

**Senate Facilities Management Committee  
Meeting Minutes  
December 6<sup>th</sup>, 2019 1:30pm  
NS 229**

**Attending:** Allison, Bailey, Campbell, Cole, Jean, Kern, Scheessele  
Secretary: Scheessele.

**I. November minutes.**

Minutes approved with corrections.

**II. Northside Hall new student furniture.**

This Committee's formal recommendation that Northside Hall receive the entire \$95K budget surplus for new student furniture was forwarded to interim EVCAA Linda Chen since the last Committee meeting. The Northside Hall Task Force recommended furniture for eight general-inventory Northside Hall classrooms.

**III. Renovation of Northside Hall lecture hall (NS 125).**

Scheessele reported that he had forwarded this Committee's formal recommendation to interim EVCAA Linda Chen and VC of Finance & Administration Phil Iapalucci that a tiered floor design is preferred to a flat floor design for NS 125, but that we defer to Biology's wishes. Although this Committee offered several reasons why a tiered floor design should be preferred, it recognizes that Biology can have larger lecture sizes than other units. (A flat floor design allows for more student seats.) Scheessele initially reported this Committee's recommendation to Iapalucci, but Mike Prater relayed that the wording of the recommendation did not indicate a decision. The Northside Hall Task Force suggested that Biology be allowed to give its input first, then the Senate Facilities Management Committee recommendation could be forwarded to interim EVCAA Chen, so that she could aid in making the final decision. This is what happened since the last Senate Facilities Management Committee meeting.

**IV. Library shades.**

Scheessele relayed information from Library Dean Bloom and Prater on this issue. Terry Allison reported that, as Chancellor, he had given the go-ahead and had approved \$75,000 two years ago for Library shades. He recalled that IU had been insistent on design standards. Allison said that Iapalucci would be the person to follow up with.

**V. Communication plan for construction projects.**

Prater and Peter Bushnell (Biology acting chair) of the Northside Hall Task Force put together a list of Northside Hall personnel to contact before construction projects begin in Northside Hall. This was in response to Scheessele's (also a Task Force member) concern that the Administration's plan for better communication did not seem, on the face of it, much different than the existing approach (which hadn't worked well). A member of the Task Force recommended that names of personnel in all buildings be provided to Prater for contact prior to the start of construction in a building. The member suggested this action be initiated by the Senate Facilities Management Committee. This Committee decided to take up this action.

## **VI. Constitutional authority of the Senate Facilities Management Committee.**

This Committee has consultative authority on issues relating to campus facilities. To ensure this authority is enacted, Committee members recommended the following communication pipeline: VC of Finance and Administration should communicate upcoming projects/issues to the Senate Executive Committee, which in turn should communicate this information to the Senate Facilities Management Committee. This would supplement Prater's role on this Committee as ex-officio, given that facilities-related decisions are sometimes made between meetings of the Senate Facilities Management Committee. Scheessele will convey the Committee's recommendation to the Senate President, Raman Adaikkalavan.

## **VII. Better publicizing the procedure for evacuation of the wheelchair-bound in building emergencies/drills.**

This issue was brought to the Committee's attention by a Northside Hall professor who encountered a wheelchair-bound student unaware of the evacuation procedure. Such an evacuation procedure does exist. The Committee discussed ways to better publicize the procedure, and the Committee will work on this issue in the spring semester.

## **VIII. Other business.**

- Announcement of new money for next phase of Northside Hall improvements.
- Aimee Cole asked whether more information was available on the construction to be done in the Northside Hall area near rooms 120-121 over the winter break. Committee members did not know.
- Gary Kern requested that MBA students be given keycard access to the active learning classroom, Admin 114. Access would be after-hours (6-9:30pm; the classroom is behind gates which are closed at 6pm). Kern suggested contacting Maureen Muldoon to reserve the room and Mike Prater about keycard access. Scheessele will follow up with Muldoon and Prater. Kern will follow up with the Dean of the Business School.

## **IX. Spring 2020 meetings of the Senate Facilities Management Committee.**

The Committee decided to meet on the following dates from 1:30-3pm:

**Feb. 7<sup>th</sup>**

**Mar. 6<sup>th</sup>**

**May 1<sup>st</sup>**

Kern will try to reserve NS 229 again for our meetings.

**Meeting was adjourned shortly after 2:30pm.**