

RE: Faculty Senate Budgetary Affairs Committee Report

Bradley, Matthew T

Sent: Tuesday, May 24, 2011 2:36 PM

To: Cameron, Ann M

Budgetary Affairs

- Our committee desires a commitment of on-going dialogue/discussion between administration and faculty (in general) & more specifically with individual units, regarding the allocation of funds for new programs or reallocation of funds for existing programs.
- Our committee met with Sue Sciamè-Giesecke and Tim Sehr to discuss clarification of salary/merit increases based on the latest CUPA data, and general salary policies for the faculty. Our discussion was based (in part) on the committee's request to former Chancellor Ruth Person in the 2007-08 report, as well as the committee's 2009-10 report to Acting Chancellor Stuart Green in the area of salary equity raises.
- In light of the projected 9.7% state budget increase for our campus next year (per Pres. McRobbie's e-mail on 5/5/11), we believe that faculty input and administrative transparency is very salient, regarding the above statements. Moreover, the budget increase creates an opportunity for administration-faculty collaboration on such important issues. As well, teamwork will engender increased morale and overall institutional satisfaction.

From: Cameron, Ann M**Sent:** Tuesday, May 24, 2011 2:25 PM**To:** Bradley, Matthew T; Cox, Steve R; Gottemoller, Joshua John; Ison, Cindy; Krause, Linda; Reed, Amber; Grabner-Hagen, Melissa Marie; Kasem, Kasem Kamel; Meybodi, Mohammad Z.; Rink, David; Finkler, Michael S.**Cc:** Darr, Chris R**Subject:** Faculty Senate Committee Reports

Dear Faculty Senate Committee Chairs:

Please be reminded that the chairpersons of Faculty Senate committees for 2010-2011 are requested to submit a **report of the committee's activities this year to me by June 1** (EPC has an extended deadline of the end of August). These reports need only be fairly brief summaries of what the committee has done this year and should include copies of any reports or documents produced this year. Your reports should preserve any necessary confidentiality (e.g. P&T, Board of Review) but should comment on the number and type of cases considered where relevant. Please send these reports to me as electronic documents. If I have sent this to you in error, could you please forward it to the chair of your committee?

✓ Todd Bradley (Budgetary Affairs)

Steve Cox (EPC)

✓ Josh Gottemoller (Faculty Affairs)

Amber Reed (Administrative Review and Admissions)

✓ Melissa Grabner-Hagen (Assessment) *did not meet*

Cindy Ison (Calendar)

Faculty Affairs Committee
Fall 2010-Spring 2011 Summary
Prepared by Joshua Gottemoller

1. Amendments to Campus Promotion and Tenure Requirements

After three amendments to the campus P&T document failed to pass in the spring of 2010, the committee met to revise the amendments. These revised amendments were then approved by the Faculty Senate during the February meeting. The complete document with the revised amendments as approved is included as a separate attachment.

2. Student Evaluations

We examined the current evaluation forms used by each of the different schools on campus. It was discovered that each of the schools seem to use a variation of questions from the Bloomington Evaluation Services and Testing's Multi-Op questionnaire.

RE: Faculty Senate Committee Reports

Kasem, Kasem Kamel

Sent: Tuesday, May 24, 2011 2:30 PM**To:** Cameron, Ann M1- Faculty Research Award Committee *not Faculty Senate*

This committee meets two or three times to review and evaluate applications from faculty who wants to get the research awards , the winner of the research award of previous year will chair the committee once the following year. Under my chair hood this year we evaluated two applications and made recommendation to give the award to one person.

2- Promotion and Tenure Committee

This committee meets during the period from the first week of November to the first 10 days of December of each year. The committee review and discusses the materials submitted by faculty seeking tenure/Promotion . Last year we had 4 applicants (two for promotion to full professor , and Two for Tenure and promotion to associate professor) . After discussing each case a unanimous vote on each case took place and the recommendations were made to reflect the vote outcome. The committee submitted its recommendation to VC AF by the first week of December to fulfill the deadline dates.

3- Research Affairs Committee

This committee meets several times per year to discuss the challenges that research and creativity at IUK faces. Discussions focus on removal of any obstacles that may face the research activities of the faculty , make sure that there are secure funds for summer faculty fellowship, Grant in aid, and money allocated for research is being committed to research. One important outcome of this committee the creation of Faculty research award for the first time at IUK.

I hope that helps or give you the answers that you are looking for.

Kasem K. Kasem (Ph.D)
Professor of Chemistry
Indiana University Kokomo
<http://legacy.iuk.edu/~nimskk/>

From: Cameron, Ann M**Sent:** Tuesday, May 24, 2011 2:25 PM**To:** Bradley, Matthew T; Cox, Steve R; Gottemoller, Joshua John; Ison, Cindy; Krause, Linda; Reed, Amber; Grabner-Hagen, Melissa Marie; Kasem, Kasem Kamel; Meybodi, Mohammad Z.; Rink, David; Finkler, Michael S.**Cc:** Darr, Chris R**Subject:** Faculty Senate Committee Reports

Dear Faculty Senate Committee Chairs:

Please be reminded that the chairpersons of Faculty Senate committees for 2010-2011 are requested to submit a **report of the committee's activities this year to me by June 1** (EPC has an extended deadline of the end of August). These reports need only be fairly brief summaries of what the committee has done this year and should include copies of any reports or documents produced this year. Your reports should preserve any necessary confidentiality (e.g. P&T, Board of Review) but should comment on the number and type of cases

Report of Nominating Committee for 2010-2011

Rink, David

Sent: Monday, August 22, 2011 4:33 PM**To:** Cameron, Ann M**Cc:** Rink, David

The Nominating Committee of the IU Kokomo Faculty Senate worked together to prepare an officer's ballot for spring 2011 and a board of review/affirmative action liaison ballot for fall 2010. Each member contacted colleagues in their academic units and related units to solicit nominees. The Chair kept a running tally, and informed committee members, so everyone knew what offices/positions still needed nominees. Upon completing the ballot, the Chair forwarded a copy to President Bradley and had sufficient copies made for members of the faculty senate. At the faculty senate meeting, committee members distributed copies of the ballot, collected completed ballots, adjourned to another room to count the ballots, and double-checked each member's count. Upon returning to the faculty senate meeting, the Chair reported the results to President Bradley, and gave all of the completed ballots to the Parliamentarian for proper disposal. Committee members met twice during this time period.

David Rink, Chair
Nominating Committee
IU Kokomo Faculty Senate

From: Mohammad Meybodi, Chair
Graduate Affairs/Programs Committee

Subject: 2010-2011 Annual Report

Date: September 12, 2011

Composition of the Committee

The Graduate Affairs/Programs Committee in 2010-2011 was composed of the following members: Kasem Kasem, Ligaya McGovern, Gregory Steel, Julie Saam, David Tataw, and Mohammad Meybodi (Chair)

Committee's Responsibility

This committee has the responsibility to discuss issues related to graduate degrees and/or graduate level courses at IU Kokomo. Consistency of the degree or courses with the School/unit mission and overall graduate curriculum, availability of appropriate level of resource including faculty, and examination of the course syllabi are examples of the responsibility of this committee.

2010-2011 Activities

In 2010-2011, the activities of the Committee include:

1. In early September 2010 Kathy Parkison convened a meeting to discuss and vote on the proposal for IU Kokomo's joint MSN program with IU East.
2. In November 2010, the committee examined and voted via e-mail on the proposal from Eva White, Director of Master of Liberal Studies to change a master degree from Master of Liberal Studies (M.L.S.) to Master of Arts in Liberal Studies. (M.A.L.S.)
3. In March 2011, the committee examined and voted via e-mail on the proposal from Eva White for a Graduate Certificate in Academic Teaching.
4. In June 2011, the committee examined and approved seven MSN courses.

I wish to express my sincere appreciation to the members of Graduate Programs Committee for their cooperation throughout the year.

RE: Committee reports

McFarland, Andrew M

Sent: Monday, September 12, 2011 5:43 PM

To: Cameron, Ann M

I can write up something for the Admin Review committee, but not much. We only met once and just approved the questions to be used in the SPEA review. Amber did everything else and I'm pretty sure there were some issues she had to deal with, but I have no idea what. As a result, I'm not sure what to say.

Andrew McFarland
Assistant Professor of History
Program Coordinator for History/Political Science
Dept. of Sociology, History, and Political Science
Indiana University Kokomo
2300 S. Washington St., KE 352
Kokomo, IN 46904
(765) 455-9370

From: Cameron, Ann M

Sent: Monday, September 12, 2011 1:40 PM

To: Ison, Cindy; Krause, Linda; Meybodi, Mohammad Z.; Cox, Steve R; McFarland, Andrew M; Ross, John Minor

Subject: Committee reports

Dear Committee Chairs/Members:

I am trying to complete the archives for last year's Faculty Senate, and I believe that I am missing the reports from your committees. Could you send these reports to me as soon as possible? These can just be simple summaries of what you committee worked on and accomplished last year.

Steve Cox (EPC)

Andrew McFarland (Administrative Review--Amber was the chair, but she has left. Could someone else from the committee do this report?)

Cindy Ison (Calendar)

Linda Krause (Honorary Degree)

Mohammed Meybodi (Graduate Programs)

John Ross (Board of Review)

If you have already sent your report, I apologize for asking you for it again!

Ann

2010-2011 Faculty Board of Review (BOR) annual report

12 September 2011

John Minor Ross, BOR Chairperson

The BOR received, during the fall semester, two complaints for consideration this year. The Board elected me Chairperson at our first meeting. Relatively soon afterwards, both cases were accepted as appropriate for the Committee to deal with and worthy of recommendations to Administration. The Committee met repeatedly in the fall and spring to discuss and interview associated parties. Following that phase, we sent letters expressing our views to the Chancellor to conclude our involvement in the matters at hand.

Respectfully submitted, John

August 26, 2011

M. Todd Bradley Ph.D.,
Faculty Senate President
Indiana University Kokomo

Faculty Senate President Bradley:

During the 2010-2011 year, honorary degree committee gathered nominations for honorary degree recipients. Two of the nominations passed the committee vote. Information about one of the nominees was gathered and forwarded through the proper channels which resulted in IU-Kokomo awarding an honorary degree during the May 2011 commencement.

Linda Krause
Chairperson

Honorary Degrees
Conferred at IU Kokomo

<u>Name</u>	<u>Degree</u>	<u>Year Conferred</u>
C. Milton Cole	LL.D.	2005
Tavis Smiley	L.H.D.	2004
Virgil Hunt	L.H.D.	2003
Herbert Miller	L.H.D.	2002
Kathleen Ligocki	L.H.D.	2002
Sister Martin McEntee	L.H.D.	1999
Se Ung Lee	LL.D.	1999
Pamela Carter	LL.D.	1999
Elwood Hillis	LL.D.	1998
Steve Kroft	L.H.D.	1996
Norman Bridwell	L.H.D.	1994
Oscar Robinson	L.H.D.	1994
Donald Almquist	LL.D.	1992
Howard Caldwell	L.H.D.	1992
Nikki Giovanni	L.H.D.	1991
Misch Kohn	D.F.A.	1991
Dow Richardson	LL.D.	1982

RE: Calendar committee report from last year

Ison, Cindy

Sent: Friday, October 14, 2011 11:03 AM

To: Cameron, Ann M

The Calendar Committee proposed to the Faculty Senate that IUK would change the the 2012 calendar to include a one week break between the end of spring semester and the beginning of summer session 1. The senate voted in favor of this proposal and the 2012 calendar has been adjusted to reflect this.

The committee also presented the tentative calendar for 2015 and it was approved.

From: Cameron, Ann M

Sent: Thursday, October 13, 2011 9:52 AM

To: Ison, Cindy

Subject: Calendar committee report from last year

Cindy,

Did you send me the Calendar Committee report from last year? I am getting ready to deposit all of last year's materials in the archives shortly. The report doesn't have to be a long one. A paragraph or two will suffice.

Ann

The 2010/2011 Educational Policies Committee Activity Report

Members:

Kevin Clark
Steve Cox (Chair)
Kasem Kasem
Gail MacKay
Julie Saam
Christine Taff
Sue Weaver
Bridget Whitmore

October 11, 2010

- Approved 9 courses. The courses are listed below:

HPER E-170	<i>Athletic Performance Training</i>
HPER E-162	<i>Tai Chi</i>
PHSL P-418	<i>Lab in Comp Animal Physiology</i>
CHEM C-109	<i>Introduction Chemistry for Health and Nursing Sciences</i>
INFO I-105	<i>Computer Concepts for Health Information</i>
JOUR C-327	<i>Writing for Mass Media</i>
NMCM N-360	<i>Advanced Video Production Practicum</i>
FINA T-360	<i>Advanced Video Production Practicum</i>
FINA T-260	<i>Video Production Practicum</i>
NMCM N-260	<i>Video Production Practicum</i>

- Changes in General Education Requirements

Approved FINA A101 *Ancient and Medieval Art* and FINA A102 *Renaissance through Modern Art* for Section 8 - Humanities and Arts (Literature and Philosophy section)

Approved R406 *Diagnostic Imaging II* for Section 4 - Critical Thinking.

Approved R407 *Advanced Medical Imaging* for Section 6 - Ethics and Civic Engagement.

Approved changing "Any 200-level or above foreign language course" to any "100-level or above foreign language course" in Section 5 - Cultural Diversity

Also, the Committee agreed to accept NURS A190 for General Education credit in the life sciences portion of the campus general education program. The understanding is that this course is no longer being offered and this acceptance will apply to former RN students who are now proceeding on to a BSN.

February 9, 2011

Approved six courses:

NMCM-N 231
NMCM-N 255
MNCM-N 365
NMCM-N 371
NMCM-N 372
INFO-I 310

March 21, 2011

The EPC reviewed and approved two new degree proposals and ten other proposals to switch A&S degrees from BAs to BSs.

Bachelor of Fine Arts
Bachelor of Science in Biochemistry
Bachelor of Science in Biology
Bachelor of Science in Chemical Biology
Bachelor of Science in Communication Arts
Bachelor of Science in Psychology
Bachelor of Science in Mathematics
Bachelor of Science in Sociology
Bachelor of Science in Biological and Physical Sciences
Bachelor of Science in Chemistry
Bachelor of Science in Health Science
Bachelor of Science in New Media Communication

April 4, 2011

Rendered the following feedback regarding the L.E.A.P. initiative:

From: Cox, Steve R
Sent: Monday, April 04, 2011 7:06 PM
To: Dowell, Erika Jean
Cc: Bradley, Matthew T; Sciame, Susan Marie; Cameron, Ann M; Darr, Chris R; Gottemoller, Joshua John; Aamidor, Shirley; Besel, Karl L.; Saam, Julie Reinhardt; Whitmore, Bridget Ann; Kasem, Kasem Kamel; Clark, Kevin Michael; Taff, Christine M; MacKay, Gail; Weaver, Sue Diane
Subject: Leap Initiative - IU Kokomo Educational Policies Committee

Hi Erika,

At this point the following statement represents the discussion summary of the IU Kokomo Educational Policies Committee:

"In general, we are in support of removing unnecessary obstacles to transfer. Concerns are that (a) we give up some of our control over general education and (b) it is unclear how this will be implemented. It seems likely problems will be in the details, which we don't seem to know at this time."

Thanks.

Steve

Approved five courses:

SOC-S 375
SOC-S 471
SOC-S 497
FINA-A 319
MIL-G 401

April 18, 2011

Approved two new courses into our General Education Program.

AST-A 110 Introduction to Astronomy - Added to the Physics subsection of Section IX of our program.

SPCH- C 205 Introduction to Oral Interpretation - Added to the Fine, Performing, and Communication Arts subsection of Section VIII.

June 16, 2011

Approved three courses:

BIOL-L 336
COAS-S 105
NURS-K 210

September 8, 2011

Approved one course into our General Education Program.

INFO I-356 Globalization: Where We Fit In – Added to the Cultural Diversity section of our program.