

**IUSB Senate Teaching Committee Meeting Minutes**  
**October 2<sup>nd</sup>, 2020 1:00pm**  
**Zoom meeting**

**Attending:** Ni Chang, Ann Grens, Barbara Mociulski, Maryann Oake, Carolyn Schult, Kyle Schwieterman, Warren Shrader, Ligu Yu,

Secretary: Ligu Yu

**I. Introduction.**

Each committee member introduced himself/herself.

**II. Committee Responsibilities**

Carolyn and other senior committee members talked about the responsibilities of senate teaching committee, including workload and meeting frequency.

**III. Chair Election**

The committee unanimously elected two co-chairs: Barbara Mociulski and Maryann Oake.

**IV. Issues and Tasks**

The committee talked about teaching related issues that could be handled this year and the potential tasks of the committee.

- Align the campus Distinguished Teaching Award with the all-IU Distinguished Teaching Award application.
- Provide input to winter-term proposal and implementation.
- Suggest ways to compile evaluations of small classes (less than or equal to 3 students) which are excluded from the regular reporting system.
- Recommend administrations to include/exclude student evaluations of Fall 2020 in faculty annual report.
- Advocate to create a permanent position for director of online education.

**V. Voting Privilege of Ex-officio Member**

The committee agreed to include ex officio member (Carolyn Schult) as a voting member of the teaching committee.

**VI. Future Meetings**

The committee also talked about the time and date of future meetings.

**Meeting was adjourned at about 1:45pm.**