

Professional Staff Council – June 24, 2014

Meeting minutes

Attendees: Cheryl Schlemmer (President), Gregory Ogle (Secretary), Cherie Dodd, Carrie Kinsey, Marsha Shaw, Kelli Keener, Cheryl Currens, Brandon Podgorski, Adam Svoboda, Danielle Rush, Heather Humphrey, Tracey Springer, Angie Siders, Jerry Williams, Candy Miller, Brittany Cole, Tara Scott, Cathy Clearwaters, Kim Evans, Robert Gregonis, Emilee Bengel, Philemon Yebei

Introduction of new members: Robert Gregonis (New advisor in Nursing and Health Sciences).

Approval of Minutes from March 11, 2014 meeting: Motion to accept: Cheryl Currens and Cathy Clearwaters.

Business updates:

Student in Crisis Fund (SIC) – One student approved since March PSC meeting.

“The Search” fundraiser – Added \$300 to the SIC fund.

Simplicity (Tracey Springer) – Replaces Optimal Resume for student job search tool. Simplicity is used “university wide”. Students can log in with IU Kokomo credentials. Will be implemented by July 28, 2014. Optimal Resume current postings will be migrated to Simplicity. Simplicity is reportedly easier to use than Optimal Resume.

Round-table Announcements:

Human Resources – (Philemon Yebei) A new IU Associate VP of Human Resources (John Whelan) has been named, Dan Rives has retired. IU Kokomo is searching for a new Director of Human Resources. Philemon reports that because John Whelan is beginning his role as IU HR director, all hiring is currently frozen. Reference: <http://inside.iu.edu/editors-picks/campus-life/2014-06-11-campus-hr-john-whelan.shtml>.

Admissions – (Angie Siders) New employee (Stephanie Foster, Transfer Admissions Counselor). Another new employee starting July 1 (Precious Majors). High school population significantly ahead of last year (up 56 students). New enrollment is flat. As a campus, we are up 186 students (2 new students) over last year. ACP students are not factored into these numbers.

Financial Aid – (Becky Lefler) Road mapping incoming students to learn of their previous financial aid profiles to provide proper assistance to them at IU Kokomo. Web tool being developed that will show how much aid a student can expect based on their FAFSA data.

Advising – (Kelli Keener) New coordinator positions starting July 1st. Adam Svoboda (Student Leadership) will be in charge of all student workers. Brittany Ravas will coordinate orientations and convocations. Lori Collins will work with adult and transfer students. Kelli Keener working with student success initiatives, probation students, staff issues, special student populations. Bobby working with students of color, low income, and first generation college students. Cheryl Schlemmer mentioned that many Ivy Tech students are working with IU Kokomo advisors to ensure that their academics are properly planned to enable successful transfer to IU Kokomo.

Student Activities – Absent

Athletics – (Brandon Podgorski) The first volleyball game will be August 19. A basketball double-header is scheduled for November 4, women’s game at 6pm, men’s game at 8pm. Athletics is asking for input for game-night promotion activities; contact the respective coach. Input is needed by July 5th to enable going through Media and Marketing. After review of the Fitness Center’s spring survey, the Fitness Center hours will be expanded “a little” in the fall. The Fitness Center will also hire several personal trainers that will be provided free to members. The survey indicated that most patrons come to the Fitness Center after 5pm (after work). Parking for co-members that are not university affiliated remains at the far corner of the parking garage.

Advancement – (Cathy Clearwaters) Cream and Crimson (scholarship gala) procured over \$150,000 in scholarship donations. Will plan for doing it again next year.

CTLA – (Cherie Dodd) currently transitioning to Canvas as Oncourse begins to be phased out. Most of Canvas demonstrations are complete. Best to get Canvas training in the summer before August.

Career Services – (Tracey Springer) Sheryl Phillips retiring August 29. Accessibility YouTube video has been successful: <http://www.youtube.com/watch?v=l9X8g0PpoGo>.

Alumni – Absent

Physical Plant – Absent

Parking and Security – (Jerry Williams) Andrew Doran (former IU Kokomo cadet) is newest candidate for Howard County Sheriff’s Deputy. Two former cadets are full-time IU Kokomo police staff, and one will soon come to the IU Kokomo police staff. Two individuals will soon enter the cadet program.

Media & Marketing – (Danielle Rush) Mike Glassburn is making a regional campus video this summer. Danielle always needs good “people stories” and good “classroom stories” for IUK Newsroom articles.

Registrar – Absent

Academic Affairs – (Candy Thompson) Candy changing positions. Christian Chauret will be Dean of General Studies. Business Education and Online Education will transition to Candy. Online Education penetration has come from six courses in Spring 2011 to about 130 online courses now.

IT – (Greg Ogle) IT is converting ILC#2 into the Fall 2014 STC image (Windows 8.1 and Office 2013) on June 30. CSCI-C100 will be upgraded for Fall 2014, and will be taught by Greg Ogle. Fall 2014 version of CSCI-C100 courses will now include IU-wide standard tools (Canvas/Oncourse, One.iu.edu/Onestart, IUanyWare and IUware, cloud computing, collaboration, using IU Box and “ditching” USB flash drives, Lynda.com) New Student Orientation campaign rolled out by IU UITs: <http://newtoit.iu.edu>.

Tara Scott – handing over the budget and transitioning to become Director of the IU Kokomo Art Gallery and also continuing as Events Coordinator on July 1. Gaining two new interns to work Web design for Art Gallery.

Chancellor Sue Sciame-Giesecki spoke about new initiatives, questions, ideas, concerns, issues...

Strategic Plan “Taking Bold Steps Together” – meeting with departments. We always need new and different ideas that help move us forward and make us better.

Met with Alumni Relations – Chancellor wants an Alumni magazine, a newsletter coming from every school, need to keep our 12,000 alumni informed.

Everyone needs to lead from where they are and help drive things to the next level. In four years, what will each department look like, how will they need to change?

Chancellor’s installation will be September 12. This is the 70th anniversary year for IU Kokomo, Chancellor Giesecki is the 7th chancellor, and she came to IU Kokomo in 1977. Proposing a campus-wide event to be held in Foster Park to celebrate as a community and have “IU Kokomo Day” pronounced.

Will be bringing a new Health Advisor/Counselor onboard to focus on physical health, emotional health, and mental health.

Searching for new Director of Advising and Student Success, new Chief of Campus Police, new Director of Human Resources (IU has put a freeze on that position until central Director of HR comes onboard).

Five regional campuses working together – two grant applications submitted: (1) Transfer Liaison Coordinator for IU Northwest, IU South Bend, and IU Kokomo, (2) all five regionals and IUPUI have submitted a \$5M grant for personal coaches for our students.

Main building renovation is evolving. IU Kokomo is working with the state legislature to get more funding appropriated to the project. Many programs need classrooms – a new math lab, kitchen

classroom, MBA classroom. Classroom needs will be prioritized. Main building mechanical needs are also a priority. Havens auditorium new sound system is planned.

Renovation of the Advising Center in Kelley Center (second floor west wall rooms) will be completed early Fall 2014 and will include Advising offices and the Testing Center. Purdue offices are moving out of their offices to elsewhere in the Purdue wing.

Other questions for Chancellor Giesecki included:

Walkway between new Annex of Kokomo apartments and IU Kokomo campus. Washington Street will be modified to accommodate a crosswalk and single traffic lanes to slow traffic through the crosswalk area. As part of this project, the center entrance to the campus will be closed, leaving only the north and south entrances on Washington Street. Another housing project that can accommodate IU Kokomo students is downtown near City Hall.

Our flowers on the poles and the flowers along buildings and sidewalks around campus are beautiful!

IT Training and the IU Kokomo Accessibility Center is planning a trip to IUPUI to talk with Adaptive Educational Services to share and gain information about how IU Kokomo can provide better support to students with needs and impairments. We will meet our counterparts and discuss software applications that are necessary to target our student's needs.

For convocation, Chancellor Giesecke is looking for speakers to focus on staff development. She is looking for input and suggestions from the Professional Staff Committee. Breakfast at 8:30am with awards and then about 10:00am break into groups for more focused work.

Now receiving 28-30% from state funding compared to previous 75% state funding. We need to lead from where we are. We need to innovate. We have to keep growing. Tuition cannot be raised. We have to have more students over the long term. Growth is on track. More students demand more classroom space and more faculty, and this is all being planned.

Take vacation, get rejuvenated over the summer, and get ready for Fall!

Adjourn: Motion to adjourn made by Tara Scott, seconded by Cheryl Currens.