

MINUTES OF THE CURRICULUM COMMITTEE

October 5, 2007

Present: Mary Ann Morse, Robert Ramsey, Suzi Shapiro.

Absent: Ron Bingaman, Brenda Buckner, Jean Harper,

Absent: Jennifer Knuths (excused)

I. Minutes from 9-14-07 approved.

II. Bachelor of Science in Business Administration Degree (BSBA) and Associates of Science in Business (ASB).

Discussion:

- a. Bob noted that the proposed changes to the BSBA and ASB degrees, approved by the Curriculum Committee, had also been unanimously approved at the October 2, 2007, Faculty Senate meeting.

III. English Exemption Policy

Discussion:

- a. Bob told committee that he had talked to Eddy Helton and TJ Rivard and that they both indicated that keeping the English W131 Exemption Policy would be a bad idea and put IU East out-of-line with other similar universities.
- b. Bob gave Mary Ann and Suzi a copy of an email from Eddy Helton which outlined her position that the English Exemption Policy be rescinded.
- c. Mary Ann said that it would be interesting to know why the exemption policy was started.
- d. Mary Ann thought that removing the exemption policy might be appropriate for freshman coming directly from high school but still might be of benefit in cases where older students coming to IU East from paraprofessional positions might have already developed the skills taught in ENG W131.
- e. Suzi agreed with Mary Ann but thought that we should trust in the judgment of Eddy and TJ and approve the exemption policy.
- f. Suzi, Mary Ann and Bob agreed to approve the exemption policy but, because the committee did not have a quorum, an official vote was postponed until the next (October 19) meeting.

- g. Bob handed out a proposed “Resolution Regarding Rescinding ENG W131 Exemption Policy.” Marcus Pomper told Bob that a formal resolution needed to be presented to the faculty senate for approval. Committee members should read the proposed resolution and make suggestions for modifications at the next curriculum committee meeting.

IV. Minor in Informatics

Discussion:

- a. Minor in Informatics was approved by the Curriculum Committee and presented as a “first reading” to the Faculty Senate at its October 2 meeting.
- b. Faculty Senate voted to send the proposal back to the Informatics Committee (which does not exist at this time) to work out various practical and territorial issues.
- c. When the Informatics Committee makes changes the new proposal will be recycled back to the Curriculum Committee.

V. Institutional Program Requirements

Discussion:

- a. Mary Ann reported to the committee regarding its charge to consider instituting a degree requirement of 45 credit hours at the 300-level or above.
- b. Mary Ann talked to VCAA Larry Richards and was told that the Academic Leadership Council would likely be presenting to UFC a proposed system wide-requirement that would require 45 credit hours at the 300-level or above.
- c. Mary Ann noted that there will be difficulties with this proposal in regard to the transfer of 200 level courses from community colleges that have the same names as 300 level courses at IU East.
- d. Suzi noted that the new degree requirements might be imposed on IU East. Mary Ann suggested that the Curriculum Committee not be proactive on this issue until the Academic Leadership Council proposal plays out.
- e. Suzi, Mary Ann, and Bob all agreed that the committee should take this issue of the Curriculum Committee’s agenda for now.

VI. Editable PDF Forms for Curriculum Committee

Discussion:

- a. Bob told Suzi that Marcus agreed that the ECAP form should be editable and that she should proceed to make the necessary changes.
- b. Suzi said she would make the changes.
- c. Bob noted that the present wording on the ECAP form “Drafted by the Curriculum Committee, Indiana University East, Sept. 2002” should be removed since the form had been approved by Faculty Senate.
- d. Bob also suggested that wording in Part 4 should be moved to Part 2 but Suzi and Mary Ann thought the current wording was O.K.

VII. Elementary Complex Variable MATH M415 ECAP proposal.

Discussion:

- a. ECAP form and sample syllabus submitted by Marcus Pomper.
- b. Jennifer Kunths (via email) was concerned that a new math course was being proposed when current course cannot be supported.
- c. Jennifer noted that this issue may be beyond the purview of the Curriculum Committee.
- d. Mary Ann noted that the course may be being added, in part, to increase the distance education offering of the Math Department – which is O.K.
- e. Suzi, Mary Ann, and Bob suggested the proposal be approved but, because a quorum was not present, voting would need to take place at the next Curriculum committee meeting.

VIII. Bachelor of Science in Communication Studies proposal.

Discussion:

- a. Bob distributed degree proposal via email and at meeting.

- b. Mary Ann noted that there appears to be only 4 courses in technology (or 5 if statistics is included) and wondered if this was sufficient to create a “technically” oriented degree.
- c. Bob noted numerous references to Purdue courses and wondered if these courses could instead be offered by IU East.
- d. Mary Ann noted that A110 is not included in the Sample Curriculum. (INFO I101 satisfies GE requirements).
- e. Mary Ann noted that there are numerous typos in the proposal.
- f. Mary Ann noted that only one statistics course is required and there appears to be no focus on the quantitative.
- g. Mary Ann noted that the term “Communication Studies” should be used throughout the proposal and not shortened to “Communication.”
- h. Mary Ann noted an apparent inconsistency under Section 2 – Student Demand and Section 3 - Transferability. Under Section 2 the document states, “Numerous students currently leave campus in order to pursue degrees elsewhere” and Section 3 states, “Experience has shown that very few IU Communication students transfer to other programs to finish their degree.”
- i. Mary Ann was concerned about assessment. There are 4 stated objectives (page 3) but little suggestion regarding how attainment of these objectives will be assessed. For example, at what points in the program will assessment take place? How will assessment data be used to make necessary changes?
- j. Mary Ann noted that, under Section D, the document should state what the specific differences would be between the BS and BA.
- k. Bob noted that it was stated at the last HFA/BSS divisional meeting that the budget information was not a necessary part of the proposal.
- l. Committee decided to invited Jerome Mahaffey to the October 19 Curriculum Committee meeting. Bob will invite Jerome.

Meeting adjourned.

Next meeting on Friday, October 5, at 1 p.m. in Room 338 Middlefork Hall.