

CONSTITUTION OF
OMEGA CHAPTER OF
BETA SIGMA PSI

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

Preamble

We, the undersigned Lutheran Students of Indiana University realizing the benefits and necessity of gregarious living in a Christian atmosphere, as defined by Lutheran principles, do hereby frame this constitution so that we may affiliate with the National Fraternity of Beta Sigma Psi. We shall abide by the provisions of our National and Regional Constitution and By-Laws.

Article I -- Name

The name of this fraternity shall be: "Omega Chapter of Beta Sigma Psi, Incorporated."

Article II -- Object

This chapter shall foster spiritual growth through social functions, wholesome surroundings, scholarship, and a code of morals and ethics among, as observed through the Christian faith.

Article III -- Membership

Section 1 -- Eligibility

Proclaimed Christians interested in continuing and developing their relationship with Christ, enrolled at Indiana University, who are members of any synod of the Lutheran Church, or are a member of a Christian church, or show a strong willingness to learn about the Christian faith whose application for membership has been approved by one member or resident pastor of a local Lutheran Church of this university, not members of any secret society with religious intent, shall be eligible for membership in this society.

Section 2 -- Election to Associate Membership

Prospective members shall be elected to Associate Membership by three fourths vote of active members present at the meeting in which the election is held, a quorum being present.

Section 3 -- Requirements for Initiation

Any Associate Member may be initiated into this chapter after having fulfilled the following requirements:

1. He shall have been pledged a minimum of 7 weeks or complete membership education as approved by the Vice President.
2. He shall have complied in all respects with the regulations of this university concerning initiations.
3. He shall have been elected into membership by a unanimous minus 3 vote of the active members, a quorum being present.
4. If the student is not a Lutheran member of any synod, the pastoral advisor must approve membership eligibility.
5. Know the standard Lutheran doctrine; be able to communicate and teach that doctrine.

Section 4 -- Honorary Membership

Any eligible person who has distinguished himself/herself in his/her chosen field, or who has extraordinarily aided this chapter, may be elected to Honorary Membership, upon unanimous-minus 2 vote of the chapter.

Section 5 -- Alumni Membership

1. Chapter Alumni shall be defined as: Any former member of Omega Chapter of Beta Sigma Psi.

Section 6 -- Eta Beta Membership

Member must be a second semester senior to be considered for Eta Beta status. In order to apply for Eta Beta Status, member must present a 1 page letter to the executive board by the third executive board meeting of the semester and receive a 2/3 affirmative vote. Eta Beta members must pay all local and national dues but are exempt from fines for any failure in meeting all other point requirements of an active member.

Section 7 -- Deactivation

Any member may be expelled from this chapter and relieved of his badge by a 90% vote of this chapter, a quorum being present. To be brought up for deactivation, a member must first meet one of the following:

1. If he fails to meet minimum membership requirements as set for by the Executive Board.
2. If he is brought up for deactivation by any other active for any reason. This is like a motion, and does require a second.

3. If he violates anything else specified in this Constitution or its Bylaws.

In case the Alumni Executive Board does not concur with the action of this chapter, the member shall be reinstated.

Section 8 – Inactive Membership

Any active member may voluntarily request to be declared Inactive by a majority vote of chapter and can be reactivated by a majority vote. Becoming Inactive involves the loss of voting, office holding, activities and house privileges or part thereof as defined by the Standing Rules. Inactive members are not required to pay dues. Typical reasons for becoming inactive include financial hardships, ongoing family emergencies, and studying abroad.

Article IV – Executive Board and their Elections

Section 1 – Executive Board

The officers of the chapter shall be as follows: President (Spring and Fall), Chief Recruitment Officers, Vice President (Membership Educator), Secretary, Treasurer (Spring and Fall), Social Chairman, Chaplain, Academic Chairman, Membership Development Chairman, Philanthropy Chairman, House Manager, and Past President.

Section 2 -- Time of Election

Chapter officers shall be elected in the second to last regular meeting of each semester.

Section 3 -- Assuming Duties

All newly elected or appointed positions shall assume their duties the first meeting of the following semester. They shall assume training starting with the election until they assume their full duties.

Section 4 -- Nominations

Nominations for all elected positions shall be made from the floor in the regular meeting at least one week prior to the elections. The secretary shall post these nominations so that they may be observed by all until the next meeting. Each active member is eligible for only two nominations from the floor.

Section 5 -- Requirements

These nominees shall be active members in good standing with the chapter and the university.

Section 6 -- Vacancies

In case any vacancy of office occurs, a special election shall be called to nominate and elect an active member to fill the vacancy. Appointed nominations are made by the President with approval of the Executive Board. This officer shall take office immediately after his election; the nomination need not be posted a week in advance.

Section 7 -- Expulsion

Each member of the Executive Board shall be subject to impeachment and removal from office upon failure to fulfill his duties. A vote of ninety percent of the active members using a secret ballot is required for removal. A candidate for impeachment shall be guaranteed the right to make a defending statement prior to the vote being taken.

Article V -- Meetings

Section 1 -- Regular Meetings

Regular meetings shall be held every other week throughout the academic year. Executive board meetings shall be held every week and before each regular meeting.

Section 2 -- Special Meetings

Special meetings may be called at any time at the discretion of the President, or upon the request of any three active members. The secretary shall notify all members of the special meeting within 48 hours, if possible. No irrelevant business will be brought to the floor.

Section 3 -- Quorum

Two-thirds of the active eligible voting members of the chapter shall constitute a quorum. Those whom have lost their voting privileges shall not be counted into the quorum total.

Section 4 – Absentee Voting

Any members who know beforehand that he will be missing a chapter meeting for an approved reason, where a motion will be voted upon, he may pre-cast his vote in writing, and give it to the Secretary. This type of vote does not count into a quorum total. The active member must give written documentation stating his vote to the secretary (anonymous party).

Section 5 – Proxy Voting

Any member who knows beforehand that he will be missing a chapter meeting for an approved reason may temporarily give any other active member his voting privileges for that meeting. No member may have more than one other member's vote in this manner. The active member must give written documentation to the secretary stating his intent to give his right to vote to another

member.

Section 6 – Loss of Vote

Any member who misses two consecutive chapter meetings without receiving permission will have their right to vote revoked and shall be removed from the quorum total. Two-thirds chapter vote is required to obtain voting rights back with member seeking reinstatement of voting rights being present.

Exceptions to this include student athletes and team managers who have been approved by the executive board by written application of the member seeking any exemption. Member must apply within the first semester of accepting the position.

Article VI – University Compliance

Statement of University Compliance: This organization shall comply with all Indiana University regulations, and local, state, and federal laws.

Anti-Hazing Policy: Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Personal Gain Clause: This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation directly from for profit companies if acting as a representative of a student organization.

International Travel: This organization, when traveling internationally, will coordinate their travel through the Office of Overseas Study

Statement of Non-Discrimination: Beta Sigma Psi allows any interested student to participate in, become a member of, and seek leadership positions in the organization without regards to arbitrary consideration of such characteristics as age, color, disability, ethnicity, marital status, national origin, race, religion, sexual orientation, or veteran status.

Article VII -- Amending the Constitution

This constitution may be amended by a three-fourths vote of the active membership of the chapter. Proposed amendments must be submitted at a regular meeting and posted for at least one week in advance of the date of the vote to approve or disapprove the amendment.

Approved on this ____ day of _____ in the Year of Our Lord

Signatures:

BY-LAWS OF
OMEGA CHAPTER OF
BETA SIGMA PSI

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

Article I -- Membership

Section 1 -- Duties

It shall be the duty of all voting members to attend all regular and special meetings of this chapter. They shall promote the objectives of this chapter as set forth in the Constitution, and to this end, perform all duties required of them by these By-Laws and the Standing Rules of the chapter, as well as the Constitution. Every member of the chapter, Honorary and Special members excepted, is required to pay fees, assessments, and regular dues as levied by the chapter in its Standing Rules. All members are required to live-in the Chapter house for at least two years, with exceptions at the discretion of the Executive Board (majority vote), beginning with the Fall 2014 pledge class. Exceptions shall only be granted with application of the active member by the second to last chapter of the fall semester. Such exceptions shall include studying abroad and financial concerns.

Section 2 -- Rights and Privileges of Members

Voting members: All students of Indiana University, who have satisfied all the requirements for membership set forth in the Constitution of the chapter, have complied with all school rules for organizational membership, and have been duly initiated into the chapter shall be termed active members and shall enjoy the following rights and privileges -- the right to hold office, the right to live-in as available, the right to vote and submit motions and resolutions in the chapter meetings, the right to participate in all chapter activities, and to use all facilities of the chapter house available to them. Special members as hereinafter defined in this article have the same rights and privileges as active members in compliance with the National Constitution and By-Laws.

Non-voting Members: Alumni Members -- Chapter alumni shall have all rights and privileges of active members with the exception of the right to vote, to live-in, and hold office. House alumni shall be permitted to use available facilities of the chapter house, participate in social and other activities except in such cases as when the activities are wholly concerned with the National Fraternity of Beta Sigma Psi or when their presence is forbidden by National Fraternity regulations.

Alumni are to abide by the rules and regulations governing the active chapter and are subject to the fining system as specified in the Standing Rules.

Honorary Members -- Honorary members have the same rights and privileges as active members with the exception of the right to hold office, live-in, motion, and vote in chapter meetings.

Special Members -- The elected faculty and pastoral advisors of the chapter, if not members of the Fraternity of Beta Sigma Psi, shall be considered special members of this chapter with the rights and privileges of active membership with the exception of the right to hold office.

Inactive Members -- Any active member may voluntarily request to be declared Inactive by a majority vote of chapter and can be reactivated by a majority vote. Becoming Inactive involves the loss of voting, office holding, activities and house privileges or part thereof as defined by the Standing Rules. Inactive members are not required to pay dues. Typical reasons for becoming inactive include financial hardships, ongoing family emergencies, and studying abroad.

Section 3 -- Associate Membership

Any person desiring to become an active member must serve a term of Associate Membership of not less than 7 weeks or completion of membership education program. Any student enrolled in the Indiana University in good standing, fulfilling the requirements for membership may be admitted to Associate Membership in the manner prescribed in the Chapter Constitution.

Section 4 -- Admission to Membership

Members are received by vote of the chapter at any regular business meeting after the eligibility of the applicants has been determined by the Executive Board in consultation with the school administration. In addition to the constitutional requirements, the prospective member must have a minimum cumulative grade point average of 2.500 out of a possible 4.000 points; the completion of a satisfactory term of Associate Membership and the receipt of a three-fourths vote of the active chapter membership by secret ballot, a quorum being present, is also required. Before being considered a voting member, a prospective member must undergo a formal initiation (as prescribed by the National Fraternity) and pay all fees and dues required by the Standing Rules.

Section 5 -- Suspension of Membership

The Executive Board may suspend members and pledges from the rights and privileges of membership or Associate Membership for the following reasons:

1. Delinquency in payments of dues, room and board charges, fees, assessments, fines, etc.
Degree of delinquency sufficient for suspension to be defined by Standing Rules.
2. Unexcused absence from two consecutive meetings. Rules for official excuse from meetings to be defined by the Standing Rules.

3. Habitual disregard of the Constitution, By-Laws, and Standing Rules of this chapter as defined by the Standing Rules.

The interpretation of the rules for suspension and the use of these rules is in the hands of the Executive Board. The decisions of the Executive Board are subject to confirmation by a majority vote of active members in a meeting, a quorum being present, should the suspended member appeal the action of the Board to the chapter membership.

Suspension will involve the loss of voting, office holding, activities and house privileges or part thereof as defined by the Standing Rules.

Provisions for reinstatement or recommendation for expulsion of a suspended member shall be made by the Executive Board whenever necessary. Suspended or impeached members will not be eligible to hold office the following semester of the offense.

Section 6 -- Transfer of Membership

An active member of another chapter of Beta Sigma Psi in good standing with his former chapter and currently enrolled in the Indiana University may transfer his membership to Omega Chapter of Beta Sigma Psi with no loss of membership privileges. The transferring member must present a letter from an officer of his former chapter, confirming that he is an active member in good standing of the National Fraternity, and be in the meeting in which the transfer is presented. He must then pass a majority vote, a quorum being present. If membership transfer is granted, the member assumes the seniority of a newly initiated member, unless it is their last semester before graduation.

Section 7 -- Special Members

Special members, as defined in the By Laws Article I Section 2, shall be exempt from all dues, assessments, and other financial obligations with the exception of room and board charges.

Article II -- Executive Board

The officers of the chapter shall be as follows: President, Chief Recruitment Officers, Vice-President (Membership Educator), Secretary, Treasurer, Social Director, Chaplain, Academic Chair, Membership Development, Philanthropy Chairman, House Manager, and Past President.

Article III -- Duties of Executive Officers and Advisors

All positions of the executive board, with exception of the secretary, are required to live in an approved Beta Sigma Psi house. In addition, the President is required to live in the main Beta

Sigma Psi house.

The elected officers of this chapter and their general duties shall be as follows:

1. The President shall preside at all meetings and act as chairman of the Executive Board, maintain general supervision of the chapter activities, meet with elected and appointed positions twice a semester to ensure progress, and work as the liaison from the Inter Fraternity Council at Indiana University and Omega Chapter's members. Also maintains an advisory role on the Executive Board.
2. The Vice-President shall assume the duties of the President in the President's absence and serve as a member of the Membership Development Committee. He will assume the responsibilities of Pledge Educator and Pledge Master. Must attend all Executive Board meetings
3. The Secretary shall keep an accurate record of all chapter legislation, and meeting minutes. He will serve as a liaison between the national and chapter business. Will keep an accurate record of documentation of current fraternal activities, Executive Board decisions, rosters, photographs, etc. He will create and maintain a master calendar that will contain activities of interest to brothers for each month. The Secretary will appoint the Points Chair with the approval of the President. He will collaborate with the Social Media Chair to keep the website up to date. He will post weekly updates on Facebook, Google Docs, the master calendar and other various social media outlets.
4. The Treasurer shall be in charge of all finances of the chapter, receiving dues from members, provide receipts to brothers upon payment of dues, and pays all bills on time.
5. The Social Director will create a social calendar and propose a social budget to be approved by a vote of the active membership. Will act as the head of the Social Committee to plan and execute chapter events such as Little 500, paired events, social event, etc. Will work actively with the Treasurer to maintain and execute the approved budget. Will appoint a Brotherhood Chair with the approval of the President, will then be responsible for the duties of the Brotherhood Chair. Will act as a voting member of exec board. Work with the Secretary to post social events to the master calendar, Facebook, and Box. The social Chair will also seek out Greek events for the brothers to participate in.
6. The Chief Recruitment Officers will attend all regular executive board meetings, and serve as Chair of the Rush Committee. Will create a rush calendar a month in advance, a budget proposal, and provide a recruitment week schedule in a tangible form for brothers and rushes.
7. The Chaplain will facilitate spiritual development among chapter members and communicate with local Lutheran Pastors. The Chaplain will serve as a voting member of the exec board. The Chaplain will schedule Beta Sig Sundays, run Catechism classes for Associate Members, and schedule talks with pastors.
8. The Membership Development Chair will execute the membership development plan of the 4-year education program for all members. He will actively seek out clubs and find opportunities for brothers and strongly encourage them to be involved. He will serve as the head of the membership Development Committee, and oversee the philanthropic chair.

9. The Academic Chair will ensure academics are a high priority and members are doing their best to excel in the classroom. He will acquire all of the brother's work, school, and club schedules to the best of their ability, set GPA goals at the beginning of the semester, and collect grade information for each brother at the end of each semester. The academic chair will work closely with the faculty advisor from the university.
10. The House Manager will assume the duties of proper house maintenance and care. He will be responsible for creating cleaning and chore schedules, carrying out room assignments, and overseeing that the house functions smoothly.
11. The Philanthropy Chairman will organize at least one event per semester, as well as make sure brothers are being active in philanthropy and service events going on in the community.
12. Past President/Presidents shall be non-voting members of exec and attend meetings to the best of their ability. They will give advice, recommendations, and serve as a resource for the current executive board.
13. The Faculty Advisor shall be a member of the Indiana University faculty who serves in an advisory capacity to the chapter.
14. The Pastoral Advisor shall be a member of the Lutheran Clergy who serves in an advisory capacity to the chapter.

Article IV -- Meeting Time and Place

This chapter shall meet every other Sunday evening at the chapter house, unless otherwise announced. Meeting times for the subsequent meeting shall be announced by the President at the conclusion of every meeting.

Article V -- Elections and Term of Office

Section 1 -- Elections

Elections for the offices named in Article II shall be held on the second last regular meeting before finals weeks of each semester; nominations, on the previous regular meeting. Additional nominations, not on the slate presented by the secretary, may be made from the floor just before the election. Voting shall be by secret ballot, and the winning nominee shall receive a majority vote of the voting membership, a quorum being present.

Section 2 -- Term of Office

The term of office of the officers and the men elected to positions named in Article II shall be one semester with the exception of the President (Calendar Year), Philanthropy (Calendar Year) and Treasurer (Calendar Year)

Article VI -- Committees

The President reserves the right to create committees that are not already listed as the conditions see fit and with the approval of the Executive Board

Article VII -- Parliamentary Authority

Section 1 -- Parliamentary Procedure

The rules of procedure contained in "Roberts Rules of Order, Revised" shall govern this chapter's business meetings in all cases to which they are applicable, and in which they are not inconsistent with the Constitution, By-Laws, or standing Rules of this organization.

Section 2 -- Classification of Legislation

Legislation of this chapter shall be classified according to ease of amendment as follows:

1. The Constitution
2. The By-Laws
3. The Standing Rules

Article VIII -- Chapter House, Incorporation

This chapter shall provide a house if practicable for use by its members and pledges. The chapter is hereby empowered to make leases or purchases of such a house and to require room and board fees from all those living and/or eating at the house. In order to facilitate operation of the chapter and the house, the chapter shall incorporate as a non-profit organization.

Article IX -- Amendment of the By-Laws

The By-Laws may be amended by a two-thirds vote of the total active membership of the chapter, a quorum being present, provided that the proposed amendment shall have been presented at a meeting one week previous, and posted for at least one week prior to the date of the vote for acceptance or rejection.

In evidence of our acceptance of the attached Constitution and By-Laws of Omega Chapter of Beta Sigma Psi, we do hereby affix our signatures.

STANDING RULES & LEGISLATION OF
OMEGA CHAPTER OF
BETA SIGMA PSI

INDIANA UNIVERSITY
BLOOMINGTON, INDIANA

General Form

These Standing Rules and Legislation shall be kept along with the Local and National Constitution and Bylaws, and remain easily available to the active body. An official hardcopy shall remain within the walls of the Beta Sigma Psi house at all times. This hardcopy shall be kept up to date by the secretary. Also, this hardcopy shall be considered the official copy, and all other versions considered invalid. These rules and legislation shall be divided into the following articles:

- I -- Meetings
- II -- Duties of Officers and elected positions
- III -- Committees
- IV -- Associate Membership
- V -- House and Kitchen Matters - Rules and Fines
- VI -- Financial Matters
- VII -- Scholarship
- VIII -- Affiliate Membership
- IX -- Miscellaneous

Article I -- Meetings

Section 1 -- Order of Business

The order of business at the regular business meetings shall be as follows:

1. Secretary opens by assuring that a quorum is present.
2. Chaplain begins the meeting with prayer.
3. Secretary takes roll and reads the minutes of the previous meeting(s), and after corrections, if any are made, they are automatically approved.
4. Officer reports (in order of rank).
 - President
 - Vice President
 - House Manager
 - Treasurer
 - Social Director
 - Recruitment
 - Chaplain
 - Scholastic Chair
 - Philanthropy Chair

- Membership Development Chair

5. Old Business.
6. New Business.
7. Advisor's Minutes.
8. Announcements.
9. Closing Prayer.

Section 2 -- Absence from Meetings

Members having a valid reason for intended absences from a regular business meeting will be excused. The member must obtain an excuse before the meeting from the Secretary. The Sergeant-at-Arms will levy any subsequent fines or demerits. Valid reasons for intended absences include: academic reasons, serious illness, family emergency, or civil duty.

Section 3 -- Special Meetings

General -- When chapter business of an extreme or immediate nature warrants attention between the times of a regular meeting, a special meeting should be held. No new business will be addressed.

Procedure -- A special meeting will be held if:

1. The President (or other authority acting in his absence) deems such action necessary.
2. Any three voting members request a special meeting. Restriction -- The special meeting will not be held until all eligible voting members, as practicable, are notified of the meeting and are given the opportunity to express their votes or opinions. Violation of this will automatically void the validity of a special meeting.

Section 4 -- Voting

Who may vote -- All active members and out of house members paying dues as active members will be allowed to vote, unless this privilege is suspended by due authority.

Who may not vote -- Active and out of house members with voting privileges suspended, out of house members who are not paying dues as active members, alumni members, and pledges may vote on straw polls only (eg. items that involve living in the house). The aforementioned policies concerning voting privileges are applicable to both regular and special meetings.

Article II -- Duties of Executive Officers

Section 1 -- General

1. The President, Vice President, Membership Development Chair, Philanthropic Chair, Scholastic Chair, Treasurer, Chief Recruitment Officers, Chaplain, and House manager must submit files to the Secretary which include all important information about their office to pass onto their successors. This information should

include, but is not limited to: Important dates, Pricing information, various traditions, notes on rituals, and a letter of advice to the newly elected officer.

2. The Vice President, Membership Development Chair, House Manager, Chaplain, Philanthropy, Treasurer, and Recruitment Committee must submit a motion to approve a policy the first regular chapter meeting of the start of their term. This policy shall outline the various responsibilities of their office, and establish rules and regulations relating to their position. These policies expire with the officer's term, and must be reviewed and reinstated after each election.

Section 2 -- President

The President shall fulfill the following duties.

1. Preside at all meetings of the chapter.
2. Act as chairman of the Executive Board.
3. Call special meetings as set forth in S.R.&L., Article I, Section 3.
4. Serve as an ex-officio member of all committees.
5. Make all necessary appointments, including committee membership that is not already specified in S.R.&L.
6. Suspend study hours at his discretion, as long as he himself is not on study hours. If this officer is on study hours, then this privilege falls down to the next executive office in line.
7. Make chapter reports to the National Office as required.
8. Assume responsibility for all actions of the chapter.
9. Supervise the duties of all elected and appointed subordinates and appoint officers as needed with the approval of the Executive Board.
10. At the beginning of his term of office, make absolutely certain that all officers, appointed and elected, are fully aware of all their duties.
11. Correspond with the Alumni President as necessary.
12. Make monthly chapter reports to the Alumni President and assure that all other required correspondence is forwarded to the appropriate Alumni officer.
13. Correspondence with Alumni Executive Board.
 - a) List of elected officers by December and May along with e-mail and summer addresses. (Alumni President)
 - b) List of Appointed Officers by September and January along with e-mail addresses. (Alumni President)
 - c) University G.P.A information from the previous semester as soon as it is available. (Alumni President)
 - d) Detailed report for the alumni at the annual Homecoming meeting. This report is to be given in person and then submitted to the Alumni. (Alumni President)
14. Maintain Contact information of all Active and Associate members.
15. Meet with all positions, elected and appointed, at least twice a semester to ensure that progress is being made.

Section 3 –Chief Recruitment Officers

The Chief Recruitment Officers shall fulfill the following duties:

1. Serve as chairman of the Rush Committee.
2. Keep a constant positive mental attitude of the chapter toward rush.
3. Develop a rush committee made up of 4 members (2 fall and 2 spring class)
4. Conduct a planned rush program with the help of the entire membership.
5. With the Rush Committee, Contact all possible sources (pastors, alumni, secondary schools, other chapters, etc.) for names of rushees.
6. With the Rush Committee, contact all rushees; either by mail or a personal visit.
7. Develop a database of possible rushes with notes about each visit.
7. Conduct rush events both during the school year and during the summer.
8. Supervise, to the utmost degree, and be directly responsible for the activities of any and all of his designated assistants.
9. Serve as a voting member of the Executive Board.
10. Correspond with Alumni Rush Chairman as necessary
11. Correspondence with Alumni Executive Board.
- a) Schedule of events for the spring semester before Christmas Break. (Alumni Rush Chairman)
 - b) Detailed report for the alumni at the annual Homecoming meeting. This report is to be given in person and then submitted to the alumni. (Alumni President)
12. Host a start of semester meeting to plan events and develop materials for the upcoming season.
13. Develop a rush week calendar at least a month in advance and have this calendar in a tangible form to be given to rushes and brothers.

Section 4 -- Vice-President

The Vice-President shall fulfill the following duties:

1. Fulfill the President's duties in the absence of the President.
2. Supervise and direct the pledging program.
3. Serve as a member of the Membership Committee.
4. Make motions to pledge rushees and to re-pledge multi-semester pledges.
5. Make motions to depledge as necessary, due to low mid-semester G.P.A., etc.
6. No more than one month after the beginning of each semester, send to the National Fraternity the names of each pledge.
7. Make necessary motions to accept into membership of those chapter pledges meeting the requirements for initiation and members from other chapters.
8. Submit the names of pledges to be initiated into this chapter to the National Fraternity, in accordance with their directives.
9. Present the proposed room assignment list (prior to the beginning of the new semester) for chapter approval.

10. Serve as a voting member of the Executive Board.
 11. Correspond with Alumni President as necessary.
 12. Correspondence with Alumni Executive Board.
- a) List of pledges mid-semester G.P.A. within two weeks of grades being issued. (Alumni President)
 - b) Detailed report for the alumni at the annual Homecoming meeting. This report is to be given in person and submitted to the alumni. (Alumni President)

to be updated and resubmitted by the 5th of each month to the Alumni President.

Section 5 -- Secretary

The Secretary shall fulfill the following duties:

1. Keep accurate minutes of each meeting of the Omega chapter, and have the minutes approved at the following regular business meeting.
2. Retain the original copy of the minutes and send copies to the following persons (once each month): National, Alumni President, and Advisors.
3. Keep an accurate record of attendance at regular business meetings, and see to it that fines as specified in S.R.&L. Article I, Section 2 are levied.
4. Post nominations or proposed amendments to the Constitution, By-Laws, or S.R.&L., at least one week before they are to be voted upon.
5. Determine if there are enough members present at meetings for a quorum. (Include the responsibility for S.R.&L. Article I, Section 2 under "Restrictions").
6. Maintain the Seniority List as specified in S.R.&L. Article IX, Section 1, and furnish each person listed on it with a copy upon request.
7. Grant excuses for absence from meetings at his discretion, upon request.
9. Publish a list of the newly elected and appointed officers at the beginning of each term of office.
10. Serve as a voting member of the Executive Board.
11. Correspondence with Alumni Executive Board.
 - a) List of new pledges and their home address each September and January. (Alumni Secretary)
 - b) List of new actives and their pin number each September and January. (Alumni Secretary)
 - c) List of graduating seniors and their new address (if available) each December and May. (Alumni Secretary)
 - d) List of those members living in house and those living out of house each September and January. (Alumni Secretary) For those living out of house, their addresses are to be listed as well.
12. Will appoint the Points Chair with the approval of the President.
13. Create a master calendar for the house by collaborating with the Social Chair, Brotherhood Chair, and membership Development Chair.
14. Post Weekly updates on social media outlets used by the fraternity.

Section 6 -- Treasurer

The Treasurer shall fulfill the following duties:

1. Monthly Budget submitted to National and Alumni President
2. Be in charge of all chapter finances and present the balance to the chapter weekly.
3. Be responsible to see that the duties of the Financial Secretary, Assistant Treasurer, and Assistant Financial Secretary are performed properly.

4. Prepare and present to the chapter a budget as specified in S.R.&L. Article VI, Section 8.
5. Prepare and submit for approval to the chapter a monthly financial statement as directed by the National Fraternity.
6. Be responsible for completing all forms required by the local, state and federal government agencies.
7. See that the signatures on the safety deposit box and all chapter checking and savings accounts be kept current as specified in S.R.&L. Article VI, Section 6.
8. Serve as chairman of the Finance Committee.
9. Serve as a voting member of the Executive Board.
10. Correspond with the Alumni Treasurer as necessary.
11. Correspondence with Alumni Executive Board.
- a) Chapter budget by September 5th and January 15th of each semester. (Alumni Treasurer)
 - b) Current balance of each account by the 5th of October, December, February, May. (Alumni Treasurer)
 - c) Copies of all tax forms sent to the Federal Government. Since these are due in December, copies should be sent before leaving for Christmas break. (Alumni Treasurer)
 - d) Detailed report of the alumni at the annual Homecoming meeting. This report is to be given in person and submitted to the alumni. (Alumni President)
12. Prepare receipts for brothers after payments to the fraternity are completed.
13. No one but the treasurer shall remove any amount of money over \$50 from either savings account without the vote of the chapter.
14. No more than \$50 per person on the winning academic team for the “Academic Fantasy League” shall be given from fine money. All other fine money shall enter the Housing savings account

Section 7 – Chaplain

The Chaplain shall fulfill the following duties:

1. He shall do his best to keep 100% attendance to Sunday Services.
2. He shall plan and execute a continuous program for the religious service and education of our members and for others.
3. Serve as a voting member of the Executive Board
4. He shall schedule one Beta Sig Sunday per month.
5. Contact pastors to schedule workshops at the house.

Section 8 – Membership Development Chairman

The Membership Development Chairman shall fulfill the following duties:

1. Serve as a voting member of the Executive Board.
2. Execute the 4-year membership development education program

3. Oversee the membership development committee if he so chooses to make one
4. He will make workshops/talks for brothers (minimum 3 per semester).
5. The Membership Development Chair will work closely with the faculty advisor from the university.

Section 9 – Scholastic Chairman

The Scholastic Chairman shall fulfill the following duties:

1. Serve as chairman of the Scholarship Committee.
2. Keep the chapter's mental attitude toward scholastics constantly positive.
3. Set up and enforce a system of weekly study hours and maintain quiet hours in the chapter house during these study periods.
4. Create and maintain a database of exam files for future study reference.
5. The Membership Development Chair will acquire all of the brother's work, school, and club schedules to the best of their ability.
6. Set up and oversee the academic fantasy league
7. Collect grade information for each brother at the end of each semester.
8. Set GPA Goals at the beginning for the semester.

Section 10 – House Manager

The House Manager shall fulfill the following duties:

1. Serve as chairman of the House Committee and supervise its operation.
2. Oversee the Nutrition and Tech Chairs.
3. Make assignments to details as necessary for the operations and maintenance of the chapter house.
4. In charge of sending in any and all maintenance requests.
5. Supervise the operation and maintenance of the chapter house in the most economical manner and in accordance with the S.R.&L.
6. May spend budgeted amount without house approval.
7. Make the most economical budgeted purchases of utilities necessary for the operation of the chapter house.
8. See to it that the charges are replaced in the fire extinguishers at least once a year.
9. Order and appropriate money for all supplies necessary for the maintenance and operation of the chapter house and purchase the most economical supplies. Most of the needed funds should come out of his budgeted amount, which he may spend without house approval.
10. Supervise the planning of all house improvements. House improvements over \$500 must be approved by the Alumni Executive Board prior to the start of the project, except in the case of emergency repairs.
11. Be responsible for all preventive maintenance and repair due to depreciation.
12. Develop a detailed schedule no later the first day of each semester of cleaning, cooking, and chores.
13. Supervise all special details.
14. Supervise, and be directly responsible for the activities of the Assistant House Manager and the house fireman, plumber, electrician, carpenter, yardman, and locksmith.

15. The House Manager shall inspect the house first aid kit at least once a year and make any replacement necessary after its use.
16. Promote Social Spirit, Participation and good Morale throughout the house.
17. Correspond with the Alumni House Manager as necessary.
18. Make room arrangements for the house at least one month before the beginning of the semester.
19. Correspondence with Alumni Executive Board.
 - a) List of “wish list projects for the alumni to finance during the semester. This list should be submitted every September and January. (Alumni House Manager)
 - b) List of scheduled workdays and a list of the large projects to be completed during the workday. This list is to be submitted each September and January. (Alumni House Manager)
 - c) Detailed report for the alumni at the annual Homecoming meeting. This report is to be given in person and then submitted to alumni. (Alumni President).
20. Makes Detail Sheet as defined as after the first meeting.
21. Create weekly cooking and dish duty schedules.

Section 11 -- Philanthropy Chair

The Philanthropy Chair shall fulfill the following duties:

1. Plan, organize, and run the at least one major Philanthropy event per semester.
2. Hold office for one full year (calendar year)
3. Find and arrange service projects through the Lutheran Church and the local community.
4. Create a plan to be approved by the Chapter at the beginning of each semester detailing how philanthropy will be applied to the point system.

Article III -- Duties of Elected Positions

Section 1 -- General

1. All elected positions should do their best to assist their respective committees, and take an active role throughout the house.
2. The chapter may elect 2 people to any of the elected positions, should it ever be determined necessary.
3. All elected positions should be subject to the same elections and term of office as those of the Executive Officers, unless otherwise stated in the Constitution or Bylaws.

Section 2 -- Faculty Advisor(s)

The Faculty Advisor(s) shall fulfill the following duties:

1. Serve in an advisory capacity to the chapter.
2. Serve as an ex-officio member of all committees.
3. Elections for the Faculty Advisor shall be held as needed.

Section 3 -- Pastoral Advisor

The Pastoral Advisor shall fulfill the following duties:

1. Serve in an advisory capacity to the chapter.
2. Serve as an ex-officio member of all committees.
3. Elections for the Pastoral Advisor shall be held as needed.

Article IV -- Duties of Appointed Positions

Section 1 -- General

1. All appointed officers shall be appointed by the executive board on a semester basis, subject to disapproval by the chapter.
2. Any appointed position can be removed with a simple majority vote, a quorum being present.

Section 2 -- Sergeant-at-Arms

The Sergeant-at-arms shall fulfill the following duties:

1. Enforce all rules and regulations as specified in the Constitution, By-Laws, and S.R.&L., shall try to preserve general order in the house at all times.
2. Collect all fines and maintain an accurate record of these monies incoming to fine fund. He must also account for all expenditures from the fine fund and maintain an accurate balance.
3. Preserve a permanent record of all fines levied and post a current list of unpaid fines no less frequently than once per week.
4. Check all regular and special details to see that they have been done properly.
5. Lock the front door and turn the crest light off during chapter meetings
6. Monitor the door during chapter and Executive Board meetings. Obtain the votes of those leaving the meeting during elections and see that they have the necessary materials to cast their ballot.
7. The President, with chapter approval, will appoint the Sergeant-at-Arms.

Section 3 – Nutrition Chair

The Nutrition Chair shall fulfill the following duties:

1. Create a grocery list of items to be purchased.
2. Obtain recipes and ingredients for weekly meals.
3. Maintain an inventory of food items in the house.
4. Make weekly trips to the grocery store to purchase food items.
5. Maintain a reliable mode of transportation.
6. Must have plan approved like Executive board positions

Section 4 – Athletic Manager

The Athletic Manager shall fulfill the following duties:

1. Be in charge of all athletic activities and functions as intramural manager.
2. Appoint coaches for all team sports and supervise their duties.
3. Provide a storage place for all athletic equipment and, keep all equipment in good condition.
4. Submit an entry list of men who will participate in specific sports to the athletic department of Indiana University.
5. Promote sporting events between different groups of our own chapter and also between our organization and other groups.
6. Make recommendations to the chapter for the purchase of all new sports equipment.
7. Attend or send a representative to the intramural athletic managers' meeting held by the athletic department of the University.
8. An athletic manager elect shall be elected every semester to serve as junior representative for Beta Sigma Psi in the intramural managers association.
9. Appoint Little 500 coach with approval of riders by the last chapter of spring semester
 - a) Contract for Little 500 riders to sign to hold them to their commitments
 - b) Ensure the workouts of the Little 500 riders are being done.

Section 5 – Public Relations Chair

The Public Relations Chair shall fulfill the following duties:

1. Publish newsletter, flyers, handouts to give to brother and alumni.
2. Publish a newsletter at the end of each semester to give as an overview of what was accomplished.
3. Write letters/Thank you cards to sororities/fraternities and other organizations and speakers.

Section 6 – Social Media Chair

The Social Media Chair shall fulfill the following duties:

1. Manage chapters Facebook, Twitter, and Instagram accounts (brotherhood, paired, philanthropies, brother of the month, bdays, etc)
2. Collaborate with the Social Chair and Secretary to keep website up to date

Section 7 -- Alumni Outreach Chair

The Alumni Outreach Chair shall fulfill the following duties

1. Maintain an updated list of alumni contact information
2. Send out a bi-semester bulletin of new developments within the chapter and general information
3. Send general requests of house needs to alumni

Section 8 – Housing Development Chair

1. Lead a housing committee in all efforts of house needs
2. Maintain contact with alumni housing board on all housing developments
3. Actively pursue housing options for purchase
4. Set up yearly capital fundraising to add to housing savings account
5. Collaborate with Alumni Outreach Chair to contact alumni on donations, contributions, and the like

Article V -- Committees

Section 1 -- Appointment of Chairmen; Terms and Vacancies

Standing Committees -- At the beginning of his term of office, the President shall appoint the standing committee chairman as specified in the By-Laws, Article VI, unless otherwise specified in the S.R.&L. These committees shall normally have the same term of office as the elected officers. The appointments shall be approved by a majority vote of the chapter. If vacancies occur, the President shall make appointments to fill the vacancies. These appointments are also subject to chapter approval. An individual is allowed to hold more than one chair.

Temporary Committees -- Temporary committees may be appointed by the President for a limited time for a special purpose, with chapter approval not necessary. The appointment, however, may be brought before the chapter for approval or rejection.

Section 2 -- Composition of Committees and General Duties

The Committee Chairs shall determine the membership of each committee, unless specifically prescribed by the following sections of this article. Membership to more than several committees are allowable but not advised. If vacancies occur, the President shall make appointments to fill the vacancies. Committee membership appointments made by the Committee Chair do not require chapter approval. These appointments, however, may be brought before the chapter for

approval or rejection.

General Duties and Responsibilities --

All committees and/or their chairman will fulfill the following:

1. All standing committee chairmen shall hold meetings no less than every two school weeks. (The chairman may call a meeting at any time, but should make an effort to announce the time in advance and schedule around any conflicts.)
2. Make significant reports of the committee's activities during chapter meetings.
3. Present a planned program for the following semester, as soon as possible, for approval by the Executive Board.
4. The committees shall operate under the provisions of Robert's Rules of Order, Newly Revised, and shall, subsequently, keep minutes of all meetings.
5. Discuss business that is too lengthy, by nature, to be discussed during a chapter meeting.
6. All committee members should realize that the proper administration of the committee system can effectively run much of the business of the house.

Section 3 -- Executive Board

General -- The Executive Board shall plan and execute the general program of the chapter operation and make plans for improvements.

Specific --

1. See that Beta Sigma Psi's program is carried out, and that all committees and all members and Associate Members carry out their duties properly.
2. Suspend a Beta Sigma Psi member from membership or make provisions for his reinstatement as specified in the By-Laws, Article I, Section 5.
3. Meet at least once before each business meeting at the call of the President, who shall serve as chairman of the Executive Board
4. Discuss any business that the chapter might bring up at National Conventions and bring it before the chapter for approval.
5. See that the Constitution, By-Laws, and S.R.&L. are observed and adhered to.
6. Have the power to interpret and adjust fines as specified in S.R.&L. Article V, Section 6.
7. Submit as individuals an outline of their goals and objectives during their term of office to the President for approval.
8. Meet at the request of any two voting members of the chapter.
9. Have the power to appeal the interest of overdue accounts.

Members -- The Executive Board shall consist of the President, Social Director, Chief Recruitment Officers, Vice President, Membership Development Chair, Scholastic Chair, Secretary, Treasurer, Chaplain, ex-officially, the Past President and Sergeant-at-Arms shall be non-voting members.

Section 4 -- Rush Committee

General -- The Rush Committee shall plan and execute an extensive rush program with the help of the chapter.

Specific --

1. Contact all pastors in Lutheran Churches in Indiana
2. Meet all rushees, if possible.
3. Manage the GreekLink Beta Sigma Psi profile
4. Fill out and store the rush rubric/grid for all rushees
5. Personally deliver all bids to each man
6. Conduct rush events throughout the school year and during the summer as necessary

Section 5 -- Social Committee

General -- The Social Committee shall plan and execute a continuous social program.

1. Combine with the Alumni Committee to plan weekends where the alumni are involved.
 2. Notify the chapter of all social events
 3. Provide for the decorations of the inside of the house on special occasions, unless otherwise specified, and the removal of the decorations.
 4. Supervise the Christmas decorations as specified in S.R.&L., Article IX, Section 7.
 5. Obtain party permits from the Office of Student Personnel, as needed.
 6. Plan for inter-chapter events such as the convention, weekend camps, seminars, etc., unless otherwise provided for.
 7. Contact all social members and out of house pledges prior to planned social events, athletic activities, and Rush functions.
 8. Correspond with the Alumni Social Chairman as necessary.
- Members -- Included in the membership will be the Rush Chairman and the Brotherhood chair.

Section 6 -- Standards Committee

General -- The Standards Committee shall be responsible for enforcing the rules of the chapter and maintaining general chapter discipline.

Specific --

1. The Committee shall have the power to lay fines on members for breaking chapter rules or one of the following three reasons:
 - a. Conduct unbecoming of a Christian gentleman
 - b. Failure to perform duty
 - c. Gross lack of intelligence or any action harmful to the Fraternity

Article VI -- Associate Membership

Section 1 -- General

1. The term of Associate Membership, eligibility, admission to membership, duties, rights, etc. shall be as prescribed in the Constitution of this Chapter, Article III. Section 3 and the By-Laws, Article 1, Section 3.
2. The term of Associate Membership shall normally be one semester (excluding the summer term); however, students may be pledged later than at the start of the semester unless prohibited by the specifications set forth by the U. M. R. Inter-Fraternity Council (I.F.C.). Initiation shall be held at the earliest possible date after the start of the semester.
3. All pledges shall be assigned an active member, known as his "Big Brother," who shall advise and assist the pledge whenever possible. The Vice President, advised by the Executive Board shall make the "Big Brother" assignments.

Section 2 – Becoming an Associate Member

1. The Vice President shall obtain the following information from each student who is pledging this chapter: name, home address, local address (if applicable), church membership, membership in other organizations, and other information that might be of interest to the Vice President. Also, he should obtain a signed statement from the student that he wishes to pledge to join this organization if he completes a satisfactory Associate Membership, that he is in accord with the objectives of Beta Sigma Psi, and will abide by the regulations as set forth in the Constitution, By-Laws, S.R.&L., and the pledge of Beta Sigma Psi.
2. Any student having completed the above requirements shall thereafter be considered a pledge if elected to such status by a three-fourths vote.

Section 3 -- Fees

1. Each pledge shall pay a pledge fee to be paid upon being pledged. The current figure can be obtained from the National Office.
2. All pledges shall pay the pledge dues required by the National Office.
3. All pledges, prior to their formal initiation, shall pay a regular National Initiation Fee. The fee shall include an engraved plain badge. Upgraded jewelry (pearl badge, ring, etc.) will be at additional expense to the initiate. Current prices may be obtained from the National Office.
4. Each initiate shall pay a new member fee to the National Office at the time of initial membership.

Section 4 -- Pledge Class Officers; duties of

1. The pledge class officers shall be elected by the pledge class by a majority vote and shall be approved by the Vice-President.

Section 5 -- Depledgeing Procedure

1. To depledge a man from this chapter, his name must be brought up before the membership in a meeting in the form of a motion, i.e. "I move to depledge (first name, last name)." This motion will automatically be tabled for one week, and then it will be automatically brought off the table at the end of the week without a formal motion. Discussion on this motion during the meeting in which it was brought up will be limited to 5 minutes. For passage such a motion will require more than 1/4 of the voting membership present to be in favor of the motion, a quorum being present. The figure which will be used for determining the required percentage for ratification of the motion will be based on all those voting members present at the meeting, including abstentions, a quorum being present. Similar procedure will be followed in determining percentages needed for other motions.
2. The Secret Ballot Box will be used on all depledgeing motions, whether or not requested.
3. An Associate Membership automatically expires at the end of the first two semesters, and at the end of any semester thereafter, exclusive of summer semesters. The pledge, whose status has expired, must therefore be repledged. All motions to repledge must be done on an individual basis and by secret ballot.
4. Refer to S.R.&L. Article VI, Section 2 for depledgeing procedure for Associate Members with substandard grades.
5. The Pledge Class will be given the opportunity to voice their opinion on the motion.

Article VII – House Rules and Regulations

Section 1 -- General Rules

1. All members and pledges of this chapter shall abide by University rules while participating in University or fraternity sponsored events.
2. All members of this chapter shall at all times conduct themselves in a Christian and gentlemanly manner.
3. Females are permitted in the house under the conditions permitted by the IFC regulations and the Beta Sigma Psi Guest Policy (See Number 5).
4. Any decorating or improvement of private rooms is the responsibility of the persons occupying them and is subject to the approval of the Houseman.
5. No Member shall have a guest for more than 3 consecutive days, without prior Executive Board approval. Failing this, the member will be given a strong verbal reprimand, with further action determined by the standards committee.
6. All members must attend Chapter Meetings; all members must attend little 500 events required by the Bike Team Coach.
7. No non-members may eat from house food stuffs without permission from the House Manager.

Note: A General Rule is not subject to any fine unless repeated as a House Rule.

Section 2 -- House Occupancy

General -- All house members, i.e., occupants of the house, must be at least active, associate, or alumni members of Beta Sigma Psi. (See S.R.&L. Article VIII in regards to Affiliate Membership).

1. Room Assignments -- The Membership Committee shall determine study room assignments using the point system, whenever possible. If it becomes necessary to move anyone out of the house to make room for new pledges, the Membership Committee shall determine who moves out, in accordance with the point system. All room assignments will ultimately be subject to the approval of the membership. The room list assignments for a semester will be approved in the last meeting of the previous semester. A member who does not sign the room list at this time will be allowed to live in the house only if the house is not at full capacity. The Executive Board will make determination of whether or not the house is full. Anyone who does not sign the room list but then changes his mind and wishes to live in the house will go to the bottom of the room selection list for that semester only.

Article VIII -- Financial Matters

Section 1 -- Dues

Active members and affiliate members wishing the privilege and responsibility of active members shall pay regular National dues as required by the National Fraternity to the Financial Secretary.

Section 2 -- Purchase and Authorization

Any budgeted purchase exceeding \$150.00 or any non-budgeted purchase must be approved by the chapter in the previous meeting, except that the Steward may purchase budgeted food and kitchen supplies without authorization, the Treasurer may pay taxes, utility bills, insurance premiums and house rental without authorization, and the House Manager may spend budgeted amount for house supplies without authorization. Each purchase must be listed on the numbered purchase authorization forms that are kept by the officer in charge of the appropriate account, and the time of purchase. These forms may be seen by the Treasurer upon his request. Any person failing to obtain authorization has no guarantee that the house will approve the purchase and reimburse him.

Section 3 -- House Assessment

An assessment of all charges guests incur shall be levied on a member who has guests eating more than one meal on weekends excluding member's dates and guests of the house. All costs shall be

deferred directly back to the budgets that they were taken from.

Section 4 -- Assessments

The vote necessary to assess the membership shall be a two-thirds majority, a quorum being present. Any sale being made through the chapter to be assessed the individuals account, must be approved by the Treasurer.

Section 5 – Budget

1. All budget-holding officers shall keep an accurate record of expenditures and required information entered in a report they will present every month to the Executive Board
2. The fiscal year of Omega Chapter shall be defined as that period of time between August 1 through July 31.
3. The Alumni Treasurer shall be responsible for the audit before the end of the fiscal year.
5. Funds for necessities and fixed cost items will be allotted first, such as: loan and interest charges, utilities, etc.
6. The rest of the estimated income will be allotted to variable cost items, such as: kitchen, house, social etc.
7. Funds to be spent for a particular purpose shall be spent for that purpose only. Profit or lose accumulated during the year shall be transferred to the house improvement account at the close of the fiscal year.
8. Expenditures from the House Improvement account will require a two-thirds vote of the voting membership, a quorum being present.
9. The budget shall be approved by a two-thirds vote of the active membership, a quorum being present.
10. A copy of the budget shall be sent to the following people: Alumni President; Mothers Club President; Regional Vice-President; Faculty advisor; honorary members.
11. If there is any question over where any appropriations are to be placed in the budget as to which office, the final decision will be the Treasurer's.

Article IX -- Affiliate Membership

Requirement -- Any active or alumni member in good standing from another chapter of Beta Sigma Psi National Fraternity of Lutheran Men wishing to live in the house, by reason of his enrollment with Indiana University, as a graduate or undergraduate student, may do so, provided the following specifications are met:

1. He presents a letter from any of his chapter officers and faculty or pastoral advisor attesting to his good standing and reason for leaving his chapter.
2. There is sufficient room in the chapter house.
3. He has a unanimous favorable vote and, at most, two unfavorable votes for election to affiliate membership.
4. He agrees to abide by all the rules and regulations governing the operation of the house. The aforesaid individual will be known as an affiliate member.

Responsibilities --

1. An affiliate member who is an undergraduate or dually enrolled with IU will be assigned regular and special details, as would any other active member.
2. An affiliate member who is a graduate student with IU will be assigned only special details, as would the other active members.
3. An affiliate member will be required to participate in all activities of the house as would all actives, pledges, and alumni living in the house.
4. An affiliate member will be expected to learn of the rules and regulations of this chapter and obey them subject to the prescribed retribution.

Tenure -- The term of affiliate membership automatically expires at the end of two semester's elapsed time, exclusive of a summer semester. To renew his status, the individual must again obtain the unanimous minus two vote as previously stated. The status of affiliate member may be revoked by a three-fourths vote of the chapter in favor of such action.

Restriction -- An affiliate member will not be permitted to live in the house during a summer semester if that is his first semester in association with this chapter.

Article X -- Miscellaneous

Section 1 -- Seniority List

1. The man with the highest point total within the point system (Article X, Section 6) shall have top seniority in the chapter. This can be used to determine room assignments, working shifts, and any other disputes.

Section 2 – Inter-Fraternity Council

The chapter hereby approves the Constitution of the Inter-Fraternity Council with the following specifications:

1. The representative shall abide by the majority vote of the chapter on all Inter-Fraternity Council matters.
2. Any chapter officer is also eligible for Inter-Fraternity Council representative.

Section 3 – Contracts

The Omega Chapter of Beta Sigma Psi has three contracts for active live-in members which must be signed each year. The three contracts are:

1. Room and Board contract – this establishes a contractual agreement between Beta Sigma Psi Omega Chapter and the signee on a rent and fee basis. This establishes a contract with freshman members due to the inability to sign a lease with IU Realty. The house manager is required to hold this contract and produce the contract or a copy of the contract upon the request of the alumni board or the contractee. A sample must be produced and kept updated by the house manager.
2. IU Rental Lease – All active sophomore and above active live-in members must sign the rental agreement to secure the house each year. The house manager is responsible to keep a copy of the housing lease for reference. He must always have a copy of a sample lease to produce upon request of potential new members.
3. Social Contract - All active members must sign (live-in and live-out) this contract. The contract will establish a contractual agreement for membership dues and enforce a fine system. The house manager will keep these contracts. The sergeant at arms will enforce these contracts as per the fine system.
4. Officer Contract – All appointed or elected Officers (live-in and live-out) must sign this contract. The contract will inform and enforce the duties and responsibilities inherent with accepting said position.

Section 4 – Associate Member Final Exam

All associate members will have two opportunities to pass the final exam needed to obtain active membership. If an associate member fails to pass the exam, he will have another opportunity the following semester. If this member fails to pass the exam the third time, he must remain an associate member and repeat all aspects of the pledgship program.

Section 5 -Seniority/Point System

The permanent seniority points system helps in determining party work sign-up and determining rooms. Newly actives start at 0. The higher your number of points, the more seniority you have.

Overview of Points Categories

Membership Development

Social

Philanthropy

Spiritual

Recruitment

Scholastic

Community Service

Positions and Committees

Studying Abroad

Bonus Points

Other Miscellaneous Information

Clarification: Very important, Read!!!!

Many categories have point minimums. These minimums are not the same amount of points that will be tallied in the overall seniority points. **For example, membership development has a point minimum of 9, however, an individual only receives 2 points for their seniority points for meeting this minimum.** Other categories like this are: Social, Philanthropy, and Spiritual.

Membership Development- 9 points minimum

-Attending Pledgucation (1 point each) V.P. will report attendance

-Attending Membership Development Events (such as talks, lectures, etc.) 2 points each

Membership Development chair will report attendance

-Being in a club/student organization (1 point each) Members will report this in sheet you send out at the end of the semester

-Holding a leadership position in a club/student organization (2 points each) Members will report this in sheet at the end of the semester

-Attending MEF or National Events (includes Nicaragua or Colorado Trips) (4 pts Attending)

Most of these are in the spring so you won't need to worry about them

-IGEL or summer UIFI event (4 points)

-Leading Devotionals/Bible Study (1 point each) Leading, **not simply attending**

-Attending Summit (2 points)

Social- 16 points minimum

Brotherhood Events (2 points each) Brotherhood Chair will report attendance

Sober Paired Events (2 points each) Social Chair will report attendance (**does not include parties**)

Philanthropy – 5 points minimum

-Attending Our Philanthropy Event in the current semester (2 points) Philanthropy Chair will report attendance

-Attending Other Organizations Philanthropies (1 points each) Philanthropy Chair will report attendance

Spiritual – 3 points minimum

-Attending Beta Sig Sunday's (1 point each) Chaplain will report attendance
-Alternate Make up worship Chaplain will report approved individuals for this

Recruitment – no point requirement, up to discretion of recruitment committee

The recruitment committee will decide which brothers get points for recruitment based on how active brothers are in the recruitment process. Recruitment Chair will have ultimate decision on this and will report brothers who earn points.

Scholastic

Brothers who reach goal GPA set forth by Academic Chair at start of the semester will receive 2 points. You will not know this until after the semester is over and will have to change points later on. The goal GPA is a 3.5 but if our house average was over a 3.5 for Spring 2017, the goal GPA will change to that (can only increase from a 3.5, won't lower from a 3.5)

Community Service

Brothers must complete a minimum of 5 hours of community service to not be fined, and must complete a minimum of 10 hours to gain 2 points President will document service hours.

Positions and Committees

Exec Board

President (12 points)

V.P., Social, Recruitment, Treasurer (8 points)

Membership Development, Academic, Chaplain, Secretary (6 points)

Other Elected Positions

-5 points

Philanthropy, House Manager

Appointed Positions

-4 points

Standards Chair, Brotherhood Chair, Housing Development Chair, Sergeant at Arms, Athletic Chair, Nutrition Chair (one for each house), Risk Manager, Social Media Chair, Formal Chair, Alumni Relations Chair, Mental Health Chair

Committees

-2 points each

Little 5 Rider

-8 points for actual riders

-6 points for reserve riders

-2 points for coach

-Team captain decides how many people can be on team

IFC Exec

-20 points

Studying Abroad

All brothers studying abroad will receive 9 points for the semester. Nothing above or below that amount, you do not need to worry about the other categories.

Bonus points

Bonus points can be obtained in certain categories by going above and beyond the point minimum:

Membership Development: If an individual gets 12 points or above, they will receive 3 points in their permanent points instead of 2 points.

Social: If an individual gets 22 points or above, they will receive 3 points in their permanent points instead of 2 points.

Philanthropy: If an individual gets 8 points or above, they will receive 3 points in their permanent points instead of 2 points.

Community Service: If an individual does 25 community service hours, they receive 3 points in their permanent points instead of 2 points.

Scholastic: Most improved GPA will receive 2 additional in their permanent points. Highest GPA will receive 2 additional points as well. **(academic teams are separate and do not have any impact on points)**

Miscellaneous

Work Exception: If an individual works 10 hours a week, they can get 1 point off membership ship development or social or split it up however they would like to do it. For every 2 additional hours above 10, they can get one more point taken off. They will submit an average weekly hours at the

midterm to Exec to get points taken off. They only will be able to take off half of either social or membership development. Secretary will take care of it.

Ties in Point total: If 2 individuals are tied in points, whoever has a lower badge number will have priority in picking rooms, etc.

Final Permanent Points Overview

Membership Development – 2 points

Social – 2 points

Philanthropy – 2 points

Spiritual – 2 points

Recruitment – 2 points

Scholastic – 2 points

Community Service – 2 points

Positions and Committees – points vary

Studying Abroad – 9 points

Bonus Points – points vary

Miscellaneous (Work Exception) – points vary

Article XI -- Amendment of the Standing Rules

The Standing Rules may be amended by a two-thirds vote of a quorum of active members present, provided that the proposed amendment shall have been presented at a meeting one week previous, and posted for at least one week prior to the date of the vote for acceptance or rejection.