

## Constitution of the Masters of Fine Arts Organization (MFAO)

### Preamble

The Masters of Fine Arts Organization (MFAO) is a student driven registered organization that serves all MFA candidates in the School of Art + Design. There is no membership fee, and every MFA candidate is automatically a member. MFAO was formed to encourage educational, scientific, technical, and aesthetic development in the various fields of studio fine arts and to support the art department areas at Indiana University-Bloomington, which include Ceramics, Digital Art, Graphic Design, Metals, Painting, Photography, Printmaking, Sculpture, and Textiles. MFAO provides a forum for the exchange of ideas relevant to these fields and opportunities to distribute ideas and information. The MFAO applies for funding through the IUSA (Indiana University Student Association), fundraisers (such as an art auction) and other sources to bring in visiting artists and writers and to publish a catalog of graduating MFA student work.

### Article I: Membership

All students of the School of Art and Design are considered members of the MFAO for the duration of their studies at Indiana University. All members are eligible to be candidates for administrative roles within the MFAO. There are no dues.

### Article II: University Compliance

**This organization shall comply with all Indiana University regulations, and local, state and federal laws.**

### Article III: Executive Officers

MFAO officers are nominated and elected each spring to serve in the following academic year (August-May). The official roles are:

**President:** Organizes the MFAO administrative team, delegates duties, schedules and presides over regular meetings.

**Vice President:** Assists the president in performance of their duties, presides over meetings when the president is not available.

**Treasurer:** Maintains records of MFAO finances, works with SOA and faculty advisor to access club funds for events, activities, etc.

**Secretary:** Records and circulates notes of business discussed at all meetings, archives important information.

**Outreach Coordinator:** Works to promote the MFAO beyond the School of Art and Design by making contacts with other departments and community contacts.

**Marketing Guru:** Maintains social media presence for the MFAO, produces promotional materials when needed.

**Catalog Design Chair:** Leads the search for a writer and designer for the annual MFA Catalog.

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Article IV: Advisor

The faculty advisor for each MFAO year is always the Graduate Student Director.

Article V: Meetings

Meetings are typically held biweekly. Meetings begin with administrative tasks and discussion by officers. Further agenda items may be contributed by any member in attendance. Meeting attendance is open to all students of the School of Art and Design.

Article VI: Elections

Elections are held each spring, usually in late April. Newly elected officers are notified before the end of the spring semester, and an informal torch-passing ceremony is scheduled.

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues & Budgets

There are no dues. The Treasurer will maintain budget records of funds received from other sources (i.e. Art Auction, faculty or community donations, etc.)

Article IX: Finances

The Treasurer works with SOA to maintain accurate accounts. Funds are allocated by agreement of the administrative officers. Surplus funds at the end of spring are held onto by SOA for the following year. MFAO should always strive to leave a surplus comparable to what they began with at the start of the academic year.

Article X: Personal Gain Clause

**This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.**

Article XI: Amendments

The MFAO administrative officers will discuss amendments as necessary, and will update the constitution by a majority consensus. This constitution (submitted to be involved April 2018) has been crafted to satisfy the requirements of re-registration, and is open to revision pending discussion among the officers.

Article XII: Ratification

If more than a majority of those present is desired to ratify this constitution, then this article must be included.

**The following Articles should be included if they apply to your organizations and its activities [we are leaving these Articles in place in case of contingency]:**

Article \*\*: Programs Involving Children

This organization, when working with children will be aware of and abide by the University's Programs Involving Children (PIC) Policy.

Article \*\*: International Travel

This organization, when traveling internationally, will coordinate their travel through the Office of Overseas Study.