

## **Constitution of Career Paths After Kelley**

Drafted January 8th, 2019

***Preamble:*** The mission of the Career Paths After Kelley Club is to expose its members to the various unique career paths that can be taken by Kelley graduates in a safe, low stress, professional, academic environment. All members must join with the goal of keeping an open mind in the exploration of potential career applications for their Kelley Education. Through guest speakers and professional events Career Paths After Kelley will enlighten its participants on the various unique means by which one can leave a positive imprint on the world.

## **Article I**

1.01 Membership in the Career Paths after Kelley is without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status. All members must be pursuing some form of education in the Kelley School of Business.

1.02 The classes of membership are separated into two parties:

- i. Executive - Consisting of any member holding an executive position
- ii. Common - Any non-executive member

1.03 Membership is deemed after attendance of a meeting in combination with an enrollment list. Meetings are not mandatory, however, failing to take an active interest in the organization and the improvement of one's knowledge of Career Paths After Kelley will result in termination. Membership is revoked upon a majority of the executive board deeming that a member has not maintained an active interest in the organization, which is signaled by not attending at least one (1) meeting during a semester.

1.04 The removal process will include due process. The member will be able to explain his/her circumstances in a just, fair manner, which will then be reviewed by the executive board. A member might be removed for stealing from the club, arrest, or attending zero (0) meetings during a semester in which they are not abroad.

## **Article II**

2.01 This organization shall comply with all Indiana University regulations, and local, state and federal laws.

## **Article III**

3.01 Executive positions are as follows:

i. President(s) - Maximum of two members for first 3 years, after which one member shall be elected by common members and shall preside.

President(s) primary responsibilities include booking club meetings and scheduling guest speakers. Additional responsibilities include ensuring that the constitution is being practiced as closely as possible. President must put the organization as well as its members' interests at the helm of every club related decision. The President has the power to call an emergency executive board meeting whenever they feel necessary. The president oversees all expenditures in addition to the treasurer.

ii. Vice President - One member elected by common members. Any priorities that the president chooses to pass down to the Vice president become their responsibilities. Scheduling is the main responsibility of the Vice President

iii. Treasurer - One member elected by common members. Any financial related matters are to be dealt with primarily by the treasurer but not without consulting the President.

3.02 A system of checks and balances will be in place for financial decisions. The President must approve all financial expenditures in addition to the Treasurer.

3.03 For a common member to be elevated to a executive position they must:

i. Be in good academic standing

ii. Been a member of the Organization for at least one continuous, uninterrupted semester

iii. Must receive the most number of votes of all candidates during elections that will take place during the meeting that occurs during the second week of the spring semester. Voting will be done via ballots.

iv. must not be going abroad or plan on taking an extensive leave of absence during their term as officers

3.04 A term lasts from the week after the election until the week after the proceeding election for the respective position. Officers shall assume responsibility following being sworn in the week following elections. At this point current officers overturn all responsibilities to the newly elected officers and assume common member status.

3.05 Removal of an officer shall be made possible by a majority vote by the executive officer. Removeable offenses include stealing, lying, arrest, or failure to attend 3 consecutive meetings. The removal process will include due process. The executive member will be able to explain his/her circumstances in a just, fair manner, which will then be reviewed by the executive board.

3.06 In the event that an officer is vacated from their position, regardless of if it is for personal reasons or impeachment, an interim officer will be appointed by a majority vote of the executive board. Emergency elections may take place when a position becomes vacant during the term and does not count towards the term length limit of an officer.

3.07 Should an officer find themselves unfit to carry out executive duties, they must provide notice two (2) weeks prior to their intended departure date to fellow executive board members. At which point the search for a new member to fill the position will begin. It is the organizations' best interest that a departing executive member remain on the board until a new member can be elected.

3.08 Executive meetings will take place bi-weekly or when deemed necessary by any executive member. Meetings do not need to be in person, can be virtual if a majority of executives are present.

3.09 Organizational Advisor is to be included in executive decisions, but do not need to attend executive functions, unless the advisor deems it necessary.

3.10 Any executive meeting must have an agenda drafted by the president and agreed upon by the executive board prior to convening. If a common member wants to attend an executive meeting they must give advance notice of doing so. Executive board reserves right to deny this request.

3.11 Any decision made by executive members at meeting are to be determined by the majority.

3.12 All non-financial paperwork is to be split between President and Vice President. President is responsible for registration and setting organization goals.

#### **Article IV**

4.01 The advisor of the organization is responsible for providing any advice needed to members and ensure the executive board is performing in an acceptable manner at all times.

4.02 Advisor is selected by mutual agreement between executive board and potential advisor. In the event that there are multiple advisors trying to advise the club, having more than one advisor will be considered. An advisor can serve as long as they desire, however, they must provide a 3-month notice prior to their departure to ensure adequate time for their replacement to be found.

4.03 The advisor may be removed from office due to offenses such as stealing, lying, arrest, or failure to attend one (1) meeting per semester. The advisor is expected to be present at minimum one (1) meeting per semester. The advisor will be able to explain his/her circumstances in a just, fair manner, which will then be reviewed by the executive board.

#### **Article V**

Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.

#### **Article VI**

No dues or budgets will be charged by the organization until deemed necessary by the acting executive board with the support of common members. Treasurer is in charge of all finances relating to the organization. All money handling policies will be drafted when the executive board deems it necessary. The creation of a semester budget will occur during the first executive meeting of the semester. Money for the budget may come from alumni donations and fundraising events by members. The meeting will be lead by the Treasurer and President, the money will primarily go towards food and refreshments for networking events.

### **Article VII**

This organization, if raising funds, shall ethically raise and distribute profits from organizational functions to either the organization or to members who provide a service that directly benefits the organization. Individual members may not receive compensation from for-profit companies if acting as a representative of a student organization.

### **Article VIII**

Amendment must be approved by the majority of executive board. Executive board must listen to and consider grievances from common members before ratifying amendments