

InULA Board Meeting

InULA Executive Board Meeting & Conference Call

Wednesday, November 21, 2007

Herman B Wells Library, 531 Conference Room

10:30 – 12:00 noon

Present: Kate Brooks, Gary Charbonneau, Wendell Johnting, Vincci Kwong, Monique Threatt

Absent: Frances Huehls, Dina Kellams, Kirsten Leonard

The meeting was called to order at 10:30.

1. Approval of the Minutes of the October 24, 2007 meeting

The minutes were approved.

2. Review of Financial Report (Wendell Johnting)

Wendell provided a link to the latest financial data, and InULA Membership list for 2007-2008. The total dues received as of 11/21/07 are \$382 total membership dues and \$71 in donations to the Scholarship Fund. Wendell is making a deposit today for \$81, and is moving a \$6 donation from checking to Money Market 3. He returned two checks for \$10 each to retirees because they do not pay membership dues. There is some concern that Membership is slightly down from last year. The Board is open to ideas to further publicize InULA.

Document: sent via e-mail on 11/21/07

3. Committee Liaison Updates

- Book Sale Committee (Dina) – tabled until next Board meeting. However, Monique spoke with co-chairs Kathy Marlett and Sherri Michaels, and everything is on track.
- Program and Social (Kate). The committee met twice. There has been some confusion surrounding reserving the Coronation Room within the Tudor Room. InULA members acted in good faith to reserve the room months in advance, but the Tudor Room representative who received the room reservation request either quit or was fired before recording the information in the Tudor Room reservation book. The Tudor Room assures InULA that it will accommodate the Holiday Luncheon, but has not guaranteed use of the Coronation Room. An e-mail was recently sent to all librarians to publicize the Holiday Luncheon in the Tudor Room. Gary and Wendell suggested we play it by ear just in case we will need additional technology support for the speakers. Kate confirms that all

technology issues will be resolved, and the guest speakers Angela Courtney and Michelle Dalmau will talk about their experiences at a text-encoding workshop held in Canada earlier this year. This is a collaborative presentation which merges Digital Library Program initiatives together with traditional collection development practices.

- Grants & Scholarships (Kirsten) – tabled until the next Board meeting.
- Membership (Fran) – tabled until the next Board meeting.
- Communication (Vincci) – *InULA Notes* is on track and will be published within the next two weeks.

4. Old Business

None.

5. New Business

Kate Brooks' last day with the Board will be on December 12, 2007. We wish Kate well in her new position.

Meeting adjourned at 10:40.

Respectfully submitted by
Monique Threatt