

**IU Northwest Council Meeting Notes**  
**Meeting Held Tuesday, March 10, 2020**

**Strategic Priorities & Objectives:**

**#1 Student Success; #2 Valuing People; #3 Leveraging Diversity for Inclusive Excellence;  
#4 Building & Sustaining Community; #5 Financial Stewardship & Infrastructure**

Chancellor Lowe asked if there were comments or questions about the February 11, 2020 meeting notes and, hearing none, he advised Council members to contact Kathy Malone with any changes, and thanked Kathy for keeping a good record of Council deliberations.

**I. IU COVID-19 Preparedness**

The coronavirus topic was discussed by the Council, and all were referred to the website for the latest information and Indiana University's response to the virus (<https://coronavirus.iu.edu/index.html>). Updates will be provided as they become available. CISTL is assisting faculty and students with transitioning to online teaching and learning, and Facilities Services is enhancing campus sanitizing efforts. Everyone was advised to avoid shaking hands and wash hands frequently. Additional signage is being installed with more specific information about precautions and enhanced sanitation efforts. A top university priority is health and safety, and enabling eligible students to complete their degrees in Spring 2020.

**Subsequently, due to the severity of the coronavirus pandemic, all campus events mentioned in these notes, and scheduled during Spring Semester 2020, were cancelled or postponed (e.g., Commencement).**

**II. Enrollment Management & Student Success – Strategic Priority #1**

• **Enrollment Management Update (*enrollment statistics cited were effective March 10, 2020*)**

Dorothy Frink reported that beginning student applications were down slightly and, of those students, admits were up by a small margin. Illinois student enrollment is up, transfer student applications and admits are up and transfer enrollment is trending well. As of March 10, admitted students were up 2% and Fall 2020 enrollment looks promising. Colleagues are encouraged to continue their good work to enroll and retain students.

Executive Vice Chancellor Román-Lagunas commented that the focus continues on retention initiatives, and discussions are ongoing regarding the next free parking incentive. Registration will, once again, be brought to the students to promote ease of registering, with tables stationed in the Student Center and in all academic buildings. The request by IU Northwest for designation as an eligible Hispanic-Serving Institution (HSI) was approved by the U.S. Department of Education's Office of Postsecondary Education. It is the only public comprehensive institution of higher education in the state of Indiana with this designation. Eligibility makes it possible for IU Northwest to apply for grants and other means of support designed to improve access for all to high quality post-secondary education. Only higher education institutions whose full-time undergraduate enrollment is at least 25 percent Hispanic can qualify for eligibility. The most diverse of all IU campuses, IU Northwest's student body is 25 percent Hispanic and 15 percent African American. Efforts will continue to enhance Latino student club activity on campus. To improve retention of first-year students, which makes up one-third of the entering class, block scheduling is now required of all conditional admits for Fall 2020.

**IU Northwest Council Meeting Notes**  
**Meeting Held Tuesday, March 10, 2020**

- **Report from Trustees Meeting & Budget Conference**

At the IU Board of Trustees meeting in February 2020, Chancellor Lowe reported that IU Northwest was recognized during the Spring Semester 2020 Enrollment Report, for turnaround efforts with regard to increased revenue, enrollment, and retention, all indications that the campus is moving toward stabilization. Effective recruitment and retention efforts, and hard work, is responsible for the “turnaround,” and continuing these efforts is extremely important. The campus must maintain a high level of commitment to continue the upward trajectory. IU Northwest graduation rates, at four year and six year levels, have increased, and the university considers IU Northwest “high performing” for purposes of state appropriations, which will increase for the campus in FY 2021-22.

**III. Updates – Finance and Human Resources – Strategic Priority #2, #4 and #5**

The campus is currently in the process of preparing the FY 2020-21 budget, and Vice Chancellor Dickerson thanked all for submitting necessary information in a timely manner. She reminded everyone that budget hearing information was due, and hearings were scheduled to begin the week of March 23. The campus is just beginning to stabilize, but not yet in a period of growth, so there will be no expense or budget increases for general operating budgets, but expenses that can be supported with cash will be considered. The Fiscal Affairs team will be scheduling a training presentation covering Online Course Connect.

Miantá Diming reminded all of performance evaluations which were due on February 29, 2020. The Dream Big Program initiative, presented by Healthy IU, is a new 12-month coaching program designed to assist employees with recognizing their dreams. The 12 categories of life that will be considered are intellectual life, health and fitness, emotional life, character, spiritual life, love relationships, parenting vision, social life, financial life, professional life, quality of life and life vision. The program began at IUPUI, and is scheduled to be piloted at IU Northwest, with 10 participants, beginning April 1, 2020. Coaches supporting the IU Northwest program will be located at IUPUI, and all information discussed will remain confidential. Leaders are encouraged to examine the professional development course catalog to identify classes and other training opportunities that would be helpful for departmental employees. The catalog is located online at [HR Course Catalog](#). A strength cited in the most recent IU Northwest My Voice survey was the availability of campus professional development opportunities. The survey results will be released to the campus in April.

**IV. Student Government Association (SGA) Update**

Laila Nawab commented that student surveys reflect that many students appreciate the free parking initiative and want it continued for Summer and Fall 2020. Students also appreciate having construction project updates in the Daily RedHawk, particularly about Marram Hall. Responding to an inquiry, Andy reported that the RedHawk Café is closed on Friday due to prior low sales, but the Library Little RedHawk Café is open on Friday, 8:00 am until 2:00 pm. Food options, especially hot items, should be enhanced in the Little RedHawk. A Student Government representative serves on the ODEMA Advisory Council and assisted with surveying students. A focus is to have student representatives provide activities for the academic schools that they represent, and ensuring that students support events and activities in the schools. Representatives planned to accompany Laila to the Board of Trustees meeting in April in South Bend. A disco-themed student leadership banquet was planned for Spring 2020. Increased club funding is available for student clubs and representatives seeking funding.

**IU Northwest Council Meeting Notes**  
**Meeting Held Tuesday, March 10, 2020**

**V. Indiana University Regional Economic Impact Study**

Indiana University's Council for Regional Engagement and Economic Development (CREED) is in the process of performing an economic impact study using EMSI, a consulting company that does economic modeling analysis. They are asking all campuses to report data regarding attendance at a variety of events to determine how much the university impacts the region and beyond. Micah Pollak will compile the data, and he will contact campus constituents for estimates around specific events. Council members were asked to respond to him as soon as possible because the data is requested by the end of March. Overall, the study will include institutional data (financial; human resources; student headcounts, demographics and achievements), all visitors, research expenditures and entrepreneurial activity. Information is needed on any activities and events (sporting, conferences, alumni events, commencement, Admissions events, etc.) related to those areas for the time period July 1, 2018 – July 1 2019.

**VI. Updates – Facilities and Operations – Strategic Priority #5**

• **Status of major projects**

Andy Kapocius reported that the campus has transitioned from noticeable campus projects to projects that are more behind the scenes. Construction is ongoing in Marram Hall, and the restrooms on the south end of the first floor are complete. Work continues on the north end of the building and, upon completion, will include a wellness room, an all-gender restroom and computer lab. The old mail services building on Lot 9, which is currently used for storage, needs significant repairs and will probably be demolished, providing 40 additional free parking spots. Alternate lighting efforts continue to contribute to decreased utility costs, and R & R projects identified will be funded after the start of the fiscal year. Additional work-study students were hired to support cafeteria operations and more are needed. Arbor Day events were planned for April 22 & 24 and included campus tree planting, possible tree planting assistance at Gleason Golf Course, mulch distribution and a beach cleanup day at Marquette Park.

**VII. University Advancement Update**

Jeri Pat reminded all of Commencement on Thursday, May 14. On April 2, the IU Northwest Alumni Association planned an event at Byway Brewing Company in Hammond and Grad Night was planned on Friday, May 15.

**VIII. Council Annual Survey Results – Improvement Initiatives**

- Rotate “pressing issues”/dean/division/office/program updates/profiles at alternate meetings
  - ↳ **Issue/Profile Schedule:** February, **April**, June, September, November
  - ↳ **Reading Schedule:** January, March, May, August, October, December

**Topic:** There was no reading topic identified for March, and Chancellor Lowe encouraged all to submit possible discussion or reading topics for April.

**IX. Institutional Effectiveness Update**

In John Novak's absence, Executive Vice Chancellor Roman Lagunas reported that the Student Success team will attend a retreat in St. Charles, Illinois (Higher Learning Commission) at the end of March. Campus colleagues were asked to submit campus initiatives related to student success, and a campus team will interview the respondents, which is part of the HLC project.

**IX. Bicentennial Update**

In James Wallace's absence, Kathy Malone announced that one event scheduled on IU Day was the burial of the time capsule.

**IU Northwest Council Meeting Notes  
Meeting Held Tuesday, March 10, 2020**

**X. Campus Conversation on Diversity, Equity, Inclusion**

• **One Book update**

The One Book committee was scheduled to meet on March 11 to discuss the new book selection, and an announcement introducing the selection will be made to the campus.

**XI. Updates – Professional Staff, Clerical and Technical Staff, Police Officers, and Service Staff**

- Dorothy Frink reported that Professional Staff are planning a meet and greet at the end of May to encourage relationship building.
- Tameka White reported that Clerical and Technical Staff expressed appreciation to Human Resources for increased professional development opportunities.

**XII. Chancellor's Report**

- Chancellor Lowe reminded all about the Colleague Fellowship Reception that was scheduled on Friday, April 17, 2020, 3:30 - 5 p.m.; Arts & Sciences Building, Theatre Lobby.