

**Indiana University South Bend**  
**Academic Senate Minutes –**  
**September 27, 2013**  
**Wiekamp Hall #1001**  
**10:00 a.m.**

In Attendance:

Raman Adaikkalavan, Justin Amellio, Mahesh Ananth, Sue Anderson, Oscar Barrau, Vicki Bloom, David Blouin, Kristen Budd, Peter Bushnell, Jane Cera, Marianne Bishop-Castano, Linda Chen, Karen Clark, Nancy Colborn, James (Randy) Colborn, Louise Collins, Sue Cress, Marvin Curtis, Glenda Davidson, Carmen Dielman, Hang Dinh, Julie Feighery, William Feighery, E.J. Fenner, Stephen (Craig) Finlay, Linda Fisher, Bridget Fong-Morgan, Steven Gerencser, Christina Gerken, Joshua Giorgio-Rubin, Hossein Hakimzadeh, Chu He, Catherine (Terri) Hebert, Julio Hernando, Jerry Hinnefeld, Sean Hottois, Heather Jones, Sharon Jones, Neovi Karakatsanis, Beth Kern, Erin Krcatovich, Vincci Kwong, Casey Lard, LeAnna La Lime, Larry Lambert, David Lee, Monle Lee, Ilan Levine, Alison Levitch, April Lidinsky, Jennifer Loop-Miller, Elisabeth Lucal, Jeffrey Luppess, Marvin Lynn, Gwendolyn Mettetal, Robert Meyer-Lee, Barbara Mociulski, Susan Moore, John Murphy, Murlidharan Nair, Micheline Nilsen, Scott Opasik, Mario Ortiz, Elaine Roth, Karen (Andrea) Rusnock, Anna Savvopoulou, Carolyn Schult, Caroline Shapcott, Terry Shepherd, Richard (Matt) Shockey, Warren (J.R.) Shrader, James Smith, Cynthia Sofhauser, Bruce Spitzer, Alison Stankrauff, Kyoko Takanashi, Monica Tetzlaff, Susan Thomas, Kathryn Thompson, James VanderVeen, Lesley Walker, Joshua Wells, Barbara White, Roxanne Wolfran, Luann Woodrick, Jeffrey Wright, Lisa Zwicker, Lyle Zynda.

**1. Call to Order**

**2. Approval of Minutes of 26 April 2013 Meeting:**

Approval of minutes for the Academic Senate meeting of 26 April 2013 was tabled until the October meeting.

**3. Administrative and Officer Reports**

**A. Chancellor Terry Allison**

The Chancellor is enjoying his first months at the campus and has made connections with many committees, with the community, and media outlets. He noted that credit hours and enrollment hours are down, and he will work to remedy that noting that the Honors program is growing, with more than sixty students taking more than fifteen hours. His goal is a sixty percent retention

rate. The campus needs to figure out how to get students to our campus who are both well prepared and have high SAT scores.

The Campus Directions Committee is chaired by Dean Rob Ducoffe and Lyle Zynda and will produce a three to five page plan. The Executive Vice Chancellor for Academic Affairs position search is chaired by Dean Mario Ortiz. The search for a Vice Chancellor for Student Affairs is currently on hold.

The Chancellor is hoping for increased coordination between Academic Affairs and Student Affairs – thus there's a need for a lead person in such a position, especially as we move to further retention. To further this, the Chancellor asks for coordination between the Academic Senate and the Academic Master Plan Committee to address the growth and strengthening of masters and undergraduate programs.

Tutoring was addressed – the Chancellor wants an initiative to have students tutor each other in groups. He also is taking a close look at the number of units/credits students need to take, especially transfer students. Advising was addressed – there's a need to look at the admission-to-enrollment cycle, and make this an easier process.

The Chancellor welcomed everyone to attend the Chancellor's Tea today for faculty, as well as the Installation of the Chancellor on October 9<sup>th</sup>. He wants there to be more community participation in events on the campus.

Question: First Year Experience – there's an urgency to finalize this plan since it's due to begin next Fall; there's a need for a timeline immediately. There was a ten page proposal presented to the Academic Cabinet last week.

Answer: (Interim Executive Vice Chancellor of Academic Affairs John McIntosh) He assented that this timeline is essential and gave it an official 'go ahead'.

Question: Ease of transfer for students – what is the Chancellor's vision for this?

Answer: Work with the Indiana Commission on Higher Education – more efforts, talking with regional campus Chancellors, also with the South Bend Ivy Tech Community College President. How can we afford a specialist on academic transfer for students?

Question: Budget – just what is the Chancellor's vision for the campus budget going forward?

Answer: We've not exceeded spending the past ten years. The projection is \$63.5 million. But there are new expenditures this year, and so we're short. So the Chancellor has asked Deans to look at their spending closely. Savings have also been addressed by not replacing some positions, like the Vice Chancellor of Student Affairs & Enrollment Management. The challenge will be how to bring in new revenues but also retain students.

Question: Funds in the past have gone to increase the general fund reserve – can the Chancellor push to get these funds spent for our campus?

Answer: The Chancellor will present a plan to John Applegate and University Chief Financial Officer Mary Francis McCourt. There's a pull here, as the University wishes to maintain its top AAA credit rating.

Question: What are our total expenditures, given that we've had an artificial bump in enrollment?

Answer: The Chancellor wants the Strategic Planning Committee to get a report that addresses the size of campus vs. its population groups, i.e. undergraduates vs. graduates, all programs, etc. to address this.

Question: Raises – will a reasonable salary raise for faculty be a priority of the Chancellor?

Answer: We need first to address student retention. We also need to address how we can get more revenue in. Solutions include increased retention, more continuing education programs. This will increase revenue and ease the ability to then look at salary raises.

### **B. Interim Executive Vice Chancellor of Academic Affairs John McIntosh**

His office has a number of initiatives underway – including: Higher Learning Commission accreditation, First Year Experience, increasing retention, strengthening advising.

He notes that there will be a celebration of both faculty and student research, scholarship, and publication during the Chancellor's installation, with an exhibit in the new Education and Arts Building.

He urged faculty to use the University-wide FLAGS (Fostering Learning, Achievement and Graduation Success) system. And to make personal connections with students – this too will increase retention. The first to second and second to third year switch is statistically where students are possibly going to drop.

He will be addressing tenure dossiers very soon.

### **C. Student Government Association President, Lee Cohen**

He gave an introduction to himself, including that he's drawn to political activism via an internship. He also offered an overview of the SGA – noting that it includes sixteen elected and six appointed members. Their charge is to allocate funds to student groups and also to advocate for students' needs. He also urged faculty to reach out to students in general.

#### **D. Academic Senate President Jerry Hinnefeld**

He thanked Immediate Past Senate President Lesley Walker. He notes that Senate committees still need positions, and urged faculty to join – they can contact Senate Vice-President Bruce Spitzer. Most of the work of Senate gets done via committees. Some of the committees will be more active because of new campus initiatives.

The Admissions and Advising Committee will be looking at the new recommendations with the advising practices. The admission to enrollment includes Summer enrollment, matching students in the right classes – in time – with the right major.

He has asked that the Facilities Committee has representation on the Chancellor's new Space Advisory Committee. The Curriculum Committee ought also to be busier.

Question: We should have the Chancellor's new campus committees' rosters available.

Answer: (Chancellor Allison) They will be posted online.

Question: First Year Experience Committee should connect with the Curriculum Committee and the Advising Committee.

Answer: (Lesley Walker) The First Year Seminar that is planned has some urgency to it. This is a redesign of the 190 classes offered. The Committee is open now to receive course proposals, and Lesley Walker will put out the Call for Proposals out next week. This committee needs the CFPs by November 1<sup>st</sup>. Anyone who is teaching a 100-level class has the potential to be a part of the First Year Experience.

#### **E. University Faculty Council**

Has not yet met for the year – but their first meeting is scheduled for October 1<sup>st</sup>.

#### **4. Announcements**

Campus Theme events – the theme is “Much Ado About Will: 450 Years of Shakespeare and Counting!” There are area events coming up.

Representatives of the consulting firm assisting with the search for Executive Vice Chancellor for Academic Affairs will be on campus soon, and the search committee for this position welcomes comments.

The inaugural Dr. Eileen Bender Scholar in Residence Lecture will be held on October 5<sup>th</sup>.

Call for converting face-to-face courses to online courses.

Data being examined on how many IU South Bend students leave other Indiana colleges and universities to transfer.

Domestic violence awareness events: There will be a design-a-shirt event, which will then be displayed on the mall of campus.

School of the Arts: There will be concerts and events that the School will host around the Chancellor's installation. Also, IU South Bend students will be performing with the South Bend Symphony at the Morris Performing Arts Center October 25<sup>th</sup>, and IU South Bend faculty and staff will receive discounted tickets.

There's a call for members to the Civil Rights Heritage Center's Faculty Advisory Board.

There are Shared Online Degree Programs going forward.

Question: Will these be entirely online?

Answer: Not entirely.

IUScholarWorks: There's a call for faculty and students to get their publications into this online scholarly repository.

## **5. Adjournment**

The meeting was adjourned at 11:20 a.m.