

# **InULA Board Meeting**

## **InULA Executive Board Meeting & Conference Call Herman B Wells Library 532 Conference Room**

Present: Gary Charbonneau, Frances Huehls, Wendell Johnting, Dina Kellams, Vincci Kwong, Kirsten Leonard, Monique Threatt  
Absent: Kate Brooks

The meeting was called to order at 10:35 AM.

### **1. Approve Minutes of the August 13, 2007 meeting (Board)**

The minutes were approved.

### **2. Financial report / Audit update (Wendell Johnting)**

Jo McClamroch is making corrections based on the audit and updating the spreadsheets to reflect the corrections. She will send the 2006/2007 Treasurer's Notebook with all spreadsheets to Wendell once she has completed these corrections. The budget for this year will note that two SLIS Scholarships were awarded this year instead of in the 2006-2007. Wendell issued a check to Charla Lancaster for \$100 as an honorarium for her work setting up the excel spreadsheets for the Treasurer. Wendell received three memberships for this year and sent the one new member an InULA mug. Wendell will forward the list of paid members to Monique as he receives membership payments. Members are applying in paper and electronically using the form on the Web site.

Wendell moved to approve the audit report, Kirsten seconded. The audit report was approved by the board.

### **3. Committee assignment/liason update (Monique Threatt)**

Book Sale Committee: Kathy Marlett and Sherri Michaels will co-chair. The committee has its needed members. Dina will be the board liaison.

Communications Committee: Vincci is the chair and the board liaison, as well as the webmaster other than scripting which will continue to be done by Jian Liu. The committee has its needed members.

Constitution Committee : The board agreed to rescind the recommendation to change the Constitution, Art. V, Sec. 4. Wendell (board liaison) will update committee on the change in charge.

Grants & Scholarships: The committee needs one more member.

Program & Social: Julie Hardesty agreed to chair. The committee needs one more

member. The room is already reserved for the holiday luncheon.

Membership: Fran is the chair and the committee has its needed members.

Dina has agreed to find additional members to serve in the open committee positions.

**4. Membership drive begins September 15th (Fran Huehls)**

The text for the membership announcement is ready to go out and Fran will send it out in the next day or so, once she is added to the InULA list. Wendell recommended that an announcement be sent out to IUL News and contacting Betty Davis to get a mailing list to send to retired IUB librarians, and Mary Stanley to get the list of all retired IUPUI librarians.

Fran had not been added to the InULA listserv, so it was recommended that Jo's most recent list of members from last year be sent to Emily Okada to make sure that everyone has been added to the InULA listserv.

Someone from the membership committee should monitor IUL News and contact new librarians. Dina received a list of all new librarians at IUB from Betty Davis and she will forward to Fran. Fran will also get a list of new librarian hires at IUPUI from Mary Stanley.

The issue of dropping the membership dues for retired librarians was raised again. The status of this issue will be investigated. [Note: the bylaws already state that retired librarians do not pay dues - so this is not an issue.]

**5. Holiday Spring business meeting & event update (Kate Brooks)**

Monique reported for Kate. The room has been scheduled. The committee still needs at least one additional member.

**6. Research Incentive Grant update (Kirsten Leonard)**

Two reminder notices were sent out to the InULA listserv. Monique has not received any applications yet for the first grant cycle. Kirsten will contact Moira to check whether she has received any applications.

**7. Old business**

Finalize committee charges  
The Treasurer will maintain membership roster.

**8. New business**

How should conference calls be billed? Gary had been using his own department account. But it is unclear whether the department is actually being billed. InULA does not have an account. If it is getting billed, then InULA will reimburse the department for the charges.

The Board will schedule tentative meetings for Oct. 24, Nov 21 at 10:30-12. And will possibly meet at the December luncheon if needed.

Meeting adjourned at 11:17am.

Respectfully submitted,  
Kirsten Leonard  
Secretary