

The Constitution and Bylaws Of the Beta Lambda Chapter Of Phi Kappa Tau



CONSTITUTION OF THE PHI KAPPA TAU FRATERNITY BETA LAMBDA CHAPTER

Preamble

We, the students of Indiana University, to create a brotherhood founded on the principles of loyalty, respect, and honor, to exemplify the ideals of America, to be leaders of our communities, to implement are goals as a brotherhood to better Indiana University and society as a whole, to further the goals of Indiana University as a center for the exchange for knowledge, to help build and atmosphere of enduring fellowship, to strive to develop our potential to its fullest physically, intellectually, morally, and spiritually, do hereby establish this constitution for the Beta Lambda Chapter of the PHI KAPPA TAU FRATERNITY.

Article I
Name

The name of this organization shall be known as the Beta Lambda Chapter of The Phi Kappa Tau Fraternity.

Article II Purpose

The Purpose for which the Beta Lambda Chapter is organized are:

- To instill the fundamentals of wholesome living and vigorous thinking;
- To provide energetic participation in all collegiate activities; scholastic, social, athletic, and forensic;
- To support the mission of Indiana University
- To provide opportunities for close association of individuals of diverse backgrounds and personalities, thus advancing human relation skills;
- To offer undergraduate members experiences in management of their living environment as valuable preparation for post collegiate life;
- To support the mission of the Phi Kappa Tau National Fraternity to champion a lifelong commitment to brotherhood, learning, ethical leadership, and exemplary character.

Article III Membership

Section 1. This organization shall consist of the Resident Council and the Graduate Council and shall be under the general supervision of a Board of Governors, composed of members of both councils as required and outlined in the Constitution of the National Fraternity. [Title 5 Section 47]

Section 2. The Resident Council shall consist of those members of the Chapter enrolled as students, with a C minimum of 12 credits or more, of Indiana University.

Section 3. The Graduate Council shall consist of those members not members of the Resident Council. Membership in the Resident Council may be transferred to the Graduate Council by graduation, leaving school, transferring to another school, or getting married, upon approval of the Phi Kappa Tau Executive Offices.

Section 4. Any male student, not an initiated member of a national college fraternity other than a recognition, or honor society or professional fraternity, who is pursuing undergraduate, postgraduate, or professional study or who is a member of the faculty or the administration of this institution, is eligible for membership.

Section 5. A Candidate upon election to Associate Membership shall, after successful completion of an approved Membership Orientation period, become a member by:

- Passing the National Examination

- Paying the initiation fee to the Phi Kappa Tau National Fraternity
- Participating in the Initiation Ceremony
- Taking the Membership Oath
- And leasing the official Badge of the Phi Kappa Tau Fraternity.

Section 6. The Beta Lambda Chapter shall be a *Building Men of Character* chapter and shall use and follow the *Building Men of Character* Associate Member program as directed by the National Fraternity.

Section 7. To be initiated into The Phi Tau Fraternity, each Associated Member must maintain a 2.400 grade point average on a 4.000 scale or a cumulative grade point average equivalent to or exceeding that required by Indiana University for graduation, which ever is higher.

Article IV Officers

Section 1. The Resident Council officer structure shall consist of an elected executive board and appointed officer and committee structure.

Section 2. The Executive Board of this Chapter shall be composed of the following officers: President, Executive Vice President, Vice President of Alumni Relations, Treasurer, Programming Director, Recruitment Chairmen, Membership Orientation Officer, Secretary, House Manager, Brotherhood Chairman, Scholarship Chairman, and Philanthropy Chairmen.

Section 3. The appointed officers of this chapter shall be: Sergeant-at-Arms, Risk Management Chairman, Athletics Chairman, Chaplain, Webmaster, IMAP Chairman, and Historian.

Section 4. To be eligible for election or appointment to office, a member must have a cumulative scholastic average and average for the preceding academic term, equivalent to or greater than 2.700 on a 4.000 scale. If at any time during his tenure an officer is placed on scholastic probation, he shall immediately forfeit his office and a special election of the Resident Council shall be held to fill the vacancy within 10 days.

Article V Duties of Officers

Section 1. Officers shall be elected or appointed for a term of one calendar year, beginning January 1, and ending December 31, unless permission is granted in writing by the Chief Operating Officer of the National Fraternity.

Section 2. Duties of Executive Board Officers.

Section 2.1. President~ The President shall be the executive officer of the Chapter. He shall be responsible for all official acts of the Resident Council and shall be accountable for the operation of the same. He shall enforce all laws and policies of the Fraternity, appoint and supervise the work of subordinate officers and committees, oversee the financial operations of the Resident Council, preside over all meetings of the Resident Council both regular and special, and serve as Secretary of the Board of Governors.

Section 2.2. Executive Vice President~ The Executive Vice President shall serve as the assistant to the President, acting in absence of the President. He shall serve as chairman of the Executive Board, oversee the committee system of the Chapter, and serve as an ex-officio of each Resident Council Committee. He shall be responsible for the coordination of all officers and shall act as their liaison to the President. Additionally, in the absence of a Risk Management Chairman, he shall act as said chairman. He also serves as Chief Justice of the Judicial Board.

Section 2.3 Vice President for Alumni Relations~ The Vice President for Alumni Relations shall be responsible for developing and maintaining a program of alumni relation and communications. He shall work with the Editor in the preparation of alumni newsletters, announcements, and other alumni communications. He shall be responsible for compiling an up-to-date list of alumni addresses and forwarding any changes to the Fraternity Executive Offices.

Section 2.4 Treasurer~ The Treasurer shall be responsible for the Chapter's financial affairs. He shall keep an accurate record of all income and expenses, using a standard accounting system approved by the National Council. He shall collect all bills owed by the Resident Council and shall disburse funds only by Resident Council direction. He shall render or have rendered a statement of the financial condition of the Chapter, annually to the National Headquarters, monthly to the Board of Governors, and weekly to the Resident Council. At the conclusion of his term his records shall be audited by an accountant or committee approved by the Board of Governors.

Section 2.5 Recruitment Chairman~ The Recruitment Chairman shall prepare a recruitment strategy and direct the recruitment activities of the Chapter. He shall be responsible for presenting a recruitment plan to the chapter for approval no later than two weeks prior to any formal recruitment period.

Section 2.6. Secretary~ The Secretary shall serve as the official correspondent of the Resident Council. He shall be responsible for writing, answering, and filing all correspondence, except letters directed to other officers. He shall compile, under the supervision of the President, all reports required by the National Fraternity. He shall maintain an accurate record of attendance of members at

Resident Council meetings. He shall be responsible for the taking, typing, posting, and reading of the minutes of all Resident Council meetings.

Section 2.7. Membership Orientation Officer~ The Membership Orientation Officer shall be responsible for orientating Candidates during their period of Associate Membership. He shall serve as the Building Men of Character facilitator, counselor, and friend of the Associate Members as well as their advocate in Resident Council meetings.

Section 2.8. Programming Director~ The Programming Director shall be responsible for planning, organizing, and arranging all Chapter social events, including those with other fraternities and sororities. Additionally, the Programming Director shall work closely with the Risk Management Chairman and committee to ensure all chapter programming abides by the policies established in the Risk Management Policy of the Phi Kappa Tau Fraternity.

Section 2.9. House Manager~ The House Manager shall be the custodian of the chapter house and shall serve as superintendent on behalf of the House Corporation and it shall be his duty to maintain the property. He shall assist in collection of rent and parlor fees; assist in securing a room contract and security deposit from each occupant; promote respect for the chapter house and furnishings; schedule maintenance agreed to with house corporation; respect, develop and maintain good relations with the neighbors, university and community officials; alert the chapter advisor, Board of Governors, House Corporation to any problems or acts of misconduct; operate the chapter house in accordance with all local, state, and federal laws, university regulations, and the guidelines set forth by the Fraternity Management Trust (FRMT); ensure the membership maintains a clean house, checks for hazards, and adequately secures the property before all school and summer breaks. He shall determine who occupies each room in the chapter house with the exception of the President. In the absence of a Steward, the House Manager shall fill said role.

Section 3.10. Scholarship Chairman~ The Scholarship Chairman shall be responsible for monitoring the Chapter's standards for scholastic performance. He shall keep a record of the Chapter's and individual members' grade point averages. He shall compile a list of those members capable of assisting others in specific subject areas, arrange for Chapter study hours and shall maintain files on Indiana University courses and professors. He shall work with the BOG and chapter to ensure the chapter Scholarship Program is implemented.

Section 2.11. Brotherhood Chairman~ The brotherhood chair is responsible for maintaining the overall morale of the chapter. He will make himself available to meet with any brother who has any grievance against the chapter or another brother, or who would like to meet with him for any other reason. The brotherhood chair shall also be responsible for ensuring that members who no longer wish to be in the

chapter fill out the appropriate paperwork, and that it gets passed on to the appropriate officer.

Section 2.12. Philanthropy Chairman~ The Philanthropy Chairman shall be responsible for arranging positive relationships with local and national charitable organizations to which the Chapter may wish to donate monetary gifts or volunteer services. He shall serve as the Chapter's liaison on philanthropic matters with the National Fraternity.

Section 2.13. Housing Chairman~ The Housing Chairman shall be responsible for managing and tending to the chapter house. He shall be the chief officer in regards to housing. He shall be required to live in the designated "Chapter House", which is defined as the location where the majority of Chapter event are held. The Housing Chairman will organize and collect rent and utility payments from "live-in" members to be paid to the appropriate parties. He shall ensure that the Chapter House is a risk averse and cleanly environment. He shall be elected at the end of spring semester.

Section 3. Duties of Appointed Officers

Section 3.1. Sergeant-at-Arms~ The Sergeant-at-Arms Shall admit members to Chapter meetings as prescribed in the Ritual and shall maintain order and decorum in Chapter meetings.

Section 3.2. Risk Management Chairman~ The Risk Management Chairman shall ensure that all Chapter members are aware of National and Chapter policies regarding risk management, arranging educational programming as prescribed by the National Fraternity, to be attended by 100% of the chapter membership, in accordance with the National Fraternity's Risk Management requirements.

Section 3.3. Athletics Chairman~ The Athletic Chairman shall be the Chapter's liaison to the intramural sports department of Indiana University. He shall arrange for sports teams and register said teams to participate.

Section 3.4. Chaplain~ The Chaplain shall supervise all ritualistic work of the Chapter and shall be charged with saying or directing grace at meals or meetings of the Resident Council. He shall be responsible for maintaining the regalia in a manner in keeping with its function and importance of the Chapter.

Section 3.5. Webmaster~ The Webmaster shall be responsible for maintaining the chapter website and list serve.

Section 3.6. Historian~ The Historian shall be responsible for keeping and maintaining a record of all the Chapter's activities and accomplishments for the use and education of future generations of members.

Section 3.7 Marketing Chairman~ The Marketing Chairman shall be responsible for organizing and taking in orders for the Chapter's T-shirts, the creation of advertising materials (e.g. business cards, brochures, etc.). The Marketing Chairman may also help the Webmaster with maintaining the chapter Web-site. The Marketing Chairman may also interact with other fraternities and sororities on campus to increase the reputation and relationships among the Greek community.

Section 3.8. IMAP Chairman~ The IMAP chair is responsible for tracking and recording the attendance of individual members at chapter functions. The IMAP chair will maintain an attendance based merit system which may be used to determine task assignments and anything else deemed appropriate by the executive council.

Article VI Election and Appointment of Officers

Section 1. The following officers are to be elected by a majority vote of the Resident Council: President, Executive Vice President, Vice President of Alumni Relations, Treasurer, Programming Director, Recruitment Chairman, Membership Orientation Officer, Secretary, Brotherhood Chairman, Scholarship Chairman, and House Manager.

Section 2. Election of officers shall be conducted during the month of November during every academic year, at least two Resident Council meetings before the winter break, and these officers shall be installed at the final meeting of the semester. Officers shall be elected for a term of one (1) year unless, written permission is granted by the Chief Operating Officer of the Phi Kappa Tau National Fraternity.

Section 3. Nominations for Executive Board offices shall begin at least two (2) meetings before election of officers and shall continue until Election Day. Nominations may be made at any regular chapter meeting during the nomination period, or in writing if signed by at least five members of the chapter. Nominations may be declined at any time prior to the elections.

Section 4. If for any reason an office is vacated, it shall be filled by an election of the Resident Council. The Office of the President, in such a case, shall be filled by the Vice President, pending an election for replacement. An election for the Office of President must be conducted within one (1) month following the vacancy of the office.

Section 5. The following Officers are to be appointed by the President with the advice and consent of the Executive Board, and confirmation by a majority vote to the Resident Council: Risk Management Chairman, Athletics Chairman, Chaplain, Webmaster, Historian, Sergeant-at-Arms, IMAP Chairman, and Marketing Chairman.

Article VII Committees

Section 1. The committees of this Chapter shall be: the Executive Board, Judicial Board, Standing Committees and Special Committees.

Section 2. The Executive Board shall serve as a cabinet to the President, chaired by the Executive Vice President, and shall advise and direct Chapter operations in general; it may additionally act as a Judicial Board for disciplinary action concerning members in the absence of a judicial board. In the absence of a Risk Management Committee, the Executive Board shall act in that capacity.

Section 3. The Judicial Board shall consist of a Chief Justice and four additional members. The Judicial Board shall act as a hearing board for any cases involving members of the Residential Council accused of violating the Constitution or bylaws of the Beta Lambda Chapter, the Statutes of the Phi Kappa Tau National Fraternity, the Risk Management Policy of Phi Kappa Tau, or for any conduct unbecoming of a brother. Charges shall only be brought against a brother for violations of University policies, or state and local laws if those violations are also a violation of fraternity law, as outlines in this section.

Section 3.1. The Executive Vice President shall serve as the Chief Justice and shall preside over the Judicial Board.

Section 3.2. Each member of the Judicial Board shall have one vote towards rendering a decision on cases brought before the Judicial Board.

Section 3.3. A simple majority vote shall be the standard use in rendering a decision.

Section 3.4. The selection of the four associate justices shall be by the Executive Board for a term of one year. Selections shall be from among the non-Executive Board members of the Resident Council. These appointments may be overturned by a two-thirds vote of the Resident Council.

Section 3.5. Any member of the Chapter may bring another before the Judicial Board. The brother bringing forward the charges must notify the Chief Justice and allow two weeks for notification of the accused. The Judicial Board will then

conduct Judicial Proceedings as outlines in Title VII of the Statutes of the Phi Kappa Tau Fraternity.

Section 4. The Standing Committees of this Chapter shall be as follows: Alumni Relations Committee, Recruitment Committee, Risk Management Committee, Programming Committee and Scholarship Committee.

Section 5. Special Committees may be formed by the Executive Council and at the direction of the executive Vice President, to fill specific roles within in the chapter. These committees must be approved at the next regular meeting of the Resident Council.

Section 6. The President and Vice President shall appoint the chairman of each Standing Committee with the advice and consent of the Executive Board, unless otherwise prescribed in this constitution.

Section 7. The duties and responsibilities of Standing and Special Committees shall be determined by the Executive Council.

Article VIII Supervisory Council

Section 1. The chapter will maintain an active Board of Governors in accordance with the statutes of the Phi Kappa Tau National Fraternity.

Section 2. The Board of Governors shall be composed of the last three (3) Members of the Graduate Council and at least two (2) Members of the Resident Council. The Resident Council President shall be one of the undergraduate members on the Board of Governors and the Resident Council Treasurer is recommended as the second undergraduate member of the board. The Chief Operation Officer of the National Fraternity shall approve the graduate members of the Board of Governors.

Section 3. The Board of Governors shall exercise general supervisory control over the Chapter and shall be responsible to the National Council in all matters. It shall operate in accordance with the Articles of Operation adopted by the Board of Governors and approved by the COO.

Article IX Impeachment, Suspension, Expulsion, Deactivation

Section 1. In case of malfeasance in office, neglect of office, or inappropriate conduct, any Officer may be impeached by the following procedure: Three (3) Brothers may bring charges of Impeachment in writing before the Chapter assembled. Said accused shall be given opportunity to present his case at the next meeting following the presentation of the Case of the Accuser. A vote of three-fourths (3/4) of the Resident Council when a quorum is present shall be necessary for conviction and removal from Office.

Section 2. Upon recommendation of the Judicial Board and/or by a vote of two-thirds (2/3) of the Resident Council with a quorum present, a Member may be suspended. Suspension of Resident Council members involves surrender of the Badge, loss of Vote, exclusion from Chapter social activities, and the loss of other privileges as determined by the Resident Council or Board of Governors. A Member under suspension shall not be relieved of any financial obligations to the Fraternity.

Section 3. Upon recommendation of the Judicial Board and/or by vote of four-fifths (4/5) of the Resident Council or The Board of Governors, with quorum present and after due process, a Member may be recommended for expulsion. After a vote for recommendation of expulsion has been mandated by one of the above entities the matter is then to be turned over to the National Council in accordance with The National Constitution of The Phi Kappa Tau Fraternity. If a member is expelled then he is to surrender the Badge of membership immediately.

Section 4. A member may at any time choose to voluntarily suspend membership for financial or personal reasons with the approval of the Board of Governors. A brother may temporarily suspend his membership for a period no longer than one calendar year, after which time he must terminate his membership in the Phi Kappa Tau National Fraternity. During periods of voluntary suspension, a member pays no social dues, and accepts no privileges associated with membership, but is required to pay all dues and fees required by the Phi Kappa Tau National Fraternity.

Section 5. A member may choose to permanently terminate his membership in the Phi Kappa Tau Fraternity by submitting a Voluntary Withdrawal form. This procedure ends all formal ties with the Phi Kappa Tau National Fraternity and said member has no future obligation to the fraternity, and all benefits and privileges associated with membership in Phi Kappa Tau terminate. Said member must return his Membership Badge, Membership Shingle, Membership Card, and all Ritualistic materials to the chapter as they are the property of the Phi Kappa Tau National Fraternity.

Article X Compliance

Section 1. The Beta Lambda Chapter of the Phi Kappa Tau fraternity shall comply with all policies, rules, laws, and regulations set forth by the National Fraternity, the Risk Management Policy of Phi Kappa Tau, Indiana University, and state and local authorities.

This includes, but isn't limited to, rules, laws and regulations concerning recruitment, membership orientation, initiation, and risk management.

Section 2. The Constitution and Statutes of The Phi Kappa Tau National Fraternity shall supersede the Constitution and By-Laws of this chapter.

Section 3. The Constitution shall supersede all previous Constitutions and Amendments of this Chapter upon adoption by the Resident Council, contingent upon the approval of the Board of Governors and the Executive Director.

Section 4. This organization shall comply with all Indiana University regulations, and local, state and federal laws.

Section 5. Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

Section 6. This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

Article XI Amendments

Section 1. Any Member may propose Amendments to this Constitution at any regular Meeting. The proposed Amendment shall consist of two (2) copies in writing. One (1) copy shall be submitted to the President and the other to the Secretary. The Secretary shall engage in the First Reading of the proposed Amendment before the Resident Council and shall record its submission in the Minutes of the Resident Council, making copies available to all Members who shall request them. The proposed Amendment must lay on the table until the next regular meeting, at which point the Secretary shall engage in the Second Reading, The Chapter will debate the Amendment, the Secretary shall engage in the Third Reading and Members shall cast their votes on the motion.

Section 2. Adoption of an amendment must be by an affirmative Vote of three-fourths (3/4) of the Resident Council. Members not able to attend the Meeting in which the vote shall occur may personally record an absentee ballot with the President only.

Section 3. Following adoption by the Resident Council and Amendment shall become effective only when ratified by the Board of Governors and upon written approval of the Executive Director.

Section 4. This Constitution of the Beta Lambda Chapter of THE PHI KAPPA TAU FRATERNITY shall be in force upon ratification by the Board of Governors and the Chief Operating Officer of the Phi Kappa Tau Fraternity.

Adopted by the Resident Council by three-fourths vote this ____ day of _____ in the Year of two thousand and three and of The Phi Kappa Fraternity the Ninety-seventh.

In Witness,

President, Resident Council

Chairman, Board of Governors

Approved:

Chief Operating Officer

BYLAWS OF
THE PHI KAPPA TAU FRATERNITY
BETA LAMBDA CHAPTER

Title I
Election to Associate Membership

1. Formal Extension of Bids. A formal written bid will be presented to a prospective member as a result of a majority election held by the members of the Resident Council. Eighty five percent of the resident members need to agree on the prospective member. Once given the bid the prospective member will be informed of the deadline for his response to the offer of Associate Membership.

2. Votes on Dissociation. Within the time allotted for Brotherhood Meetings a vote to disassociate an Associated Member may be held. The vote to disassociate may be instigated for failure to fulfill the obligation of an Associate membership or his inability to integrate into the fraternity. The vote to disassociate will be held under the same condition as a vote for initiation but shall only require one-fourth (1/4) of the members to vote against the associate.

Title II Meetings

1. Time of Meeting. Resident Council meetings shall be held weekly at a regularly scheduled time. Resident Council meetings shall be held on Sundays at a time convenient to the members.
2. The order of business for these meetings shall be the order specified by the National Fraternity in the Ritual and the Constitution and Statutes.
3. Robert's Rules of Order shall be used to promote efficiency in all meetings held. Implementation of parliamentary procedure shall be at the discretion of the resident council, as to best promote an atmosphere, which is enjoyable and orderly.
4. Executive Board Meetings. The Executive Board shall meet weekly on a time determined by the Chairman of the Board and with the approval of the other Board Members at the beginning of every fall semester on a day separate from the regular meeting of the Resident Council.
5. Attendance at Meetings. Attendance at meetings of all councils, committees, and boards of which they are members is mandatory unless an individual gives an advance warning. Associate members shall be required to attend all open portions of the Resident Council meetings and all Associate meetings. Failure to attend two consecutive meetings may result in social suspension from the next chapter event.

Title III Fees

1. Association. Each Associate Member shall be charged an Associate Member fee as required by the National Fraternity. This fee, along with the Associate

Registration Form, is due at the Executive Offices within five (5) days of the Association Ceremony. - \$75

2. Initiation. Each member shall be charged an initiation fee as required by the National Fraternity. This fee is payable two (2) weeks prior to Initiation along with the Request for Permission to Initiate Form. -\$240
3. Chapter Dues. This Chapter shall charge chapter dues to every member. The Resident Council upon recommendation from the Chapter Treasurer shall determine dues after consultation with the Executive Board and the Board of Governors.
4. Other Fees. Members may be assessed additional fees only upon the recommendation of the Executive Board and the approval if the Resident Council or by action of the Board of Governors.
5. Chapter Dues for Associates. All Associate Members shall pay dues to the Chapter in addition to the Association fee. The Resident Council and the Board of Governors shall determine the associate dues.
6. Members in Arrears. A member of this Chapter may be automatically suspended if his account remains in arrears for thirty (30) days or more. The suspension may be terminated only by the payment of all debts in arrears or by action of the Board of Governors.

Title IV Scholastic Requirements

1. Initiation. Before Association, each Associate Member must have attained, for a normal full time load of course work the previous term, a grade point average of 2.400 on a 4.000 scale as outlined in the National Statutes.
2. Officers. To be eligible for election or appointment to office, a member must have a cumulative scholastic average and an average for the preceding academic term, equivalent to or greater than 2.700 on a 4.000 scale. If at any time during his tenure in office, an officer falls under scholastic probation, he shall immediately

forfeit his office and a special election of the Resident Council shall be held to fill the vacancy.

3. Chapter. The Chapter shall maintain a collective grade point average which exceeds the all men's average by 0.10 of a grade point on a 4.000 scale.
4. Suspension. The Chapter shall, under the supervision of the Board of Governors, upon the basis of official records of Indiana University, suspend any member of the Resident Council whose scholastic record is such that he has been placed on probation of the University.

Title V Housing

1. Each members of the Resident Council must observe all rules and regulations regarding the chapter house and surrounding property, as determined by the Housing Corporation.
2. Housing priority will be given to the chapter officers, in the following order: President, House Manager, Vice President, Treasurer, Membership Orientation Officers, Secretary, and Scholastic Chairman. Priority will then be assigned according to the Individual Member Achievement Program Point System.
3. Each member of the Chapter shall be responsible for completing the designated housing duties as determined by the House Manager and approved by the House Corporation.
4. Each member of the Chapter shall be required to live in the chapter house for at least one year, two consecutive semesters.

Title VI Risk Management

1. Chapter policy. The Chapter shall, at all times, adhere to the rules and guidelines set forth in the Risk Management Policy as defined by the National Fraternity.
2. The Risk Committee, appointed by the Executive Council, shall oversee the Risk Management Policy for the Chapter. The Committee shall be responsible for the

enforcement of the rules and guidelines of the Risk Management Policy as well as informing all members, associated and initiated, as the content and substance of the Policy and any updates or changes in Policy.

3. Committee Members. The Chairman of the Risk Management Committee shall be the Risk Management Chairman appointed by the Executive Council. Additionally, a minimum of three (3) other initiated members and one (1) Associate Member shall be appointed by the Executive Council to serve on the committee. Additional member may be added to the Committee by the Executive Council or the Chairman of the Committee.
4. Absence of a Committee. In the absence of an appointed chairman and committee, the Vice President shall serve as the Chairman and the Executive Board shall serve as the Risk Management.

Title VII Fines

1. Absenteeism from Events. Fines may be levied for missing Executive Board meetings, officer retreats, failure to complete assigned work, and for late payment of chapter dues or fines.
2. Authority on fines. Fines may be levied only by the Executive Board or the Board of Governors.
3. Appeals. Disputes pertaining to fines may be brought to the notice of the Executive Board of the Board of Governors. The Board of Governors shall be the final authority on all Chapter fines.
4. Absenteeism from Chapter Meetings. In the event that a member misses consecutive Chapter Meetings a three component rule shall be implemented. The component rule goes as so: one (1) absence from meeting, there will be a warning issued, two (2) house chores will be issued, three (3) house chores and a fine will be issued. Fines may be levied at the discretion of the Executive Council and the Board of Governors.

Title VIII Amendments

1. Procedure. Any member may propose Amendments to these bylaws at any regular Meeting. Amendments shall consist of two (2) copies in writing. One (1) copy shall be submitted to the President and the other to the Secretary. The Secretary shall engage in the First Reading of the proposed Amendment before the Resident Council and shall record its submission in the Minutes of the Resident Council, making copies available to all Members who shall request them. The proposed

Amendment must lay on the table until the next regular meeting, at which point the Secretary shall engage in the Second Reading, the Chapter will debate the Amendment, the Secretary shall engage in the Third Reading and the Members shall cast their votes on the motion.

2. Required Vote. Adoption of an amendment to the bylaws must be an affirmative Vote of a simple majority of the Resident Council members present and eligible to vote. Members not able to attend the Meeting in which the vote shall occur may personally record an absentee ballot with the President only.
3. Amendment Ratification. Following adoption by the Resident Council, an Amendment shall be effective only when ratified by the Board of Governors and upon written approval of the Chief Operating Officer of the National Fraternity.
4. These Bylaws of the Beta Lambda Chapter of the PHI KAPPA TAU FRATERITY shall be in force upon ratification by the Board of Governors and the Chief Operating Officer of the Phi Kappa Tau Fraternity.

Adoption by the Resident Council by majority vote this ___ day of ___ in the Year two thousand and three and of the Phi Kappa Tau Fraternity.

In Witness,

President, Resident Council

Chairman, Board of Governors

Approved:

Chief Operating Officer