

Staff Council Meeting Minutes for August 16, 2005

Submitted by Gail Daggett August 17, 2005

Present: Terri Hellmann, Gail Daggett, Linda Bielewicz, Marsha Shaw, Cathy Archer, Kathy Coppola, Diana Goodnight, Kim Maxwell, Tara Halbrook, Oleatha Love, Marcia Andersen, Eva Howe, Stefanie Lorenz and Anna Chaplin

The meeting was called to order at 9:32 a.m.

The Secretary's report was not read but Cathy briefly reviewed the topics discussed at the last meeting.

The Treasurer's report was not given because Cheryl Little was unable to attend the meeting.

Craft Show:

Tara reported that all but 16 booths have been rented for the Craft Show on 11/5/05. To date, we have taken in \$2300 in booth rent at \$50.00 per booth.

Tara and Anna Chaplin will set up a time to advertise the Craft Show on Z92.5. Also, Terri Hellman is printing fliers to be distributed by Staff Council members, and Coca Cola will make new banners advertising the show.

Chancellor Person has requested that the bookstore be open during the Craft Show. How much business it does this year will determine whether or not it will be open in the following years.

Wreath Auction:

The wreath auction will become the Staff Council Fund Raiser Auction and will be held in the spring instead of the fall and not limited to wreaths. Further discussion regarding the Fund Raiser Auction as well as a bake sale will take place at our next meeting. Staff Council members are encouraged to think about volunteering to head these events.

Hacienda Day:

This is an easy fund raiser which Staff Council members elected to continue. Cathy will call Hacienda to get a date in October and let Stef know so that she can make coupons.

Bottled Water at Commencement:

Staff Council previously discussed the possibility of selling bottled water at Commencement. Cathy will invite Cathy Hightower to our November meeting to discuss this idea with her.

By-Law Committee:

A new By-Law Committee consisting of Tara Halbrook, Stefanie Lorenz, and Marsha Shaw will review the Staff Council By-Laws and determine if any changes need to be made.

Scholarship Recipients:

Cathy Archer will contact our scholarship recipients so that we can meet them at our September meeting.

Web Committee:

The Web Committee consists of the following members:

Cathy Archer
Anna Chaplin
Kathy Coppola
Tara Halbrook
Marsha Shaw
Oleatha Love

Scrapbook Committee:

Consideration of a Scrapbook Committee will be discussed at the next meeting. Anna Chaplin also suggested doing a display case

with Staff Council history prior to the campus' 60th Anniversary Celebration.

New Business:

Oleatha Love asked if Staff Council would be interested in paying for half of a new IU Kokomo tablecloth for orientation but which is generic enough to be used for any campus event. Tara motioned to support orientation by helping with the cost of the tablecloth. The motion was seconded by Marsha Shaw and voted on unanimously by council members. The cost of the tablecloth is \$302.00; however, Eva will check with other vendors and Stef will give Oleatha brochures, which may have more cost-effective products.

Diana Goodnight suggested that Staff Council consider helping to provide wheelchairs to aid students and friends of the university (one chair per building). Diane will talk to local hospitals about possibly donating used chairs and present her findings at the next meeting.

Diana also discussed the need for additional student lockers on campus. IU Kokomo presently has 30 lockers located in the Kelley Center, which are quickly reserved. Diana suggested that we consider the possibility of a dozen new lockers per building. Tara will check costs as well as possible locations for new lockers and report her findings at our next meeting.

The next meeting is tentatively set for September 14, 2005, in the Havens Room at 9:30 a.m.

The meeting was adjourned at approximately 10:30 a.m.