

Professional Staff Council Meeting

Attendees: Aimee Ash, Lori Collins, Cheryl Currens, Julie Diesman, Jerre Fercho, Sarah Hawkins, Cathy Hightower, Peggy Lane, Carl Pennington, Rikk Terhune

The meeting was called to order by President, Sarah Hawkins and addressed the first agenda item of Old Business. The Council determined there was no Old Business.

NEW BUSINESS

New Member

A new member was in attendance, Carl Pennington, Director Computer Services, and was introduced to the Council membership.

Treasurer

Treasurer, Erin Wittmeyer, has resigned as Treasurer. Carl Pennington was elected unanimously as Treasurer.

Job Searches

- Information Management Specialist
- Assistant Registrar
- Web Master
- Assistant Director for Admissions
- Early Childhood Director
- Financial Aid

Announcements

- Cherie Dodd set up a Professional Staff site on OnCourse.
- Leadership Council has not met
 - Needs to meet with consistency.
- Time keeping system will be available on-line.

Communications

- Improve communication among departments, faculty, and staff
 - There will be a communications meeting for the campus and Jerre Fercho will facilitate.
 - Current Ways of Communicating
 - Campus Calendar
 - Telephone Directory
 - Web Directory
 - E-mail

Professional Job Classifications

- More bench marking needs to be done.
- A committee of thirty (30) people will be looking at the classifications.
- Currently sixty (60) different pay ranges to be leveled to six (6).

Meeting was adjourned.

Respectfully submitted,



Cheryl Currens
Secretary