

Indiana University Librarians' Association (InULA) Joint Executive Board Meeting

4 April, 2013

Present: Chanita Bishop (IUB), Representative-at-Large
Latrice Booker (IUN), Representative-at-Large
Michael Courtney (IUB), Secretary
Lori Dekydtspotter (IUB), Vice President/President Elect
Jennifer Laherty (IUB), Treasurer
Kate Moore (IUS), President
Christina Wray (IUB), Representative-at-Large

The meeting began at 10:03am in the Administrative Conference Room of the Herman B Wells Library, Bloomington.

1. President Moore sought approval of the 7 March, 2013, Executive Board meeting minutes. Jen moved to accept the minutes and Christina seconded this motion. There being no further discussion, the board voted unanimously to approve these minutes.
2. Jen advised the board that the latest Treasurer's spreadsheet as well as an updated membership roster has been uploaded to SharePoint.
3. Individual committee reports were then provided as follows:
 - a. Ad Hoc Writing and Publishing Committee: Chanita stated the committee would sponsor a poster creation workshop, convened by Christina Wray, in late April, 2013.
 - b. Book Sale Committee: Lori stated a volunteer schedule has been established for the sale and all other planning is on schedule and/or complete.
 - c. Communications Committee: Christina stated the committee is currently in the editing phase of the next issue of InULA Notes.
 - d. Constitution and Bylaws Committee: There were no updates.
 - e. Elections Committee: Lori stated Emily Okada has agreed to chair the committee. Lori Duggan and Jackie Byrd also agreed to serve on the Nominations subcommittee. Virginia Sojdehei and Emily Okada have agreed to serve on the Electoral subcommittee.
 - f. Membership Committee: Latrice stated the committee will meet in April to discuss the membership drive for the upcoming 2013-2014 academic year.
 - g. Program and Social Committee: Kate reminded the board that the InULA reception during ACRL at the Kurt Vonnegut Memorial

Library in Indianapolis will occur on Tuesday, April 9, 2013, from 4:00pm-6:00pm.

- h. Scholarship and Grants Committee: The board approved the committee's recommendations to award the Julieanne V. Nilson Scholarship to Melissa C. M. Glidden and John W. Davis III.
 - i. The board discussed recommendations from Catherine Lemmer on letters of support and applications for InULA scholarships. The board agreed that letters of support for applicants do not need to be on formal letterhead but should be submitted as either Microsoft Word .doc or Adobe .pdf format rather than being pasted into the text of an email. Additionally, the board agreed that email submissions of application materials should have a clearly identifiable subject line and the attached materials should similarly be standardized in a format such as applicantname_inulascholarshipapplication or similar
4. Jen stated the migration of InULA Notes in Open Journal Systems (OJS/IU ScholarWorks) is still ongoing and on schedule.
 5. Christina stated the membership join/renewal form on the website has been updated and is fully functional. The board discussed the possibility of having a bulletin board feature on the new website as another way for members to connect with each other. Christina will demonstrate new features of the website to the board at the May business meeting.
 6. Kate stated she has thus far received one application for the new InULA Staff Professional Development Award.

There being no additional business, the meeting adjourned at 11:00am.

Respectfully submitted,
Michael Courtney
Secretary