

Senate: Faculty Affairs Committee  
9/7/2004

Attendees: Sherry Rankin, Ann Szopa, Kris Dhawale, Frances Peacock (chair,) Cathy Ludlum-Foos, Sue McFadden.

Frances begins the meeting and introduces Cathy.

Cathy discusses the goals of President Herbert and IU East's role. She identifies seven committee charges for the committee members:

1. In light of campus mission differentiation expectations for faculty work will also. Tenure requirements, P&T, Merit Policies, Re-appointment may need revised. Regional Service and teaching mission will remain as two points of our mission. Does this affect research, professional development? Is it on a continuum with research & creative work? Perhaps VCAA Richards should attend a meeting to discuss the possibilities. The campus must complete the mission differentiation by yearend.
2. The committee needs to revisit the Lecturer policy as there is confusion on the wording of the leave portion of the policy. This was developed to UFC Changes in academic appointments.
3. FAC is identified as responsible for the IU East Faculty Handbook. The sections on the academic appointee and student policies. The committee needs to consider what will best facilitate keeping the handbook up to date. For the older materials there is no electronic copy. The committee discussed the guidelines needed for the maintenance of the handbook.
4. The committee needs to consider making arrangements for the Promotion & Tenure committee to include a Senior Lecturer when a Senior Lecturer is up for review. UFC is considering this issue. Mike Foos will keep FAC informed.
5. The clinical, research and adjunct ranks still need to be completed since the changes to the UFC document. The wording of our documents should be consistent with UFC documents. Clinical ranks policy was written in the mid 1990s. However, the final IU East policy has been difficult to locate.
6. A Conflicts of Interest policy has been developed by UFC; Conflicts of Commitment & Financial Conflicts of Interest Research are being developed by UFC. A conflict of Commitment policy is to be sent to the Trustees by year end. Mike Foos will keep IU East faculty informed and the committee will be ready to respond. (There is a slick brochure for Staff.)
7. Senate membership continues to be a possible issue. Our bylaws and constitution may be in conflict with UFC documents; adjuncts are not allowed to vote. IU East documents use a formula to give a number of adjuncts voting rights. The definition of adjunct used by UFC is not exactly the same as IU East's usage.
  - a. Principle employment outside of University;
  - b. Principle employment within the university but not faculty;
  - c. Second unit appointment is a courtesy.

Another problem is that UFC requires 60% of voting members to be tenured or tenure-track. Adding to IU East's problem is that we have a growing number of emeritus faculty which are counted toward the quorum needed to convene official

meetings. Faculty on leave also create the same problem for quorum. Cathy will do a survey of faculty to get a sense of Representative Senate or Non-Rep. Senate.

Cathy then asked the committee to rank and prioritize the charges with a timeline.

Submitted by Sue McFadden