Indiana University South Bend – Academic Senate

Meeting Minutes

November 20, 2009 - Northside 113 - 10:00 AM

Attending: Adaikkalavan, Ananth, Bennion, Black, Botkin, Brittenham, Bushnell, Clark, Colborn, J.R., Cordell, Cress, Davis, Elliott, Fisher, Gerencser, Guillaume, Heck, Henry, Hieronymus, Hinnefeld, Horvath, Hurst, Kahan, Karakatsanis, Kwong, Lambert, Levine, Lidinsky, Lucal, McGuire, McIntosh, McMillen, Mettetal, Meyer, Meyer-Lee, Moore, Nashel, Nilsen, O'Connor, Opasik, Pant, Reck, Regan-Kubinski, Roth, Rusnock, Sabbaghi, Saksena, Schafer, Schult, Scott, Shafii-Mousavi, Shepherd, Shlapentokh, Spitzer, Stankrauff, Thomas, Trottier, VanderVeen, Vollrath, Walker, L., Watson, Williams, L. **Guests signed in:** Marcia Holland

1. Call to Order

The November meeting of the Indiana University South Bend Academic Senate was called to order at 10:02 AM. Dr. Jerry Hinnefeld, Professor of Physics, presiding.

Motion to Suspend the Rules to move item 5 of the published agenda to follow item 3 Administrative and Office Reports. Motion carried.

2. Approval of Minutes of October 18 Meeting

Minutes of the October 16, 2009, meeting were approved with no corrections or additions.

3. Administrative and Officer Reports

A. Chancellor Reck

Education and Arts Building Update

Things are moving along well. Chancellor Reck met with IU Vice President of Capital Projects and Facilities Tom Morrison on Tuesday, November 17. Pre-schematic plans were approved and the same plans will be presented to the IU Board of Trustees at their meeting December 3-4, 2009. After that, VPCPF Morrison will present them to the State Budget Agency Director Chris Rule; it is hoped that bonds will be approved in December.

Administration Building Revovation Project

A contract letter is signed by VPCPF Morrison. Ancon Construction has been named the contractor for Phase II of the Administration Building. Ancon is the same construction firm responsible for the Hammes Media Commons and Café. A kick-off meeting was held November 19 with representatives from IU and Ancon. Subcontractors have been identified, and work is to begin immediately. The target finish date is February 26, 2010. Though Ancon did not undertake Phase I, they have assured the university that the look will be transparent.

Budget Update

Not much has changed in the budget picture; things are not looking good. State revenues continue below projections. Neil Tholbold, IU Vice President and Chief Financial Officer, continues to request that campuses try to conserve resources. It is anticipated that another round of cuts will be forthcoming with the possibility of the State of Indiana asking for money back. At the December Board of Trustees meeting, 6 hours have been devoted to the Finance Committee.

Campus Strategic Plan

Senate will be asked to approve today the Campus Strategic Plan. Chancellor Reck congratulates all involved. extends thanks to Linda Fisher and Terry Shepherd for their leadership on the Campus Directions Committee. This has been a good process with good discussion. Next step is to have the mission statement approved by the IU Board of Trustees. Following that, operational plans will be developed in the spring.

Flu Update
So far, 500 H1N1 vaccines in addition to seasonal flu vaccines. Thanks to the staff and students of the School of Health Professions, including Laura Heironymus, director of the Wellness Center, and Dean Mary Jo Regan-Kubinski. The process of vaccinations has been orderly and calm, a credit to the professionalism of those involved. More vaccine is coming after the Thanksgiving break.

Student Housing
The transition to move from student housing from Fiscal Affairs to Student Affairs and Enrollment Management is underway; this should be complete by December 1. It is hoped that this will bring more student development and student engagement to the campus. Director of Housing and Residential Life Paula Smith has resigned. A search will be conducted for her replacement.

Campus United Way
Currently, 65% of the campus has donated to United Way; the goal is 100%. Thanks to Deans Horvath and Curtis for their leadership in this area.

Chancellor Reck invited all to the Holiday Party on December 11 from 5:00-9:00 PM in the Grille with food, drink, and merriment.

Questions
Henry: The South Bend Tribune published an article that was somewhat critical about IU extra funds. Was there a university response? If so, did the Tribune decide not to publish that response?

Reck: A communication was sent to Mike Sample, Vice President for University Relations at IU Bloomington. A response from him asked if this editorial appeared in more than one area paper. As there is only one 1 area paper, the answer to that is no. Up to now, no further communication. Reck had also asked of VPUR Sample if someone needs to respond, and if so, should the response come from IU or IU South Bend?

Regan-Kubinski: Community doesn't know how the IU system works and may not realize how we are connected. This may need explaining.

Reck: Ask Ken Baierl to follow up.

B. VCAA Guillaume

VCAA Guillaume presented teaching awards to the following:

Professor Isabel O'Connor, Dept. of History, Distinguished Teaching Award
Associate Faculty Al Vitale, Dept. of English, Distinguished Associate Faculty Teaching Award

Dean Searches
Completed on campus interviews for Dean of the College of Liberal Arts and Sciences. The Search and Screen Committee will provide written report today to VCAA Guillaume. He will meet with the committee on Monday to discuss individually each of the candidates. Dr. Guillaume will call references only of those candidates deemed acceptable.

Sunday begins the on campus interviews for Dean of the Library. Two candidates for that position will be coming to campus in the next two weeks.

It is hoped that both Dean positions will be filled by the winter break. Doing so would be a first in VCAA Guillaume's time at IU South Bend.

Gen Ed Committee
VCAA Guillaume has been meeting with others on the topic of General Education and the transferability of credits. One other question being addressed is what is needed to make the process of approving courses that meet General Education requirements streamlined as there are too few courses offered that meet the General Education requirement. Issues of classroom space, number of courses, etc. are to be addressed. One possibility is to ask the professional schools to be more creative in their course offerings so as to assist in this area.

University Wide Academic Taskforce
Dr. Guillaume has been serving on a university wide taskforce on the topic plans for continuity in the event large scale disasters befall the university that would require long-term shut-down of campus. A plan is developed and VCAA will work with Deans to review plans for delivery of instruction for long-term shut-downs of the campus. Dr. Guillaume pointed to an exemplar web site: ucready from the University of California system.

Deans Seminar
Dr. J.R. Shrader, Philosophy will present this month's Deans' Seminar on the topic *The Emerging Options in the Mind/Body Problem* in the UCET Classroom (NS245) at Noon.

Questions
Walker: Encourage Dr. Guillaume to do his utmost to consider appointing someone to direct General Education. Burden on the Committee is extraordinary without a Director. Make the position doable and commensurable. The work is too much for a committee.

Guillaume: this was discussed by the General Education Committee just this morning.

C. VCFAA O'Donnell

Vice Chancellor for Fiscal and Administrative Affairs was present to make his annual Budget Presentation. A copy of the presentation is attached to these minutes. A digital file is on the Senate web site.

Questions:
Bennion: a question on student fees: Fees vs. Other Fees. What is the difference?
O'Donnell: Fees are mandatory per credit hour fees paid by all students. Others are small, often one-time fees such as transcript fees, application fees, etc.

Regan-Kubinski: would like to point out that the equipment account for nursing high because a new program fee for nursing is directed to that budget.
O'Donnell: It is carry-forward of money not spent.

Lynn Williams: data from previous years seems to indicate that our state appropriation is the lowest among all state supported schools in Indiana. If that's still the case, this flip to a greater dependence on student fees means we depend more on student fees.
O'Donnell: That's like true because of different metrics. Unsure of how we'd ever catch up.

Walker: thanks for presentation. A need for a two year public relations campaign to explain to public what the problem is. Begin with the opening slide from VCFAA O'Donnell's presentation. It's not the greedy university; it appears that it is Hoosier tax payers who don't want to fund

higher education in Indiana. This message that we are being responsible with our funds needs to be gotten to the public.
Baierl: this is a classic public relations problem. There is misinformation and articles like the one that appeared in the Tribune are misleading. The Tribune did not ask us for input, and the Tribune did not do due diligence in writing the article.
Walker: We need to take the bull by the horns and educate the public.
O'Donnell: great suggestion.

Bushnell: Am I correct in that the community college system was to earn temporary support to subsidize tuition. Is there any indication that the state will stop subsidizing Ivy Tech?
O'D: not aware of that happening.

Gerencser: at the current rate, in 20 years we'll be free of the state of Indiana. The question is about one-time money. Can we study enrollments figures to understand our enrollment increases? Is this really one time or can we actually count on 8000 students from here forward?
O'Donnell: budget is based on a projected estimated enrollment. If enrollment is higher, that results in non-budgeted, non-expected money. When do we budget for this higher enrollment? Started looking at this last week with assistance from John Novak. We have a few budget targets on campus: recruitment, enrollment targets. 8% increase in our enrollment projections means an 8% increase in our base budgets. Expectation is that enrollment for 09-10 will be same for 10-11.

Saksena: McRobbie has instituted a money for grades program. Is this significant for us?
Vice Chancellor for Student Affairs and Enrollment Management Jeff Jones: $140-160K
O'Donnell: we'll be ok.

D. President

Nothing to report.

Questions for the President – none.

E. UFC

Dave Vollrath presented information that UFC is meeting by teleconference this year. Telephone conference call of the agenda committee: next weeks' meeting is mostly informational. One action: change terminology in the IU offices in the Academic Guide Document.

Question:
Bennion: Is McRObbie's Health Care Cost Containment report being studied by UFC?
Vollrath: Not sure, not on agenda council items; Dan Rives
Associate Vice President, Administration, UHRS, will be at UFC to discuss 18/20; Dave Vollrath will ask about the report.

4. New Business

A. Special election of two members for PT&R Committee

President Hinnefeld presented the slate of nominees to replace two members who have resigned from the Senate Promotion, Tenure, and Reappointment Committee. The two nominees are Susan Cress (EDUC) and Gail McGuire (CLAS).

The floor was opened for other nominations.
No nominations from the floor were received.
A motion to close nominations was approved.

A motion to accept by acclamation the slate of nominees as presented was approved.

B. Election of Nominating Committee

President Hinnefeld presented the slate of nominees for the Senate Nominating Committee. The three nominees are Betsy Lucal (CLAS), Bruce Spitzer (EDUC), and Lesley Walker (CLAS).

The floor was opened for other nominations.
No nominations from the floor were received.
A motion to close nominations was approved.

A motion to accept by acclamation the slate of nominees as presented was approved.

5. Committee Reports

A. Campus Directions

Motion from the Campus Directions Committee: The Campus Directions Committee moves that the senate adopt the mission statement as presented.

Discussion

Discussion about the wording of the proposed mission statement ensued. Most of the discussion centered around the word "inclusivity/inclusiveness" and its location within the statement.

Vollrath moved that the word inclusiveness be stricken from sentence 1 and replace "diversity" in sentence 2.

Walker proposed a friendly amendment to Vollrath: inclusivity and diversity?
Vollrath: acceptable

Motion to close debate was approved.

Vollrath/Walker motion on inclusivity and diversity was approved.

Motion to close debate on the mission statement was approved.

Motion to adopt the mission statement as it reads was approved.

Final Version:

Indiana University South Bend is the comprehensive undergraduate and postgraduate campus that serves North Central Indiana and is a regional campus of Indiana University. The campus values excellence in teaching, student-faculty interaction, research and creative activity, diversity and inclusivity, a global perspective, and collaboration in life-long learning. IU South Bend develops engaged citizens prepared to build strong communities.

Strategic Initiatives

Motion from the Campus Directions Committee: The Campus Directions Committee moves that the IU South Bend Academic Senate endorse the Strategic Initiatives as presented.

Discussion on adopt vs. endorse. The Senate must adopt the mission statement so it can move forward to the IU Board of Trustees for final approval.

Fisher read each of the 8 Strategic Initiatives.

Discussion on the Strategic Initiatives ensued. Most of the discussion focused on the order of the Initiatives within the plan. It was determined that the Campus Directions Committee would be asked to discern an appropriate order for the list of Strategic Initiatives.

Motion to end discussion was approved.

Motion to endorse the strategic goals was approved.

B. Faculty Welfare:

Bennion provided an update on the resolutions passed last month. There are budgetary concerns, and with one time monies not being released at this time, it was determined that free memberships were not practical at present. The Faculty Welfare Committee worked with SAC employees to establish costs. A pilot program will begin in January 2010 and run through July setting employee memberships at $10 month. The pilot is to determine amount of revenue, use, etc. before making a final determination on continuing the $10 per month membership.

Bennion also provided an update on the faculty networks project introduced last month. Conveners are being contacted and groups established. As plans are made, announcements to be made to the bulletin board. Faculty welfare will manage who is leading specific groups in order to inform new faculty.

6. Announcements

Nancy Botkin: invite all to a fiction reading by Francis Long, the author of *Transparency* on Monday, November 23, at 7:30 PM on the 3rd floor Weikamp Bridge. Long is an author of short stories.
Michel Horvath: United Way forms are available today; please consider giving.
Alfred Guillaume: Lynn Williams has left the meeting, but wanted to recognize him for his last senate meeting and asks that the Senate recognize Dean Lynn Williams for his long tenure at IU South Bend.

7. Adjournment at 11:39 AM.