

Indiana University Librarians' Association (InULA)
Executive Board Meeting Minutes
February 27, 2012

Present: Chanitra Bishop, Representative-at-Large
Latrice Booker, Membership Committee Chair (by phone bridge)
Wendell Johnting, Secretary
Jennifer Laherty, President
Jo McClamroch, Representative-at-Large
Kate Moore, Vice-President/President-Elect (by phone bridge)
Christina Wray, Representative-at-Large

The meeting began at 12:36 p.m. in Room 252E of the Wells Library, Bloomington.

1. President Laherty began the meeting by seeking approval of the January 30, 2012, executive board meeting minutes. Jo moved, and Kate seconded, the approval of these minutes. There being no discussion, the board voted unanimously to approve the minutes.
2. Jo presented the draft of the Grants and Scholarship Committee Manual, and sought further input regarding this document from board members. After a lengthy discussion, and many suggestions for revision, Jo agreed to incorporate these revisions into the manual, and send it to all of the Grants & Scholarships Committee members to seek their comments and suggestions. She will also make clear to the Committee that the criteria in the draft manual, once approved, will not apply to the final funding cycle this year.
3. Jen discussed the date of the Annual Business Meeting in May. She has contacted Monique Threatt, chair of the Program & Social Committee; Monique wants to leave the decision of the date up to board members, but suggested several possible dates. After discussion, the board agreed on the date of Tuesday, May 22, with the 2-4 p.m. time slot. Jen will communicate this date and time slot to Monique.
4. Chanitra, speaking for the Program & Social Committee, reported on last year's Holiday Luncheon. She discussed the problems with using the Union Building's Tudor Room in previous years (parking, lost room reservations, poor service and food quality). If the luncheon is moved back to the Union Building, the committee believes it runs the risk of encountering the same issues. After much discussion, the committee decided the best option is to hold the 2012 Holiday Luncheon again in the Neal Marshall Black Culture Center's Grand Hall. The 2012-2013 Committee will research alternative caterers, and has already met with the building coordinator of the NMBCC Grand Hall to ensure that the projection screen is located in a different position so it can be seen by all. Chanitra also reported the Committee is planning an afternoon of workshops on March 20. The workshops will be held in Wells Library 043 from 1-3 p.m., and will also be available on Breeze.
5. Lori was unable to attend the meeting due to a work obligation, but submitted a message detailing the current Treasurer's report:
 - Accounts as of 2/15/2012 were:

Checking	\$2,774.79
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Savings	\$5.00
Savings 2	\$17,667.29
Savings 3	\$7,257.11
Certificate	\$11,827.68

- She has sent checks to all the Grant recipients, and they have acknowledged their receipt.
 - She has received the 1009-INT 2011 tax form; InULA made \$204.43 in interest income.
 - She has paid Food Works, Middle Way House, for the Holiday Luncheon. The amount was \$793.24
 - She has received a check for dues from a grant recipient, and will update the membership roster to include his name.
6. Lori also reported on the efforts of the Book Sale Committee:
- She has scheduled another sorting party for March 22.
 - She has received an additional gift from Mark Day of 287 books.
 - Bob Noel has indicated that so far, it looks as if the book sale collection will be much more scholarly and promising than last year.
 - Advertising for the sale is continuing. Many departments have indicated they have distributed flyers or posted them in various locations on campus.
 - She plans to call a Committee meeting at the end of March to allow everyone to take stock on what else needs to be done.
7. Kate reported that she will not be able to participate in the March board meeting.
8. Jen stated the board will hear from her in future e-mail messages regarding items on today's agenda not covered in the meeting.

There being no further discussion, the meeting adjourned at 2:07 p.m.

Respectfully submitted,

Wendell Johnting
Secretary