

IUSB NEWSLETTER

Chancellor's Office
November 17, 1971

No. 12 -- 1971/72

1. Thanks: One hundred and eleven of IUSB's 227 faculty and staff members and employees pledged \$4,175 to the 1972 United Way campaign in St. Joseph County, Chairman Eldon E. Ruff announced Tuesday.

The amount met the goal established for IUSB. Sincere thanks to all who gave.

2. Education Commission Meeting: The Indiana Commission for Higher Education met on the IUSB campus Friday afternoon for a business meeting, followed by a tour of the campus.

The Commission, meeting at 2:15 p.m. in Room N115, heard proposals related to the development of a master plan for Indiana higher education from two consulting groups, Booz-Allen-Hamilton and the Academy for Educational Development.

3. Committee on Priorities: Thirteen faculty members and students have been appointed to a Committee on Priorities by Chancellor Wolfson, following nomination and confirmation by faculty and student groups.

The committee is charged with studying the possible directions of IUSB's development, and making recommendations about the shape and direction of IUSB's growth.

Members of the Committee on Priorities are Thomas C. Emberger, of Plymouth, a senior majoring in business; Dr. Patrick J. Furlong, associate professor of history; Dr. Lawrence L. Garber, assistant professor of chemistry; Robert D. Hamilton, assistant professor of music; Dr. Wayne J. Krepel, associate professor of education; Edward D. Lark, 1627 Carlisle St., a graduate student in education and president of IUSB Student Government; John P. Mefford, lecturer in education; Mrs. F. Dale Metzger, 1602 Sunnymede St., a senior majoring in business; Dr. Joseph B. Parker, assistant professor of political science; Dr. John E. Peck, assistant professor of economics; Dr. John P. Russo, chairman of the mathematics department; Dr. John R. Swanda Jr., associate professor of business administration, and Dr. Sandra Winicur, assistant professor of biology.

4. Student Teaching: Applications for student teaching for the 1972/73 school year are being accepted now by the IUSB Division of Education. Application forms are available in

Room 131 of Riverside Hall. Deadlines for applying are December 1 for the fall semester of next year, and April 1 for the spring semester.

5. Visiting Swamis: Jay Bob Hays, English, announces that two swamis will visit the IUSB campus the evening of December 5. Swamiji Raganathananda, of Ashram at Ganges, Mich., and Swamiji Bashananda, a resident of Vivekananda Temple, Chicago, will lecture at 7 p.m. The location of the talks will be announced.

6. An Extra Step: Indiana University faculty members were urged to go an extra step to provide outstanding instruction and counseling this year in an unusual memo distributed on the Bloomington campus and signed by Henry H. H. Remak, Vice-Chancellor and Dean of the Faculties at Bloomington; Mary Scifres, president of the Bloomington student body, and Robert H. Shaffer, secretary of the Indiana University Faculty Council.

Text of the memo:

"We appeal to you to make this year the best teaching year in the history of Indiana University. All we are asking is that you make that extra effort which will make out of a good course the best you have ever taught. This individual extra effort...could result in benefits to your students more enduring than many of the more spectacular achievements in this university.

"Add that extra half an hour to your office hours so that you are more easily available to students and colleagues, and give your students that extra encouragement which so many need to dare knock at your office door. (Better yet, leave that door open.) Give your students tests at regularly spaced intervals so they know where they stand (but don't bury them under tests), and give the preparation of those tests that extra fifteen minutes which may make the difference between an obstacle course and a learning experience. If it is an essay test, make judicious (and legible) comments alongside the margins that will help the student realize exactly where and how he must improve and where and why he has done well. Take time out to discuss tests thoroughly with your class. Invite reactions to type and frequency of tests from students and colleagues. Experiment with different types of tests, to see which one works best. Pass out evaluation of instruction sheets right after midterms so that you might profit from student

reactions while you are still teaching the course, and repeat the procedure at the end of the course to compare student reactions.

"Consider the possibility of giving your students a chance to help determine in advance some examination questions and to think about them beforehand. Perhaps you will want to try out having papers fall due several weeks before the end of the semester, returning them to the students, with your criticism but without a grade, and giving them the chance to submit improved papers which would then be the basis for a grade.

"Encourage discussion in class, but ask students to prepare for it responsibly and give it enough direction so that the class builds up toward substantive results. Continue discussions with students outside of class in a more relaxed setting, in your office, in the hall, on the campus, or at your home, so that the habit of intellectual give and take becomes part of the total educational experience on this campus. Encourage your students to attend extracurricular events that are related to the problems you are considering, and when warranted take time out to discuss them in class. Invite in, from time to time, colleagues of yours who are particularly competent to discuss an aspect of your course subject, and preferably colleagues who may have ideas on the subject different from your own. Students tend to get tired of one approach, even of one face, and they relish lively if friendly discussions by differing professors in the classroom. Invite in 'silent' colleagues so they can tell you later on what they think is particularly good and successful about your teaching and where perhaps you may want to consider other options. Sometimes a non-university person invited to talk in your class can give a particular class meeting a dimension that some students miss in the 'halls of ivy.' Why not ask in a person now and then who has experienced what you are talking about?

"Speaking of your courses for next semester, be sure to deposit in your departmental office a concise and concrete description of what you are planning to do, what kind of tests and/or papers you will expect, what the principal readings will be, and make it available to inquiring students several weeks before the semester opens. And be willing and ready to talk to students who wish supplementary information about your prospective course. As you start your course next semester, be as specific as possible in your first class meeting in telling your students what you plan to do and how you plan to do it.

"Make use of the Student Advisory Committees now existing in many departments and schools but not flourishing in many. Bring questions to them rather than wait (sometimes in vain) for them to arouse themselves into action...."

"Above all, we ask that you make clear to students that you take teaching very seriously, and that you act accordingly by not lightly dismissing classes and by obtaining equally competent substitutes (or by making up every class canceled) if it is absolutely necessary for you to be absent.

"Your students will be grateful for whatever consideration you can give these suggestions."

7. Faculty Activities: Dr. Charles R. DuVall, Education, will present a paper on "A Study of the Readability Level of Selected Elementary Grade Social Studies Textbooks" at the 51st annual meeting of the National Council for the Social Studies in Denver next week. Theme of the conference is "Society in Crisis."

Dr. Joseph L. Meindl and Dr. Alex S. Wawrzyniak, Education, conducted a two-day in-service training program on "Analyzing and Modifying Behavior" last week at Dr. Norman Beatty Memorial Hospital in Westville.

Dr. Loren E. Waltz, Business Administration, was a participant in the Fall Systems Workshops of the Association for Systems Management last week in Grand Rapids, Mich. Dr. Waltz, who is secretary of the Michiana Chapter of ASM, represented the chapter at the workshops.

8. Thanksgiving Recess: Thanksgiving recess will start at the end of the class day next Tuesday. Classes will resume on Monday, November 29. The next edition of the Newsletter will be published on December 1.

9. Meetings and Events:

Wednesday -- Teaching Committee meeting, 1 p.m., G106.
(Nov. 17)

Wednesday -- Budget Committee meeting, 1:30 p.m., N115; seminar for divisional and departmental chairmen dealing with budget planning and preparation of budgetary requests, led by Dr. Gerald E. Harriman, chairman, Division of Business and Economics.

9. Meetings and Events Cont'd.:

- Wednesday (Nov. 17) -- Computer Concepts class: Programming and Systems Design, 3 p.m., G143.
- Wednesday -- Riley High School Ensembles, 7:30 p.m., auditorium.
- Thursday (Nov. 18) -- John Adams High School Ensembles, 7:30 p.m., auditorium.
- Thursday -- IUSB blood-donor campaign, all day, South Bend Blood Bank, 204 W. Navarre St.
- Friday (Nov. 19) -- Michiana Arts and Sciences Council presents Orpheus in the Underworld, 8:30 p.m., Morris Civic Auditorium.
- Friday -- Student Government Film Series: "The Committee," 9 p.m., N126.
- Friday -- IUSB blood-donor campaign, all day, Blood Bank.
- Saturday (Nov. 20) -- "IUSB Forum" with Dr. Roy E. Schreiber, History, and Dr. J. Wesley Robbins, Philosophy, discussing grading; 2:30 p.m., WSBT-TV, Channel 22.
- Saturday -- Orpheus in the Underworld, 8:30 p.m., Morris Civic Auditorium.
- Sunday (Nov. 21) -- Orpheus in the Underworld, 7:30 p.m., Morris Civic Auditorium (note earlier curtain time).
- Monday (Nov. 22) -- RAP Session for area teachers, 7:30 p.m., Faculty Lounge.
- Tuesday (Nov. 23) -- Thanksgiving Recess begins after last class.
- Wednesday (Nov. 24) -- Computer Concepts Class, "Operating Systems," 3 p.m., G143.
- Sunday (Nov. 28) -- "IUSB Forum" with Dr. George A. Wing, Business Administration and Economics, on Yugoslavia; 4:30 p.m., WSBT-TV, Channel 22.
- Monday (Nov. 29) -- Classes resume.
- Wednesday (Dec. 1) -- Physical Plant committee meeting, 9:30 a.m., room uncertain.

9. Meetings and Events Cont'd.:

Wednesday -- Academic Personnel Committee, 2 p.m.,
(Dec. 1) N115.

Wednesday -- Computer Concepts Class, lecture by
John Buck, 3 p.m., G143.

Wednesday -- "Civilisation" film series resumes: Part VII,
"Grandeur and Obedience," 4 and 7:30 p.m.,
N126.