

American Indian Student Association Constitution

Article I Name

The name of the organization shall be American Indian Student Association

Article II Mission

It shall be the purpose of the American Indian Student Association to:

- To act as a support group both socially and academically for American Indian students, faculty, and staff. As a result, the organization seeks to increase the graduation rate of American Indian students, as well as to promote their academic success.
- To increase awareness of the presence of indigenous people of the Americas and to promote the integrity of native cultures.
- To extend our services to the general community in order to promote education concerning American Indians in local, state, and national events.

The American Indian Student Association is comprised of a variety of tribal affiliations from various areas of the country, including southwest, southeast, mid-west, and north. We are actively planning many events, which range from social activities to prominent guest speakers and lecturers on Indian-related topics.

Any student enrolled at Indiana University who is committed towards achieving the same goals under the purpose of this organization is eligible for membership. "Friends of AISA are welcome to attend and participate in group events and activities. AISA shall not discriminate on the basis of race, religion, creed, color, sex, age, nationality, marital status, disability, or sexual orientation.

Article III Statement of University Compliance

- **University Compliance Clause:** This organization shall comply with all Indiana University regulations, and local, state and federal laws.
- **Non-Hazing Clause:** Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
- **Personal Gain Clause:** This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.
- **Statement of Non-Discrimination:** The American Indian Student Association allows any interested student to participate in, become a member of, and seek

leadership positions in the organization without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

Article IV Membership and Eligibility Criteria

Section A: Membership is open to any enrolled Indiana University student who:

1. Has an interest in Native American Culture.

Section B: "Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status."

Section C: No dues will be required of members.

Article V

Section A: Activities undertaken by the student group shall be decided by a majority consensus of members.

Section B: Each member in good standing may vote.

Section C: Proxy voting is allowed by the following process:

E-mailing the president and secretary with their vote

Article VI Officers

Section A: The American Indian Student Association shall have a President, Secretary, Treasurer, and Advisor. These officers comprise the Executive Committee or Board. Other positions will be created as the need for leadership positions arise with regards to particular activities taken on by the student group

Section B: All officers must be members of American Indian Student association

Section C: The term of office shall be from the beginning of the fall academic semester until the end of the spring academic semester for that academic year.

Section D: Election of officers shall be held Annually at the beginning of the fall semester for that academic year.

At least two weeks notice shall be given before the election meeting.
Nominations shall be initiated from the floor and elections done by a ballot.
The person receiving majority vote will be elected.

Section E: Any officer may be removed from membership by a two-thirds vote of the Executive Board. Any officer removed may appeal to the general membership. Said officer shall be considered reinstated with two-thirds approval of the members.

Section F: Any vacancy that may occur in an office shall be filled by appointment by the president pending ratification at the next group business meeting.

Article VII Duties of Officers Defined- This is only one possible way to organize duties - you may decide on a different division of labor for your officers.

Section A: The President

1. The president shall be the chief executive officer
2. The president shall appoint all committee chairpersons
3. The president, with approval of the executive board, directs the budget
4. Vacancies in offices will be filled by appointment of the President with approval of the general membership.

Section B: The Secretary

1. The secretary shall be responsible for keeping the minutes of all meetings and the meetings of the executive board.
2. The secretary will provide a copy of the minutes for each officer and keep a master file.
3. The secretary shall maintain a complete and accurate account of attendance and membership status.

Section C: Treasurer

1. The treasurer shall keep a current record of all financial transactions.
2. The treasurer shall develop quarterly reports containing a list of all receipts and disbursements and distribute them among the membership.
3. The treasurer will be responsible for checking the accuracy of all bills and invoices and paying them correctly and on time.
4. The treasurer will perform other duties as directed by the president Section D

Section D: Advisor

1. The advisor shall assist the group in their execution of roles and responsibilities.
2. The advisor shall provide feedback to the organization regarding its operation and functioning.
3. The advisor shall serve as a resource.
4. The advisor should provide advice upon request, and also should share knowledge, expertise, and experience with the group.
5. The advisor will be a nonvoting member of the organization.

Article VIII Notice of Meetings

Section A: The times for regularly scheduled meetings shall be Thursday of every week.

Section B: At least seven days notice shall be given for each regular business meeting.

Section C: Special or emergency meetings may be called with less than 24 hours/days notice by the Executive Board.

Section D: The meetings shall include a quorum, order of business, and disposition of the minutes.