-2020

Responsible University Office:

University Faculty Council

Responsible University Administrator:

University Faculty Council

Policy Contact:

Campus Chief Academic Affairs Official

Policy Statement

[Excerpt of section regarding UFC Executive Committee duties...]

11. Duties and functions of the UFC Executive Committee: The duties and functions of the Executive Committee, with support from the Faculty Council Office where appropriate, shall be as follows:
 - A. The Executive Committee shall determine the Council's agenda and communicate the agenda to all Council members not less than two weeks prior to a Council meeting. All communications--including those from individual faculty members-- requesting Council action, study, or advice shall be placed on the agenda or referred to an appropriate body or committee for consideration. In the latter case, the Executive Committee shall report its action to the Council which may--with the concurrence of a simple majority vote--request the Executive Committee to place a referred item on the agenda.
 - B. The Executive Committee shall prepare the final draft of any new legislation approved by the Council.
 - C. The Executive Committee may take any action that falls within the authority of the UFC on behalf of the full Council, and the action shall have the same authority as an action approved by the UFC itself; provided that:
 1. Notice of the action that the Executive Committee proposes to take on behalf of the Council shall have been given to Council members at least seven calendar days before the Executive Committee acts;
 2. There is ~~unanimous~~-consent of a super-majority (2/3) of the Executive Committee and agreement of the President to the proposed action;
 3. The Executive Committee action is communicated to the Council and no more than four members of the Council notify the Co-Chairs of their objection to the action within seven calendar days of such notice being sent and;
 4. The action is not subject to section 2.4.C.4 of the Constitution and does not amend the Faculty Constitution or the Bylaws of the UFC.

- D. Emergency items should be referred to the Executive Committee before being given precedence on the agenda.
- E. The Executive Committee at any time may request the Council to determine the implementation and the effect of any past legislation or action or to reconsider any past legislation.
- F. Any faculty member on request prior to a meeting shall be invited by the Executive Committee to participate without vote in the meeting, subject-- however--to the exercise by the Executive Committee of its responsibility for taking varied points of view into account and for the efficient management of the Council's time. On its own initiative, the Executive Committee may invite any non-member to participate in the discussion of matters of particular interest. Faculty members, students, members of the university staff, and members of the press are welcome to attend meetings of the Council--subject to the adequacy of available space. The Executive Committee may invite the general faculty to participate in special meetings of the Council to be governed by ad hoc rules adopted by the Executive Committee.
- G. The Executive Committee shall serve as the University Faculty Council's Nomination Committee.
- H. At the request of the President or by action of the Executive Committee on its own motion, the Council may meet in Executive Session. Only voting members of the Council, the Director of the Faculty Council Office, and others agreed to by vote of the Council may be present.

[...end excerpt]