

Title

Constitution of the History Undergraduate Student Association

Preamble

The History Undergraduate Student Association seeks to connect undergraduate students interested in history (majors, minors, and everyone else) with history professors, the larger community of historians, and each other.

Article I: Membership

The History Undergraduate Student Association (henceforth referred to as *HUSA*) places limitations on membership only in dire cases involving personal safety. Cases for membership revocation will be dealt with at the Presidents' discretion. Everyone is welcome to join.

Selection of membership is not based on due payment.

Article II: University Compliance

This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Article III: Executive Officers

The HUSA shall have always *one to two Presidents, one Treasurer, and one Vice-President*. Ideally the Vice-President would be younger than the President(s) in order to take over when the President(s) graduate. Presidents and Vice-Presidents must be history majors or minors.

Presidents may serve for one year and may run for reelection. If a President graduates, the Vice-President assumes leadership and may hold elections for a Co-President. (If only one person is interested in a position, they are automatically elected unless the President has an adequate reason to reject them.) Treasurers will be elected yearly, and past Treasurers may reapply yearly. Executive officers may step down at their discretion, as long as they provide one-month notice (whenever possible).

Executive meetings will be held at call of the President(s), whenever necessary, but at least one at the beginning of each semester is recommended. If needed, a Historian position (similar to that of a Secretary) will be added.

- Presidents will set meetings, contact professors/history staff, manage non-financial university paperwork, create events, and handle outside contact.
- The Vice-President will assist the Presidents in their duties, with the knowledge that they'll one day assume the Presidency. They'll also be in charge of re-registration every spring.
- The Treasurer will handle finances, budgets, financial paperwork, and records of spending.

Article IV: Advisor

HUSA will ask a History Department professor or advisor to be HUSA's Advisor. The Advisor will provide confirmation on all funding requests (thus will work with Treasurer). Additionally the Advisor may be invited to meetings/outreach if they desire.

Article V: Meetings

Meetings and events will be held at least once a month. They'll be advertised in history lectures, by email (from the Advisor), and on social media, as well as advertisements in the History Department. Presidents will set meeting agendas and attendance will be recorded informally.

Article VI: Elections

Elections will be held whenever a spot on the Executive Board is open. They will be informal. Voting will be by show of hands, with option of secret ballot. Elections will be announced at the meeting prior to them (ie one month's notice).

Article VII: Non-Hazing

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse,

degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Article VIII: Dues and Budgets

HUSA will not collect dues. The budget will be maintained by the Treasurer.

Article IX: Finances

The Treasurer will handle finances and apply for an external bank account. If the group dissolves all money will be returned to the History Department.

Article X: Personal Gain Clause

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI: Amendments

Proposed amendments will be announced at meetings. Seventy-five percent of members must approve amendments ($\frac{3}{4}$).

Article XII: Ratification

This Constitution is hereby ratified on January 19, 2018.